

SELF STUDY REPORT

FAKIR MOHAN AUTONOMOUS COLLEGE
BALASORE, 756001, ODISHA



Submitted to

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL (NAAC)

BANGALORE, KARNATAKA

Fakir Mohan Autonomous College, Balasore (Odisha)

PREFACE

Fakir Mohan Autonomous College is one of the oldest and Premier Government Autonomous Colleges of the state of Odisha. Established in the year 1944, it is named after the great Odia Poet, novelist, short story writer and social reformer, Fakir Mohan Senapati. It started as an Intermediate College and became a full fledged degree college in 1949-50. Honours and P.G. teaching facilities were provided in due course. It became an Autonomous College in 1999-2000 and Self financing courses in Computer Science (Hons), BBA (Hons) and PGDIMM, some add-on courses and PGDCA opened in course of time. The college plans opening more job oriented courses in the Self financing mode.

The college is selected as one of the Community college and NET coaching centers by the Govt. of Odisha. The Proposal for opening of the community college has already been forwarded to MHRD, Govt. of India.

The Institution aims at providing quality education by inculcating social, cultural and moral values and molding the conduct and character of students so as to enable them to face the challenges in real life situations. The goal and mission of the college is enshrined in the college calendar, college logo and prospectus and also highlighted in the induction meeting held at the beginning of each session.

The college has a sprawling campus with a Library, Playground, MultiGym, Badminton Court, Cooperative Store, an open Air Pandal, Post Office, Bank, Canteen, Conference Hall and IGNOU Study centre in the college premises. The Fakir Mohan Natyaparishad and the office of the Alumni Association, unique of their kind are also located in the campus. Computerization of Office, Accounts, Student Admission, Library and Examination Section are our achievements during the past few years. SOUL Software, Networking Resource Centre, Education CDs, Excellent Reading Room and Heritage Corner etc. are the main attractions of our Central Library.

Principal, being the Head of the Institution, coordinates and supervises all the activities (administrative, academic and financial) of the college with the help of learned and experienced faculty members of the college. Active participation of all sections of employees and regular interaction and consultation between departments and sections make decision making process smooth and participatory. The student-feedback on Teachers, The Grievance Cell, the Women's Cell, Daily Squad and above all the vigilant eye of the administration make us quite aware of the problems of student and staff and help to solve at the earliest.

Redesigning of courses as per UGC module and needs of students, introduction of seminar, project work, field study, modular course, semester pattern of Examination with continuous evaluation system are some of the benefits of autonomy, which the college has implemented effectively. With a view to making the education more community based, various outreach programmes such as Blood Donation Camp, Health Camp, Disaster Management Programmes, Sanitation, Road Safety Week and environmental issues are taken up through the NCC, NSS, Youth Red Cross, Rangers and Rovers wing of the college. Regular yoga classes, Extra-mural lectures, interaction with students in Tutorial and Practical Classes, Remedial Classes etc. are aimed at inculcating moral values in the students. The NCC/ NSS students of the college have participated in both Independent Day and Republic Day parades, at the state and National levels. In addition, students have also visited China under youth Exchange Programme, attended International peace and Harmony Camp in 2013 in Rajasthan, have gone to INS Chilika under Indian Navy seals Expedition Programme. Students and Staff are also awarded for their cultural and sports activities at the state level. The alumni of the college have excelled themselves in different fields and also continue to take active interest in the development of the college. We are committed to develop further such as in infrastructural development, modernization of laboratory, curricular development and enrichment, and establishing link with industries and other advanced laboratories. This is the only lead and autonomous college of the district having immense potential for growth and expansion to meet the demand of the future generation, particularly when the town Balasore is getting prominence in the field of defense, industry, Commerce, Science, Arts and literature.

Preparation of a self study report is never an easy task. In the beginning we are almost humbled by this Herculean task. A large no. of data on co-curricular, extracurricular activities, Admission, Examination results and various other information from different stakeholders of the Institution are collected and edited for incorporating in the NAAC Format. Though human resource is limited, we have tried our best to prepare the SSR. Self study report, we feel, gives a concrete image of the Institution.

The members are too enthusiastic to prepare the Self Study Report. We have left no stone unturned to harness the potential of every teaching and non teaching staff, present students and the alumni. It is a great venture. In a humble way we submit that though little work is done, the undone remains vast.

The visit of the Peer Team of the National Assessment and Accreditation Council is one such glorious occasion for all of us and we will be immensely benefited from the wise counsel.

I am too keen to meet the Peer Team of the NAAC during their forth coming visit to our Institution. We all eagerly wait for such a splendid occasion, when every stake holder will be substantially benefited and highly enriched.



Prof (Dr) Tarani Charan Kara
Principal

SWOC ANALYSIS OF THE COLLEGE AND FUTURE PLANS.

Strength: -

Qualified, dedicated and experienced staff, Language Lab, Language Software, Computer Hub, Network Resource Centre, furnished Reading Room, Heritage Corner, Well Equipped Conference Hall

Weakness: -

Relatively inadequate Teaching Staff
Infrastructural Constraints
Lack of Financial and Administrative Autonomy

Opportunities: -

Use of ICT in Teaching-learning
Availability of Educational CD in the Library
Self financing courses
Dual degree facility

Challenges: -

Constraints in getting time to introduce short term skills-based courses
Motivating students to get more time to develop language skills

7. **Is it a recognized minority institution?**

Yes

No

√

If yes specify the minority status (Religious/linguistic/ any other) and provide documentary evidence.

N/A

8. **a. Details of UGC recognition:**

Under Section	Date, Month & Year (dd-mm-yyyy)	Remarks (If any)
i. 2 (f)	1956	Listed in UGC directory vide Sl. No. 13 of Page No. 473
ii. 12 (B)	1956	-do-

(Enclose the Certificate of recognition u/s 2 (f) and 12 (B) of the UGC Act)

See **Annexure - I**

b. **Details of recognition/approval by statutory/regulatory bodies other than UGC (AICTE, NCTE, MCI, DCI, PCI, RCI etc.):** N/ A

Under Section/clause	Day, Month and Year (dd-mm-yyyy)	Validity	Programme / institution	Remarks
i.				
ii.				
iii.				
iv.				

9. **Has the College been recognized**

a. By UGC as a 'College with Potential for Excellence' (CPE)?

Yes No

If yes, date of recognition: June 2006 (dd/mm/yyyy)

b. For its contributions/performance by any other governmental agency?

Yes No

If yes, Name of the agency IGNOU and

Date of recognition: June 1987 (dd/mm/yyyy)

10. **Location of the campus and area:**

Location *	Urban
Campus area in sq. mts. or acres	68,118 sq. mtrs or 16.835 Acre
Built up area in sq. mts.	13550 sq. mtrs.

