

OFFICE OF THE PRINCIPAL
FAKIR MOHAN AUTONOMOUS COLLEGE, BALASORE-756001

No- 3184 /

NOTICE

Date. 09.09.14

To

All HODs

As per Common Minimum Standard (CMS) guidelines of Department of Higher Education, Government of Odisha there shall be weekly/ monthly seminar to be held by ~~the~~ all the departments of the college. In view of this, I request you to hold weekly seminars every Saturday between 3.15PM to 4.45PM positively. However single man departments may have fortnightly seminars. Department seminar register shall reflect the attendance of the students, teachers, topic discussed and a brief report on the topic & speaker to this effect. One of the seminar in every month of each department must have a guest speaker who will speak on a topic covering syllabus of the students. T.A. upto AC chair car and Rs.500/- towards making a banner, two snaps of photographs & refreshment of the guest shall be paid for such seminars.

Kindly come with a list of guest speakers, date of seminar & topics for coming four months (September to December) to the meeting to be held on 12.09.14 at 3.00PM positively in order to communicate to the govt. & the students regarding schedule of such programme.

Dr. S.K. Samal, Academic Bursar is requested to attend the meeting.

S.K. Samal 9-9-14
Principal,

F.M. (Auto) College, Balasore

Memo No. 3185 / Date 09.09.14

Copy to All HODs/ Academic Bursars, Dr. S.K. Samal/ Seminar file/
College website for information.

S.K. Samal 9-9-14
Principal

F.M. (Auto) College, Balasore