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Date- 25.09.2017

WALK-IN-INTERVIEW NOTICE

A walk-in interview will be conducted in the College at 11.30 A.M on 07.10.2017 for selection of Guest Lecturers and Lab. Assistant on contract basis for the UGC sponsored Programme, "Diploma in Tourism & Hospitality Management" under the Scheme of Community College, F. M. (Autonomous) College, Balasore. Interested candidates fulfilling the eligibility criteria and having requisite qualifications are required to report for the walk-in-interview on the specified date and time along with the original and self attested photocopies of the Mark Sheets & Certificates from HSC onwards, two Passport Size Photographs and a copy of the Bio-Data giving particulars in the format given below.

FORMAT OF THE BIO DATA

1. Post applied for:
2. Name of the Applicant:
3. Date of Birth (as per H.S.C.):
4. Father / Guardian's Name:
5. Address for Correspondence with contact No and e- Mail ID:
6. Academic qualification (details from H.S.C. onwards):
7. Professional qualification:
8. Experience:
9. Signature in full of the applicant

DETAILS OF ELIGIBILITY & INTERVIEW SCHEDULE

Sl. No.	Name of the Subject	Essential qualification : At least 55% mark in aggregate in the qualifying exams in case of the Guest Lecturers	Date & Time of the interview	Reporting
01	Tourism	Master Degree in Tourism Administration or Master in Tourism Management or Equivalent Degree	07-10-2017 11:30 A.M.	Vice-Principal's Chamber
02	Hospitality	Masters Degree in Hospitality Management or Masters Degree in Hotel Management or Equivalent Degree	07-10-2017 11:30 A.M.	Vice-Principal's Chamber
03	Laboratory Assistant	Essential Qualification: Bachelors Degree in Tourism & Hospitality Services or Bachelors Degree in	07-10-2017 11:30 A.M.	Vice-Principal's Chamber

		Tourism & Hospitality Management or Bachelors Degree in Hotel Management. Desirable: Basic Knowledge on Computer - MS-Word, MS-Excel, MS Power Point and Use of Internet.		
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Preference will be given to candidates having higher qualification and teaching experience in the related field. Note:

Conditions:

1. The engagement of Guest Lecturers and Lab. Assistant shall be purely on Temporary and Contractual basis for the academic year 2017-18 only.
2. The Guest Lecturers will be paid a remuneration of Rs. 1,000/- (one thousand) per class of 1 hour duration subject to a maximum of Rs. 25000/- (twenty-five thousand) per month and the Lab. Assistant will be paid a consolidated remuneration of Rs.10,000/- (ten thousand) per month. However, the Board of Management (BoM) of Community College reserves the right to take a decision on the amount of remuneration.
3. The candidates should report for the Walk-in-Interview along with required documents at least one hour before the commencement of Interview for verification of their documents failing which they will not be allowed to attend the Walk-in-Interview.
4. For the post of Lab. Assistant, candidates having knowledge of fundamentals of computer i.e. *MS-Word, MS-Excel, MS Power point and Use of Internet* will be given preference on production of requisite certificates.
5. The Principal of the Community College reserves the rights both to implement and terminate the contact in respect of the engagement of the guest lecturers & Lab. Assistant without assigning any reasons thereof.
6. No. T.A / D.A will be paid for attending the Walk-in-Interview.

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Principal

F. M. Autonomous College, Balasore

Memo No. 2845

Date: 25.09.2017

Copy to the College Notice Board/College Website/Sri S.K. Rana, Nodal Officer, Community College for information. Smt. S. Das, Dept. of Computer Science is requested to upload the above Notice in the College Website on 25.09.2017.

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Principal 25.9.17

F. M. Autonomous College, Balasore