(* Urban, Semi-urban, Rural, Tribal, Hilly Area, Any others specify)

11. **Does the College have the following facilities on the campus (Tick the available facility)? In case the College has an agreement with other agencies in using such facilities provide information on the facilities covered under the agreement.**

- Auditorium/seminar complex
- Sports facilities
 - * play ground
 - * swimming pool
 - * gymnasium
- Hostel
 - * Boys' hostels
 - * Girls' hostels
- Residential facilities
 - * for teaching staff
 - * for non-teaching staff
- Cafeteria:
- Health centre –
 - First aid facility
 - Inpatient facility
 - Outpatient facility
 - ambulance facility
 - emergency care facility
- Health centre staff –

○ Qualified doctor	Full time	Part-time
○ Qualified Nurse	Full time	Part-time
- Other facilities

○ Bank	<input checked="" type="checkbox"/>
○ ATM	<input checked="" type="checkbox"/>
○ post office	<input checked="" type="checkbox"/>
○ book shops	<input checked="" type="checkbox"/>
- Transport facilities
 - * for students
 - * for staff
- Power house
- Waste management facility

12. **Details of programmes offered by the institution: (Give data for current academic year)**

Sl. No.	Programme Level	Name of the Programme/ Course	Duration	Entry Qualification	Medium of instruction	Sanctioned/approved Student intake	No. of students admitted
1.	UG	BA, B.Sc., B.Com	03 Years	+2 /12 th	English	848 x 3 = 2544	2540
2.	PG	MA, M.Sc., M.Com	02 Years	+3	English	168 x 2 = 336	335
3.	Integrated Masters	N/A					
4.	M.Phil.	N/A					
5.	Ph.D.	N/A					
6.	Integrated Ph.D.	N/A					
7.	Certificate	N/A					
8.	Diploma	N/A					
9.	PG Diploma	PGDIMM	1 Year				
10.	Any other (please Specify)	BE (Certificate)	01 Yr.		English	40	17
		PGJMC (Diploma)	01 Yr.		English	40 x 2	30
		PGDCA	01 Yr.	Continuing UG Prog.	English	100	86
	SF	BBA (Hons.)	03 Yrs.	+2	English	60 x 3	151
	SF	Computer Sc. (Hons.)	03 Yrs.	+2	English	32 x 3	96

13. **Does the institution offer self-financed Programmes?**

Yes No

If yes, how many?

Two

14. **Whether new programmes have been introduced during the last five years?**

Yes No

If yes

Number

15. **List the departments:** (Do not list facilities like library, Physical Education as departments unless these are teaching departments and offer programmes to students)

Particulars	Number	Number of Students
Science Under Graduate Post Graduate Research centre(s)	07 02	559
Arts Under Graduate Post Graduate Research centre(s)	12 02 01	814 01
Commerce Under Graduate Post Graduate Research centre(s)	01 01	751
Any Other (please specify) Under Graduate Post Graduate Research centre(s)		177

16. **Are there any UG and/or PG programmes offered by the College, which are not covered under Autonomous status of UGC? Give details.** N/A

17. **Number of Programmes offered under (Programme means a degree course like BA, MA, B.Sc, M Sc, and B.Com etc.)**

- a. annual system
- b. semester system
- c. trimester system

18. **Number of Programmes with**

- a. Choice Based Credit System
- b. Inter/multidisciplinary approach
- c. Any other (specify)

19. **Unit Cost of Education**

(Unit cost = total annual recurring expenditure (actual) divided by total number of students enrolled)

- (a) Including the salary component
- (b) Excluding the salary component

20. **Does the College have a department of Teacher Education offering NCTE recognized degree programmes in Education?**

Yes No

If yes,

- a. How many years of standing does the department have?
..... years
- b. NCTE recognition details (if applicable)
Notification No.:
Date: (dd/mm/yyyy)
- c. Is the department opting for assessment and accreditation separately?
Yes No

21. Does the College have a teaching department of Physical Education offering NCTE recognized degree programmes in Physical Education?

Yes No

If yes,

- a. How many years of standing does the department have?
..... years
- b. NCTE recognition details (if applicable)
Notification No.:
Date: (dd/mm/yyyy)
- c. Is the department opting for assessment and accreditation separately?
Yes No

22. Whether the College is offering professional programme?

Yes No

If yes, please enclose approval / recognition details issued by the statutory body governing the programme.

UGC sponsored Career Oriented Programme (COP) in Business English and Journalism and Mass Communication

23. Has the College been reviewed by any regulatory authority? If so, furnish a copy of the report and action taken there upon.

Yes, by UGC / Univ / Govt.

Annexure: II

Action Taken Report

- Timely conduct of UG and PG semester examinations and publication of results
- Updating of course curriculum, introduction of advance courses in all UG and PG subjects
- ◆ Teachers attend regular Seminars, Symposia and conferences and successfully handle research projects; also, they attend Refresher courses and orientation programmes organized by several academic colleges to update their knowledge.
- ◆ Implementation of interdisciplinary subjects, add - on and self-financing courses.
- ◆ Grooming students for clearing examinations like UGC-CSIR (NET) etc.
- ◆ Enrichment of support services including the Central Library, Computer Centre, Language Lab. IGNOU Study Centre, Health Centre, Sports Facilities, Multi Gym, Workshop, Conference Hall, Examination Hall, Hostels, Guest House, Vehicle Parking shed, Non-resident centre, Grievance Redressal Cell, Co-operative Store, Bank, Post Office, Alumni and Bigyan Bhawan.
- ◆ Steps taken to facilitate academic curriculum by audio-visual system and participatory teaching technique.
- ◆ Planning for renovation of old infrastructure.
- ◆ Proper focus to reduce the dropout rate at UG level.
- ◆ Establishment of Placement cell and women empowerment cell in the college.

24. **Number of teaching and non-teaching positions in the College**

Positions	Teaching faculty						Non- teaching staff		Technical staff	
	Professor		Associate Professor		Assistant Professor					
	*M	*F	*M	*F	*M	*F	*M	*F	*M	*F
Sanctioned by the UGC / University / State Government <i>Recruited</i> <i>Yet to recruit</i>	01		19	09	01		59	07		01
Sanctioned by the Management/Society or other authorized bodies <i>Recruited</i> <i>Yet to recruit</i>										

*M-Male *F-Female

25. **Qualifications of the teaching staff**

Highest qualification	Professor		Associate Professor		Assistant Professor		Total
	Male	Female	Male	Female	Male	Female	
Permanent teachers							
D.Sc./D.Litt.							
Ph.D.	01		11	04	01		17
M.Phil.			02	01			03
PG			06	04			10
Temporary teachers							
Ph.D.							
M.Phil.							
PG							
Part-time teachers							
Ph.D.							
M.Phil.							
PG							

26. **Number of Visiting Faculty/ Guest Faculty engaged by the College.**

36

27. **Students enrolled in the College during the current academic year, with the following details:**

Students	UG		PG		Integrat ed Master s		M. Phil.		Ph. D.		Integrat ed Ph.D.		D.Lit t./ D.Sc		Cert ifica te		Dipl oma		PG Diplo ma	
	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F
From the state where the College is located	101	133	155	108						1										
From other states of India	50	60	55	22																
NRI students																				
Foreign students																				
Total	106	163	160	130						1										

*M-Male F-Female

28. **Dropout rate in UG and PG (average for the last two batches)**

UG

PG

29. **Number of working days during the last academic year.**

30. **Number of teaching days during the last academic year**

31. **Is the College registered as a study centre for offering distance education programmes for any University?**

Yes No

If yes, provide the

a. Name of the University

b. Is it recognized by the Distance Education Council?

Yes No

c. Indicate the number of programmes offered.

32. **Provide Teacher-student ratio for each of the programme/course offered – 1:80**

33. **Is the College applying for?**

Accreditation : Cycle 1

Cycle 2

Cycle 3

Cycle 4

Re-Assessment:

34. **Date of accreditation* (applicable for Cycle 2, Cycle 3, Cycle 4 and re-assessment only)**
 Cycle 1: 02.02.2006 (dd/mm/yyyy) Accreditation outcome/results – B⁺⁺
 Cycle 2: (dd/mm/yyyy) Accreditation outcome/results
 Cycle 3: (dd/mm/yyyy) Accreditation outcome/results
 * Kindly enclose copy of accreditation certificate(s) and peer team report(s)

Annexure - III

Cycle 1 refers to first accreditation; Cycle 2 and beyond refers to reaccreditation

35. **a. Date of establishment of Internal Quality Assurance Cell (IQAC)**

08. 02. 2006

- b. Dates of submission of Annual Quality Assurance Reports (AQARs).**

- (i) AQAR for year 2005-06 on 27.02.06
- (ii) AQAR for year 2006-07 on 12.05.07
- (iii) AQAR for year 2007-08 on 12.04.08
- (iv) AQAR for year 2008-09 on 04.03.09

36. **Any other relevant data, the College would like to include. (Not exceeding one page)**

Fakir Mohan Autonomous College, Balasore, a pioneer college of the State of Odisha was established in the year 1944. It is situated in the heart of the industrial township, Balasore 5 km away from National Highway No.5 and 12km from the Interim Test Range (ITR), Chandipur. People from across the country have come to stay in the township adding to its multiplicity of language and diversity of culture. The college imparts degree courses in Arts, Science and Commerce having Hons teaching facilities in nineteen subjects & PG in five Subjects. The college was granted Autonomous status in 1999-2000, accredited with B⁺⁺ by NAAC. The college is affiliated to Fakir Mohan University since 1999. The college was given CPE status in 2006. In its long journey from 1944 till date, the college has undergone many dramatic changes and has produced numerous young men & women, who have excelled in the field of administration, literature, Science & technology & Social Sciences etc. The college is proud for its alumni for their contribution in spreading the name and fame of this institution in national and international sphere.

