

OFFICE OF THE PRINCIPAL,
COMMUNITY COLLEGE
FAKIR MOHAN AUTONOMOUS COLLEGE,
BALASORE



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No. - 3392

Date- 10/11/2017

WALK-IN-INTERVIEW NOTICE

A walk-in interview will be conducted in the College at 11.30 A.M on 21.11.2017 for selection of Lab. Assistant on contract basis for the UGC sponsored Programme, "Diploma in Tourism & Hospitality Management" under the Scheme of Community College, F. M. (Autonomous) College, Balasore. Interested candidates fulfilling the eligibility criteria and having requisite qualifications are required to report for the walk-in-interview on the specified date and time along with the original and self attested photocopies of the Mark Sheets & Certificates from HSC onwards, two Passport Size Photographs and a copy of the Bio-Data giving particulars in the format given below.

FORMAT OF THE BIO DATA

1. Post applied for:
2. Name of the Applicant:
3. Date of Birth (as per H.S.C.):
4. Father / Guardian's Name:
5. Address for Correspondence with contact No and e- Mail ID:
6. Academic qualification (details from H.S.C. onwards):
7. Professional qualification:
8. Experience:
9. Signature in full of the applicant

DETAILS OF ELIGIBILITY & INTERVIEW SCHEDULE

Sl. No.	Name of the Post	Essential Qualification	Date & Time of the interview	Reporting
01	Laboratory Assistant	Bachelors Degree in Tourism & Hospitality Services or Bachelors Degree in Tourism & Hospitality Management or Bachelors Degree in Hotel Management. Desirable: Basic Knowledge on Computer - MS-Word, MS-Excel, MS Power Point and Use of Internet.	21-11-2017 11:30 A.M.	Principal's Chamber

Conditions:

1. The engagement of Lab. Assistant shall be purely on Temporary and Contractual basis for the academic year 2017-18 only.
2. The Lab. Assistant will be paid a consolidated remuneration of Rs.10,000/- (ten thousand) per month.
3. The candidates should report for attending the Walk-in-Interview along with required documents at least one hour before the commencement of Interview for verification of their documents.
4. The candidates having knowledge on fundamentals of computer i.e. **MS-Word, MS-Excel, MS Power Point and Use of Internet** will be given preference on production of requisite certificates.
5. Preference will be given to candidates having experience in the related field.
6. The Principal of the Community College reserves the rights both to implement and terminate the contact in respect of the engagement of the Lab. Assistant without assigning any reasons thereof.
7. No. T.A / D.A will be paid for attending the Walk-in-Interview.

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Principal

F. M. (Autonomous) College, Balasore

Memo No.

3393

Date: 10.10.2017

Copy to the College Notice Board/College Website/Sri S.K. Rana, Nodal Officer, Community College for information. Smt. S. Das, Dept. of Computer Science is requested to upload the above Notice in the College Website by 14.11.2017.

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Principal 14/11/17

F. M. (Autonomous) College, Balasore