The college has a sprawling campus of 16.875 acres of land with built up area of about 86,100sq ft. New structures have been added to the old British Building without spoiling its original architectural beauty. The library is provided with good reading room, UGC-NRC resource centre, INFLIBNET and SOUL SOFTWARE for the benefit of staff and students. The Heritage Corner, State Bank with ATM facilities, Computer centre, Language Laboratory, the Suborna Smaraki Bhawan & the Vigyan Bhawan have been added in recent years. The college plans to upgrade the infrastructure & its expansion, to modernize academic curricula, introduction of more professional courses, to develop the academic ambience and to boost research & training in the field of literature, Science & Commerce.

The college primarily aims at providing quality education to students of all sections of the society with a view to developing scientific temper, promoting culture and work ethics. It also looks at making the learners self reliant by encouraging free thinking and self-learning through participation in seminars, group discussion, project work, communication and involvement in NCC, NSS, Red Cross activities in order to learn to face life's truth & to acquire knowledge at grass root level. The women students are encouraged to undergo "Self Defense Training" to defend them.

In spite of the various impediments and areas of concern, the college because of its locational advantage, disciplined & meritorious students, dedicated & qualified faculty, good library, well equipped laboratories, healthy practices & different support services is determined to march forward. Futuristic plans & approaches have been drawn to boost up research and training, infrastructural development and expansion, extension activities, capacity management & resource mobilization.

C. Criteria-Wise Inputs

CRITERION I: CURRICULAR ASPECTS

1.1 Curriculum Design and Development

1.1.1 How are the institutional vision / mission reflected in the academic programmes of the College?

The institutional vision aims at transforming higher education into an effective instrument of socio-economic change and to develop a sense of responsibility among citizens, to build the characters, conduct and morale of the students to face real life situations and challenges. The goals and objectives of the institution are enshrined in the college crest. The institutional mission and goals are reflected in academic calendar. Introduction of interdisciplinary subjects like environmental studies and general studies as compulsory subjects in final year undergraduate classes, providing due weightage for participation of youth in NCC, NSS, youth Red cross and other extension etc. are a reflection of the vision

1.1.2 Describe the mechanism used in the design and development of the curriculum? Give details on the process. (Need Assessment, Feedback, etc)?

The subject-wise course curricula are designed by the respective Boards of Studies based on the needs of the learners and local needs. The existing curricula are reviewed annually at the beginning of each academic session and the course is updated in every three years to incorporate the required changes. Also, the mid-term review and modification are made as and when needed. The mechanism for formulating the curricula contents for new programmes is need based.

1.1.3 How does the College involve industry, research bodies, and civil society in the curriculum design and development process? How did the College benefit through the involvement of the stakeholders?

The college involves experts from industries/educational bodies/ University and other civil societies for design and development of the curricula. The stakeholders' involvement gives new dimension and facilitates the adoption of new courses to generate higher employability among the students.

1.1.4 How are the following aspects ensured through curriculum design and development?

- * **Employability:** The introduction of interdisciplinary courses, giving emphasis on acquisition of skills, making seminar, group discussions, project work, field studies part of the curriculum provides advantage to the students to compete with others in the job market.
- * **Innovation:** Institution has also introduced the modular curricula in all discipline, unit-wise course distributions; inter disciplinary courses, continuous evaluation of

students' performances, promotion of academic ambience etc., as institution's innovative concepts.

- * **Research:** Introduction of the new curriculum facilitates the students to undertake research work in higher studies.

1.1.5 How does College ensure that the curriculum developed addresses the needs of the society and have relevance to the regional / national developmental needs?

Introduction of interdisciplinary subjects like General Studies, Indian Society and Culture, Environmental Studies as compulsory subjects in all streams of under graduate courses helps in making the learners aware of their social role. Thrust on extension services primarily focus on dissemination of knowledge, social service and character building. The institution's thrust area is to impart education and training which provide scope and access to various opportunities available in the societal sector.

1.1.6 To what extent does the College use the guidelines of the regulatory bodies for developing or restructuring the curricula? Has the College been instrumental in leading any curricular reform which has created a national impact?

The existing curricula are reviewed annually and the courses are updated every three years incorporating the required changes as per the UGC guideline.

1.2 Academic Flexibility

1.2.1 Give details on the following provisions with reference to academic flexibility

a. Core / Elective options:

Following range of programme options is available to UG Arts, Science and Commerce students for award of a Degree (3 years Bachelors Degree Course)

I. UG Arts/Humanities

<u>Hons./Core</u>	<u>Elective</u>
Economics	Economics
Education	Education
English	English
Hindi	Hindi
History	History
Mathematics	Mathematics
Odia	Odia
Philosophy	Philosophy
Pol. Science	Pol. Science
Psychology	Psychology
Sanskrit	Sanskrit
Sociology	Sociology
Statistics	Statistics
Urdu	Urdu

II. UG Science

Hons./Core

Botany
Chemistry
Computer Science
Mathematics
Physics
Zoology

Elective

Botany
Chemistry
Computer Science
Mathematics
Physics
Zoology

III. UG Commerce

Hons./Core

Financial Accounting
Business Regulatory Frame Work
Corporate Accounting
Business Statistics
Principle of Business Management
Management Accounting
Income Tax

Elective

Fundamental of Entrepreneurship
Business Mathematics
Cost Accounting
Auditing

Special Paper Group (any one group to be chosen)

1. Accounting Or
2. Marketing Group Or
3. Banking and Insurance Group

b. Enrichment courses

The Core and Elective course in the above subjects are remodeled, reviewed, restructured, updated and enriched by respective Board of Studies annually in the light of UGC model curriculum.

c. Courses offered in modular form

Modular curricula have been introduced in all disciplines, each paper contains five units and students are required to answer from each module having alternative option.

d. Credit transfer and accumulation facility

Although Semester wise credit system under grade point average i.e. SGPA and CGPA is not introduced either for UG or PG exams, the results of all semester are taken together for the publication of final results.

e. Lateral and vertical mobility within and across programmes and courses

I. Inter/multidisciplinary approach of curriculum design:

- a) Environmental Studies, Indian Society and Culture and General Studies Courses introduced in all UG degree courses are interdisciplinary in nature.
- b) BBA/PGDIMM/Computer Science Hons are multi-disciplinary in nature with modular curricula.

II. Inter-institutional Linkage:

- a) The college offers PGDCA and other short-term Computer Application programmes in collaboration with Computer Point.
- b) The College has IGNOU Study Centre.

III. The academic autonomy has facilitated:

- a) Redesigning courses to cater to the needs of students.
- b) To achieve academic excellence.
- c) To ensure quality at entry point
- d) Introduction of Seminars, Group discussions, Project Work, Field Studies etc. in the curricula
- e) Timely conduct of examination and publication of results.
- f) Continuous assessment and evaluation of students performance
- g) Promoting conducive academic atmosphere.

1.2.2 Have any courses been developed specially targeting international students? If so, how successful have they been? If ‘no’, explain the impediments.

No. There are no international students and hence, the need does not arise

1.2.3 Does the College offer dual degree and twinning programmes? If yes, give details.

The institution offers the following UGC sponsored add-on courses (COP) for the bonafide students of the college along with their regular course.

- i) One Year Certificate Course in Business English
- ii) Two Years Diploma in Journalism and Mass Communication.

1.2.4 Does the College offer self-financing programmes? If yes, list them and indicate if policies regarding admission, fee structure, teacher qualification and salary are at par with the aided programmes? Yes.

The List of Self Financing Courses:

1. Computer Science (Hons.) with Physics and Mathematics as Elective subjects(a three year degree programme): Selection and admission to the course is made through e-Admission process adopted for other UG programmes by Department of Higher Education, Govt. of Odisha and one has to apply online through WWW.dheorissa.in for admission to the course. Guest Faculties with M.Tech/M.Sc. Computer Science

qualification engage the classes. Fee structure of the students is on per the Government of Odisha guidelines laid down for self-financing courses.

2. Bachelor in Business Administration (BBA Hons): Admission is done at the college level on merit basis; Guest faculties with Master degree qualification engage the classes and their remuneration package is as per the govt. norms. Fee structure of the students is as per the Govt. norm for self-financing courses.

1.2.5 Has the College adopted the Choice Based Credit System (CBCS)? If yes, how many programmes are covered under the system? NO

1.2.6 What percentage of programmes offered by the College follows?

- * Annual system: Nil
- * Semester system - 100%
- * Trimester system: Nil

1.2.7 What is the policy of the College to promote inter-disciplinary programmes? Name the programmes and what is the outcome?

The institution envisions introducing some interdisciplinary and job-oriented courses like event management, Photo Journalism, Fashion designing, web page designing, multimedia etc, as envisaged by the UGC. Hence, the students would get the opportunity of diversification into various fields, not necessarily related to their core subjects. However, at present, programmes like Environmental Studies, Indian Society and Culture, and General Studies have been introduced at UG level; multi-disciplinary programmes like BBA / Computer Science and Add-on Courses (BE & BJMC) are also implemented at under graduate level. The response of the students is overwhelming; pass out students are sufficiently exposed to the diversified world with confidence and their chances of employability have been increased.

1.3 Curriculum Enrichment

1.3.1 How often is the curriculum of the College reviewed for making it socially relevant and/or job oriented / knowledge intensive and meeting the emerging needs of students and other stakeholders?

The curriculum is reviewed annually at the beginning of each session as per subject specific academic needs, market requirements; career-oriented subjects are incorporated to make it socially relevant and knowledge intensive, it is updated every three years to cater to the requirements of the stakeholders. However, midterm review and modifications are also made as and when required.

1.3.2 How many new programmes have been introduced at UG and PG level during the last four years? Mention details. NIL

1.3.3 What are the strategies adopted for revision of the existing programmes? What percentage of courses underwent a major syllabus revision?

Regular meeting of the Board of Studies of different subjects are held annually at the beginning of each academic session for restructuring the existing course in the light of guidelines provided in the UGC model curriculum as well as UPSC / OPSC syllabi.

1.3.4 What are the value-added courses offered by the College and how does the College ensure that all students have access to them?

The college offers self-financing and add-on courses for the bonafide students of the college in (i) Certificate Course in Business English, and (ii) Diploma in Journalism and Mass Communication of one year and two years duration respectively. All regular students of the college are accessible to those courses. The rules and regulation of the college are applicable to the students admitted to that course. Courses like computer Science (Hons.), PGDCA and BBA (Hons.) also add to the value of the existing programmes increasing employability among the students.

1.3.5 Has the College introduced any higher order skill development programmes in consonance with the national requirements as outlined by the National Skills Development Corporation and other agencies? - Nil

1.4 Feedback System

1.4.1 Does the College have a formal mechanism to obtain feedback from students regarding the curriculum and how is it made use of?

Yes, there exists a formal mechanism of obtaining feedback on curricular aspects from the students annually. Those suggestions are analysed and action suggested to the Board of Studies.

1.4.2 Does the College elicit feedback on the curriculum from national and international faculty? If yes, specify a few methods adopted to do the same - (conducting webinar, workshop, online forum discussion etc.). Give details of the impact on such feedback. - No

1.4.3 Specify the mechanism through which alumni, employers, industry experts and community give feedback on curriculum enrichment and the extent to which it is made use of.

The intellectuals, industry experts and community members are inducted as members in the Academic Council whose suggestions on curriculum enrichment is duly considered and implemented.

1.4.4 What are the quality sustenance and quality enhancement measures undertaken by the institution in ensuring effective development of the curricula?

The Course Curriculum is upgraded and advanced annually through BOS and Academic council with reference to other University courses.

Any additional information regarding Curricular Aspects, which the institution would like to include.

The College has introduced Self-Financing Courses in BBA (Hons.) and Computer Science (Hons.), and the Joint Venture of Department of Higher Education, Government of Odisha and Computer Point provides Computer education for the benefit of the bonafide students of the college to enhance computer literacy among students. The autonomy has facilitated the college to achieve its objectives by redesigning courses to cater to the needs of students.

CRITERION II: TEACHING-LEARNING AND EVALUATION

2.1 Student Enrolment and Profile

2.1.1 How does the College ensure publicity and transparency in the admission process?

The entire admission process is done centrally through Student Academic management (SAMS) guidelines of the Govt. of Orissa. Students apply online and selection is done centrally. This ensures transparency in admission. However, the admission process for BBA and all PG courses are made on merit basis at college level as per Govt guidelines. The details of admission guideline are available in the college website.

2.1.2 Explain in detail the process of admission put in place for UG, PG and Ph.D. programmes by the College. Explain the criteria for admission

(Ex. (i) merit, (ii) merit with entrance test, (iii) merit, entrance test and interview, (iv) common test conducted by state agencies and national agencies (v) others followed by the College?

Admission into UG streams are made through e-Admission process of the Govt. of Odisha, which is applicable for all degree colleges of the state from the academic session 2010-2011. Desirous students apply through a common application form (CAF) on line through www.dheorissa.in. The college wise merit list is prepared centrally and stream-wise admission is made as per the merit list. The whole process of UG admission is regulated by e-Admission process (SAMS- Students Academic management System). Admission into PG courses and BBA (SF-course) are done on the basis of merit only along with the reservation and weightage policies of the government.

2.1.3 Does the College have a mechanism to review its admission process and student profiles annually? If yes, what is the outcome of such an analysis and how has it contributed to the improvement of the process?

No, admission process is regulated as per Govt. norms. Students' profile relating to their academic record, knowledge and skills are maintained by the college.

2.1.4 What are the strategies adopted to increase / improve access to students belonging to the following categories

- * **SC/ST:** Students belonging to SC/ST category get reservation in admission, scholarships and also enjoy tuition fee waiver etc.
- * **OBC:** Provision of scholarship by Govt. of Odisha.
- * **Women :** No tuition fees and hostel facilities on merit basis
- * **Different categories of persons with disabilities:** Reservation of 2% of seats in a class and in hostels and Scholarship.
- * **Economically weaker sections :**

Financial Assistance by State Govt and Aid Fund and SSG, waiver of tuition fees

- * **Outstanding achievers in sports and extracurricular activities:** Reservation in admission.

2.1.5 **Furnish the number of students admitted in the College in the last four academic years.**

Categories	Year 10-11		Year 11-12		Year 12-13		Year 13-14	
	Male	Female	Male	Female	Male	Female	Male	Female
SC	192	124	236	153	228	159	235	155
ST	73	52	105	67	121	88	132	105
OBC	-	-	-	-	-	-	-	-
General	849	1368	907	1399	925	1333	939	1222
Others	40	47	33	47	35	54	34	55

2.1.6 Has the College conducted any analysis of demand ratio for the various programmes offered by the College? If so, indicate significant trends explaining the reasons for increase / decrease.

Yes. Analysis is made for deducing a demand ratio for all UG & PG programmes taking Number of applications received and students admitted into consideration in each academic year. The significant trend of increase in the demand ratio is perhaps due to academic excellence and learner centric teaching programmes introduced by the college.

Programmes	Number of applications	Number of students admitted	Demand Ratio
UG 1.Arts 2.Science 3.Commerce	Arts:528 Science: 422 Commerce:517	Arts:404 Science: 218 Commerce :259	Arts: 1.3:1.0 Science 2:1.0 Commerce: 2.03:1.0
PG 1. Arts 2.Science 3.Commerce	Arts:116 Science: 78 Commerce:195	Arts:64 Science: 44 Commerce:67	Arts:1.8:1.0 Science: 1.8:1.0 Commerce:1.03:1.0
Integrated Masters 1. 2.	N/A		
M.Phil. 1. 2.	N/A		
Ph.D. 1. 2.	N/A		
Integrated Ph.D. 1. 2.	N/A		
Certificate 1. 2. 3.	N/A		
Diploma 1. 2. 3.	N/A		
PG Diploma 1. 2. 3.	N/A		
Any other (please Specify): BBA	62	38	1.7:1.0

2.1.7 **Was there an instance of the College discontinuing a programme during last four years? If yes, indicate the reasons.** No

2.2 Catering to Student Diversity

2.2.1 **Does the College organize orientation / induction programme for freshers? If yes, give details of the duration of programme, issues covered, experts involved and mechanism for using the feedback in subsequent years.**

Yes .The College organizes orientation / induction programme for freshers after admission into the college. The freshers are made aware of the rules and regulations, facilities available, college discipline, examination patterns and schedules, attendance and other academic matters of the college by the Academic Bursar, Administrative Bursar, Controller of Examinations, Librarian, P.E.T and senior faculty members and locally available resource persons. The freshers are given a broad picture of achievements of pass outs of previous years and Alumni. The cell phone Numbers, e-mail ID, parental details and academic history of freshers are recorded in the induction register.

2.2.2 **Does the College have a mechanism through which the “differential requirements of student population” are analyzed after admission and before the commencement of classes? If so, how are the key issues identified and addressed?**

Differential requirement of students population are analyzed after the admission from the information furnished in the CAF/ application forms relating to their categories, academic performance and financial status, Choice of Hons. Subject, Hostel requirement etc., which is reviewed by a committee concerned for each cause for the next course of action. The weaker groups are provided with the permissible financial support, free studentship, lending books from the library and recommended for scholarships & stipends from different agencies etc. as per the recommendation of the committee

2.2.3 **Does the College provide bridge /Remedial /add - on courses? If yes, how are they structured into the time table? Give details of the courses offered, department-wise/faculty-wise?**

Yes. Bridge/Remedial classes are organized for the academically weaker students.

Add on courses running in the college for the bonafide students are as follows:

1. Certificate Course in Business English of one year duration
2. Diploma in Journalism and Mass Communication of two years duration
3. Certificate course on Computer basics and PGDCA

These courses are conducted as per rule and regulation of UGC.

2.2.4 **Has the College conducted a study on the incremental academic growth of different categories of students; - student from disadvantaged sections of society, economically disadvantaged, physically handicapped and slow learners etc.? If yes, give details on how the study has helped the College to improve the performance of these students.**

Students from disadvantaged sections and the slow learners are identified through scrutiny of internal assessment scripts in the prevailing continuous evaluation system. Faculty members give special attention to the students through personal interaction; they try to improve their performance in due course. UGC sponsored Remedial classes and Govt.

sponsored SIB classes are conducted to improve the academic standard of weak students. Economically disadvantaged and physically handicapped students are also provided with financial support.

2.2.5 How does the institution identify and respond to the learning needs of advanced learners?

The Advanced learners are identified through various competitions conducted by different societies/associations and awarded prizes to boost them. They are encouraged to represent the college at the University, State and National level. The teachers provide them advance study and reference materials for enhancement and enrichment of their quality.

2.2.6 How does the institution cater to the needs of differently-abled students and ensure adherence to government policies in this regard?

The Government policies for differently-abled students are adopted by the institution. They are privileged by getting scholarships, hostel accommodation and companion in the examinations along with extra examination hour as per Govt norms.

2.3 Teaching-Learning Process:

2.3.1 How does the College plan and organize the teaching, learning and evaluation schedules? (Academic calendar, teaching plan and evaluation blue print, etc.)

The syllabi are framed by the respective Board of Studies, revised & updated annually. The syllabi have a unit-pattern in every paper/ subject. The academic calendar, with details of Academic activities of the year/session are provided to the students at the time of admission/re-admission in the beginning of the session which outlines commencement of classes, examination schedule, publication of results, holidays, cultural festivals etc.

Lesson Plan and Lesson Note in a subject/paper/unit are prepared by every teacher in the beginning of each academic session. The daily progress is also recorded in the teaching plan which is verified by the Principal.

The coded answer scripts are evaluated by the examiners (Internal and/or External) as decided by the Board of Studies.

2.3.2 Does the College provide course outlines and course schedules prior to the commencement of the academic session? If yes, how is the effectiveness of the process ensured?

Students are provided with the Courses of Studies which outlines the course schedules in every subject and paper prior to the commencement of classes for the Academic session.

2.3.3 What are the courses, which predominantly follow the lecture method? Apart from classroom interactions, what are the other methods of learning experiences provided to students?

Normally lecture method is followed for UG and PG courses. However, most of the departments have audio-visual teaching aids like overhead transparencies, slides, and LCD etc which are used in the class rooms/ laboratories for interactive teaching.

Seminar, workshop, group discussion and field study etc form part of the curriculum and help in supplementing the traditional method of teaching by making it more learner-centric.

2.3.4 How is 'learning' made more student-centric? Give a list of participatory learning activities adopted by the faculty that contribute to holistic development and improved

student learning, besides facilitating life-long learning and knowledge management.

Learning is made more students centric by encouraging them for power point presentation of their seminar papers / project reports under the supervision of faculty members. Besides, workshops, project work, group discussions, field study, audio-visual teaching, participation in debates, competitions and quizzes are included in the academic curriculum.

2.3.5 What is the College policy on inviting experts / people of eminence to provide lectures / seminars for students?

Experts in different areas, eminent personalities in the field of administration, science and technology, social sciences, literature and business and commerce etc are invited as Visiting Faculties to address Seminars, Faculty Programmes, and Extramural Lectures.

2.3.6 What are the latest technologies and facilities used by the faculty for effective teaching? Ex: Virtual laboratories, e-learning, open educational resources, mobile education, etc.

Faculties use LCD projectors, Computers, Projection boards in the smart class rooms; students use Internet in the Computer Centre and UGC-NRC Centre in the Library.

2.3.7 Is there a provision for the services of counsellors / mentors/ advisors for each class or group of students for academic, personal and psycho-socio guidance? If yes, give details of the process and the number of students who have benefitted.

Yes, each of the faculty member acts as the Counselor /mentor/advisor for 16 students in a group as a proctor. The proctor looks into the academic and personal problems of the group of students allotted to him/her. Shortcomings, if any, are intimated to their guardians. A proctor acts like a guardian of the students and guides them to overcome their academic, personal, psychological or social problems.

2.3.8 Are there any innovative teaching approaches/methods/practices adopted/ put to use by the faculty during the last four years? If yes, did they improve the learning? What methods were used to evaluate the impact of such practices? What are the efforts made by the institution in giving the faculty due recognition for innovation in teaching?

To make teaching participatory and student-centric, technology enabled teaching techniques are adopted with the use of projectors, computers, OHP etc in the classroom in addition to the usual chalk and talk methods.

Students are encouraged and guided by the faculty members to present seminar papers, project reports and group discussions etc to ensure their participation and involvement.

2.3.9 How does the College create a culture of instilling and nurturing creativity and scientific temper among the learners?

Due emphasis on Project works, Field Studies, Laboratory works, Science Exhibitions, publication in College and departmental Wall magazines etc help in building creativity and a scientific temper in the learners.

2.3.10 Does the College consider student projects a mandatory part of the learning programme? If so, for how many programmes is it made mandatory?

Yes. All UG and PG programmes.

- * Number of projects executed within the College: 100% of the projects are executed at the college level.
- * Names of external institutions associated with the College for student project work :
No
- * Role of the faculty in facilitating such projects: The faculty members act as the supervisor for project guidance.

2.3.11 what efforts are made to facilitate the faculty in learning / handling computer-aided teaching/ learning materials? What are the facilities available in the College for such efforts?

Most of the teaching departments are provided with PC/Laptops. In addition, the college has its Computer hub, a language laboratory and e-library facilities to facilitate the faculty members in learning/ handling computer – aided teaching and to prepare their learning materials. The Computer Programmer, DEO and other computer personnel help the faculty in this context.

2.3.12 Does the College have a mechanism for evaluation of teachers by the students / alumni? If yes, how is the evaluation used in achieving qualitative improvement in the teaching-learning process?

Yes. The teaching faculties are assessed by the students annually. These evaluation reports are collected confidentially and the Principal takes necessary steps on the reports and intimates the teachers.

2.3.13 Does the institution face any challenges in completing the curriculum within planned times frame and calendar? If yes elaborate on the challenges encountered to institutional approaches to overcome these.

Yes. The course curricula are designed and planned as per the time frame of the academic calendar. However, when the courses remain un-covered as per the plan, the faculty members engage extra classes and Guest Faculties are also engaged to complete the unfinished courses in time.

2.3.14 How are library resources used to augment the teaching-learning process?

The library resources like Text books, reference books, journals, periodicals and e-resources etc. are used to augment teaching-learning process. In addition they are also used in the reading rooms, network centre and heritage corner in the library.

2.3.15 How does the institution continuously monitor, evaluate and report on the quality of teaching, teaching methods used, classroom environments and the effect on student performance.

- The Principal verifies the lesson plans & progress register of each department; monitors the classes on regular basis by surprise visits.

- Head of each department discusses with other members upon the course curriculum, i.e. methods adopted in teaching, progresses made, student attendance and student performance appraisal etc.
- The Heads act as connecting link between the college administration and the department relating to academic and administrative matters.
- The Principal convenes meetings of Heads at regular intervals to ascertain the progress in academic and other issues and formulates the ways to improve quality of teaching, environment and student performance.

2.4 Teacher Quality

2.4.1 What is the faculty strength of the College? How many positions are filled against the sanctioned strength? How many of them are from outside the state?

- 30 regular faculty members against 79 sanctioned strength.
- 30 (Regular) and 36 (Guest faculty).
- None of them are from outside the state.

2.4.2 How are the members of the faculty selected?

- Govt. of Odisha (Department of Higher Education) on the basis of recommendation of the Odisha Public Service Commission (OPSC) appoints permanent members of the teaching faculty.
- Guest faculties are recruited for SF courses and against vacant posts of various departments through selections made at the college level.

2.4.3 Furnish details of the faculty

Highest qualification	Professor		Associate Professor		Assistant Professor		Total
	Male	Female	Male	Female	Male	Female	
Permanent teachers							
D.Sc./D.Litt.							
Ph.D.	01		11	04	1		
M.Phil.			2	01			
PG			6	4			
Temporary teachers - Nil							
Ph.D.							
M.Phil.							
PG							
Part-time teachers - N/A							
Ph.D.							
M.Phil.							
PG							

2.4.4 What percentage of the teachers has completed UGC-CSIR-NET, UGC-NET, and SLET exams? In that what percentage of teachers are with PG as highest qualification? Nil

2.4.5 Does the College encourage diversity in its faculty recruitment? Provide the following departments-wise details. (Faculty recruitment is done by the Govt.)

Department	% of faculty who are product of the same College	% of faculty from other Colleges within the State	% of faculty from other States	% of faculty from abroad
-	12	18	Nil	Nil

2.4.6 Does the College have the required number of qualified and competent teachers to handle all the courses for all departments? If not, how do you cope with the requirements? How many faculty members were appointed during the last four years?

At present there are 30 permanent qualified teachers serving in the college against 79 sanctioned posts and 49 posts are vacant.

36 guest faculties are engaged to teach the Self financing courses and other departments on the basis of the recommendations of committee of experts.

No faculty member was appointed during the last four years.

2.4.7 How many visiting Professors are on the rolls of the College? Nil

2.4.8 What policies/systems are in place to recharge teachers? (eg: providing research grants, study leave, nomination to national/international conferences/Seminars, in-service training, organizing national/international conferences etc.)

Teachers avail study leave/other admissible leaves as per the Govt. of Odisha norms to attend National/International Conference/Seminars or pursuing M.Phil./Ph.D. programmes. They apply to various funding agencies for organizing seminars/conference etc in their respective departments.

2.4.9 Give the number of faculty who received awards / recognitions for excellence in teaching at the state, national and international level during the last four years. Nil

2.4.10 Provide the number of faculty who have undergone staff development programmes during the last four years. (Add any other programme if necessary)

Academic Staff Development Programmes	Number of faculty
Refresher courses	Nil
HRD programmes	01
Orientation programmes	01
Staff training conducted by the College	25
Staff training conducted by University/other Colleges	Nil
Summer / winter schools, workshops, etc.	01
Any other (please Specify)	Nil

2.4.11 What percentage of the faculty have

- * been invited as resource persons in Workshops / Seminars / Conferences organized by external professional agencies : 70%
- * participated in external Workshops / Seminars / Conferences recognized by national/ international professional bodies : 50%
- * presented papers in Workshops / Seminars / Conferences conducted or recognized by professional agencies : 40%
- * teaching experience in other universities / national institutions and others 30%
- * industrial engagement : Nil
- * international experience in teaching : Nil

2.4.12 How often does the College organize academic development programmes for its faculty, leading to enrichment of teaching-learning process?

- * Curricular Development: by organizing seminars, Conferences and orientation programmes
- * Teaching-learning methods: by learner-centered teaching methods
- * Examination reforms: Semester pattern examination which includes continuous evaluation by holding internal assessments
- * Content / knowledge management: By e-resources, e-learning and participatory teaching.
- * Any other (please specify)

2.4.13 What are the teaching innovations made during the last five years? How are innovations rewarded?

Teaching innovations include: Establishment of Language laboratory, Introduction of ICT tools, Smart class rooms, Use of Power Point presentation, Emphasis on participatory learning method, holding of seminars (inter and intra-departmental), workshops and exhibitions, use of e-resources.

All these innovations have increased the student enrollment; drastically reduced dropout rates and simultaneous increase pass out rates. In addition to this, it has increased the student employability and chances for higher studies.

2.4.14 Does the College have a mechanism to encourage?

- * Mobility of faculty between institutions for teaching? Yes.
- * Faculty exchange programmes with national and international bodies? **No.**

If yes, how have these schemes helped in enriching quality of the faculty?

As visiting faculty to other institutions they enrich themselves in both subjective and objective knowledge.

2.5 Evaluation Process and Reforms

2.5.1 How does the College ensure that all the stakeholders are aware of the evaluation processes that are operative?

All the information regarding the evaluation process are incorporated in the college calendar as well as in the academic calendar provided to the students at the time admission. This is also available in the college website. They are also informed in the induction meeting.

2.5.2 What are the major evaluation reforms initiated by the College and to what extent have they been implemented in the College? Cite a few examples which have positively impacted the evaluation management system?

The major evaluation reforms initiated and implemented are:

- Continuous evaluation process through internal assessments
- The coding of answer scripts ensuring secrecy
- 50% of theory papers of a semester are evaluated by the external examiners from among the names suggested by the Board of studies of a Subject.
- Marks secured internal examinations: The highest mark out of two is taken into consideration
- Seminar, Project and Field Study made part of the curriculum and examination as well.
- Result published in time

2.5.3 What measures have been taken by the institution for continuous evaluation of students and ensuring their progress and improved performance?

- Implementation of two Internal Assessment examinations per semester before the end term examination.
- Minimum 90 days teaching classes per semester; incorporation of seminar discussion through power point presentation, project works and field studies in course curriculum for which marks are awarded in the sixth semester.
- Continuous evaluation ensures student involvement and progress Hence, about 50% of pass outs compete successfully for national Universities in open competition admission system along with scholarships.

2.5.4 What percentage of marks is earmarked for continuous internal assessment? Indicate the mechanisms strategized to ensure rigour of the internal assessment process?

The percentage of marks earmarked for continuous internal assessment is 20% in theory papers. The questions are set by the faculty members from the topics covered up in concerned paper/subject. The Internal assessment examination is conducted for one hour durations as per the notification by the Controller of Examination duly approved by the Examination Committee and Academic Council. Internal Assessment is the mechanism to gear up a student to regulate his sincerity in studies and to orient his/her for the end-term examinations.

2.5.5 Does the College adhere to the declared examination schedules? If not, what measures have been taken to address the delay? Yes.

2.5.6 What is the average time taken by the College for declaration of examination results? Indicate the mode / media adopted by the College for the publication of examination results e.g., website, SMS, email, etc.

The average time taken by the college for declaration of examination results is about 60 days from the date of the conduct examination for a semester. The result is published in

the college notice board, college website 'fmcollegebalasore.nic.in' and local newspaper.

2.5.7 Does the college have an integrated examination platform for the following processes?

*** Pre-examination processes –**

Time table generation: The time-table is generated for each examination before one month and widely circulated to all concerned.

OMR: No provision

Student list generation: Student list is generated in e-admission cell and transferred to examination site with detailed information–student's address, category, contact details etc.

Invigilators: One invigilator is provided for 20 students

Squads: The internal squad is arranged during the examination period.

Attendance sheet: The students' attendance sheet is prepared for each paper(s)/sitting of examination

Online payment gateway: No

*** Examination process –**

Examination material management:

- The question papers are received from the printing farm concerned in sealed packets, which bear the name of the subject with its code no., paper, date and sitting of examination.
 - Questions for an examination are received in 2 to 3 phases.
 - The Question packets are kept in locker by the COE. The packets are issued to Superintendent/ Deputy Superintendents in phases.
 - The blank answer sheets (Main & Additional) are kept in the strong room and its stock and issue is properly maintained. They are handed over to the invigilators during examination.
 - The Invigilators take the account of the above materials and hand over to the officials concerned in the examination section. The unused answer scripts along with the accounts statement is also returned to the officials concerned.
 - Then these are handed over to the COE along with a Memo.
- **Logistics:** One menial staff is provided for each examination hall to supply drinking water etc.

*** Post examination process**

Attendance capture: Class wise and student-wise attendance is calculated by the officers-in-charge of attendance and the report of finding is handed over to the Controller of Examinations for his action. 75% attendance is mandatory to appear at the examination.

OMR based exam result: No

Auto processing: The auto processing is outsourced

Generic result processing: Result is processed confidentially by the approved farm.

Certification: The final result of UG and PG students is approved by the Vice-Chancellor of the Fakir Mohan University, Balasore, Odisha. A pass out student gets his/her final result after approval of parent University. The Certificate/diploma is given to a pass out by the University in its next convocation.

2.5.8 Has the College introduced any reforms in its Ph.D. evaluation process? N/A

2.5.9 What efforts are made by the College to streamline the operations at the Office of the Controller of Examinations? Mention any significant efforts which have improved process and functioning of the examination division/section?

The Controller of Examination holds his office independently. All examination related documents are under his custody. One Deputy Controller and one OIC for continuous evaluation help the COE in his smooth discharge of duty. The office of COE has one clerk and other three ministerial staff for full time support. Whenever required, more staffs are also diverted to assist the COE. Members from teaching staff are also given the responsibility of coding of answer scripts. The examination section is enabled with computers, net connectivity, inverters for uninterrupted power supply, Xerox machine, land line telephone connection, Cell phone allowance to the COE etc.

2.5.10 What is the mechanism for redressal of grievances with reference to evaluation?

The students are given sufficient scope for redressal of their grievances with reference to evaluation in different papers. They may apply to the controller of Examinations for re-addition of marks in the paper or may apply for the Xerox copies of the valued scripts under RTI within the stipulated period of time after publication of results along with requisite fees. The Controller of Examinations takes judicious steps as per the regulation.

2.6. Student Performance and Learning Outcomes:

2.6.1 Does the College have clearly stated learning outcomes for its programmes? If yes, give details on how the students and staff are made aware of these?

Yes. The learning outcomes for all its programmes are enshrined in the College Logo and Calendar. The information is also provided in the Induction Meeting and interaction with students. The academic achievement is reflected in students' results. About 80% pass outs get admitted to various state/national Universities of repute through Common Entrance Tests and prove their excellence.

2.6.2 How does the institution monitor and ensure the achievement of learning outcomes?

Teaching is learner centric and participatory. The seminar presentation, preparation of project reports and group discussions etc are inclusive of Course Curriculum where the teachers and student ratio is 1:1 for monitoring and ensuring quality presentation. This enhances the qualitative learning of students and also ensures the futuristic development of students with better achievements.

2.6.3 How does the institution collect and analyse data on student learning outcomes and use it for overcoming barriers of learning?

There is a student-feedback mechanism. The institution collects and analyses data on student learning outcomes at regular intervals. Different departments are informed to take appropriate action on the student feedback.

2.6.4 Give Programme-wise details of the pass percentage and completion rate of students.

Stream	% of Pass / Rate of Completion
UG Arts	95.54
UG Science	97.5
UG Commerce	97.12
PG Pol. Sc.	92.59
PG Odia	100
PG Physics	100
PG Mathematics	100
PG Commerce	90.74

Any additional information regarding Teaching, Learning and Evaluation, which the institution would like to include.

Teaching plans are prepared at the beginning of the academic session & Syllabi are provided to the students. Student's knowledge and skills are assessed in internal examinations, seminars and group discussions and also through personal interaction with faculty members. Weak areas of the students are identified and steps taken for improvement through bridge/remedial classes.

All college societies conduct literary and general awareness competitions to boost the morale of advanced learners. Those advanced learners are awarded prize and encouraged to represent the college at the University / State / national level. The college and the alumni honor the best students excelling in different fields in its annual function every year.

The college possesses audio-visual teaching aids to make education more effective. The college also permits the student to improve their academic performance by back paper provision. External valuation methods are followed and there is no provision for revaluation of scripts. The examination schedule and the examination results are communicated to the students in the college website www.fmcollege.nic.in.

The college reviews performance of students at regular intervals and tries to improve their standard. The teaching and working days of college are 180 and 240 days respectively.

The teachers of the college are recruited by the Government of Odisha on the recommendation of state public service commission based on the workload. Since 1989 no faculty recruitments were made by the Govt. of Odisha. The college does not have the freedom to appoint temporary / adhoc faculty. However, by utilizing UGC autonomy grant, Government grant and college development fund, guest faculties/ visiting professors are engaged to improve the academic requirement.

The college follows self appraisal method to evaluate the performance of the faculty in teaching. The college conducts departmental seminars regularly, workshops, national seminar and seminars under the auspices of the college alumni for the benefit of students, faculty and non-teaching staff.

The institution has established linkage with IGNOU, Computer Point for lateral entry and runs add-on courses in Business English & Journalism for academic enrichment. Also, it has informal link with PXE (Proof and Exponential Establishments), ITR (Interim Test Range) of DRDO complex and Fakir Mohan University for research and enrichment.

The autonomy has helped the institution in teaching, evaluation, innovations in framing of syllabi, preparation of academic calendar, and increase in the number of the teaching days, continuous evaluation through internal assessment, introduction of field study in the curricula,

personality development of learners, Examination reforms, transparency in evaluation, coding of answer script to ensure fairness, secrecy & transparencies in examination system.

Academic calendar of the college containing detailed information regarding commencement of class, schedule of different examinations, publication of results, likely date of college election, cultural week, college athletic meet etc. are provided to each student at the beginning of the academic session. An induction meeting is held at the beginning of the academic session to welcome the new students and make them aware of the goal of education. Election to students' council and other associations has improved the academic ambience of the college.

CRITERION III: RESEARCH, CONSULTANCY AND EXTENSION

3.1 Promotion of Research

3.1.1 Does the College have a research committee to monitor and address the issues of research? If yes, what is its composition? Mention a few recommendations which have been implemented and their impact.

No. The college does not have a research committee. However some of the members work as members of the Subject Research Committees (SRC) of Universities for guiding research scholars.

3.1.2 What is the policy of the College to promote research culture in the College?

The College provides infrastructure, laboratory, and library facilities to the research scholars of the Universities for research purpose. Also, some teachers actively guide the researchers. The institution is primarily a centre for undergraduate courses; only five departments have PG teaching facilities.

3.1.3 List details of prioritised research areas and the areas of expertise available with the College.

English – Communication Studies and General Semantics

Odia - Modern Literature – Projects under UGC-RGNF

Zoology - Ecology

3.1.4 What are the proactive mechanisms adopted by the College to facilitate smooth implementation of research schemes/projects?

- * advancing funds for sanctioned projects No
- * providing seed money No
- o autonomy to the principal investigator/coordinator for utilizing overhead charges
Yes
- * timely release of grants Yes
- * timely auditing Yes
- * submission of utilization certificate to the funding authorities Yes

3.1.5 How is interdisciplinary research promoted?

- * Between/among different departments of the College and No
- * Collaboration with national/international institutes / industries. Yes
(Dept of English in collaboration with BP Institute of GS and other Human Sciences, Baroda organized Workshop on GS)

3.1.6 Enumerate the efforts of the College in attracting researchers of eminence to visit the campus and interact with teachers and students?

The College organizes seminars for attracting researchers of eminence to visit the campus to deliver their talks on advanced topics of research and interact with faculties and students.

3.1.7 What percentage of faculty have utilized sabbatical leave for research activities? How has the provision contributed to the research quality and culture of the College?

Nil, The Govt. of Odisha does not allow such leaves.

3.1.8 Provide details of national and international conferences organized by the College highlighting the names of eminent scientists/scholars who participated in these events.

Nil

3.1.9 Details on the College initiative in transferring/advocating the relative findings of research of the College and elsewhere to the students and the community (lab to land).

Nil

3.1.10 Give details on the faculty actively involved in research (Guiding student research, leading research projects, engaged in individual or collaborative research activity etc.)

(A) Faculties engaged in Guiding research Scholars

Prof. (Dr.) T.C Kara, Principal, Professor of Zoology

Dr. K.K Sahoo, Dept. of Chemistry

Dr. C.R Dash , Reader in Commerce

Dr. S.S.Swain, Reader in Education

Dr. S.C Patra, Reader in English

Dr. G.N Dash, Reader in English

Dr. N.Panigrahi, Reader in Odia

Dr. L.D Nayak, Reader in Zoology

(B) Research Projects Undertaken by faculty members

Name	Nature of Projects	Duration	Title of the projects	Name of funding agencies
Dr. G.N Dash, Reader in English (Principal Investigator) & L.N Dash, Reader in English (Co Investigator)	Major Research Project	2011- 2013	Reorienting the structure of language and the Communication practices; A scientific non-Aristotelian General Semantic Approach	UGC
Dr. B. Panda, Dept. of Sanskrit	Minor Research Project	2010 – 2012	Treatment Concept of Kavi & Kvyas from typical Sanskrit perspective	UGC
Dr. G. N. Dash, Dept. of English	Minor Research Project	2007-2009	Our College and University today: The Kingdom of anxiety	UGC

3.2 Resource Mobilization for Research:**3.2.1 What percentage of the total budget is earmarked for research? Give details of major heads of expenditure, financial allocation and actual utilization for last four years.**

As a Govt. College there is no earmark budgetary provision under research head. However, the faculty member undertake the research projects from different funding agencies like UGC & DST etc. for which they receive research allocation from the agencies, utilize for the purpose and submit utilization certificate at the termination of the project. One major Research Project and two minor Research projects have been undertaken by the faculty members in last four years.

3.2.2 What are the financial provisions made in the College budget for supporting student research projects? Nil**3.2.3 Is there a provision in the institution to provide seed money to faculty for research? If so, what percentage of the faculty has received seed money in the last four years? No.****3.2.4 Are there any special efforts made by the College to encourage faculty to file for patents? If so, provide details of patents filed and enumerate the sanctioned patents. No.**

3.2.5 Provide the following details of ongoing research projects:

	Year wise	Number	Name of the project	Name of the funding agency/Industry	Total grant received
A. College funded					
Minor projects	Nil				
Major projects	Nil				
Along with Industry	Nil				
B. Other agencies - national and international (specify)					
Minor projects : 1. Dr. G.N Dash, Dept. of English	2007- 2009	01	Our College & University – A Kingdom of anxiety	UGC	Rs. 50,000
2. Dr. B. Panda, Department of Sanskrit	2010- 2011	01	Treatment Concept of Kavi & Kvyas from typical Sanskrit perspective	UGC	Rs.1,23,000
Major projects : Dr G.N Dash, Dept. of English (Principal Investigator) Sri L.N Dash, Dept of English (Co investigator)	2011- 2013	01	Reorienting the structure of language and the Communication practice: A scientific non-Aristotelian General Semantic Approach	UGC	Rs. 5,84,200
Sanghamitra Mandal	2012- 14	02	UGC-RGNF		
Madhusmita Gharai	10-12		UGC-RGNF		
C. Industry sponsored					
	Nil				

3.2.6 How many departments of the College have been recognized for their research activities by national / international agencies (UGC-SAP, CAS, DST-FIST; DBT, ICSSR, ICHR, ICPR, etc.) and what is the quantum of assistance received? Mention any two significant outcomes or breakthrough due to such recognition. Nil

3.2.7 List details of completed research projects undertaken by the College faculty in the last four years and mention the details of grants received for such projects (funded by Industry/National/International agencies).

	Year wise	Number	Name of the project	Name of the funding agency/Industry	Total grant received
A. Industry funded:		Nil			
Minor projects	Nil				
Major projects	Nil				
Along with Industry					
B. Funded from national Agency:					
Minor projects :	2007-2009	01	Our Colleges & Universities – A Kingdom of anxiety	UGC	Rs. 50,000
1. Dr. G.N Dash, Dept. of English					
2. Dr. B. Panda	2010-2011	01	Treatment Concept of Kavi & Kavya from typical Sanskrit perspective	UGC	Rs.1,23,000
Major projects : Dr G.N Dash, Dept. of English (Principal Investigator) Sri L.N Dash, Dept of English (Co investigator)	2011-2013	01	Reorienting the structure of language and the Communication practice: A scientific non-Aristotelian General Semantic Approach	UGC	Rs. 5,84,200

3.3 Research Facilities:

3.3.1 What efforts are made by the College to keep pace with the infrastructure requirements to facilitate Research? How and what strategies are evolved to meet the needs of researchers?

The science departments of the College have sophisticated infrastructure, library and laboratory facilities and apparatus to meet quality research. However the college mostly imparts teaching in UG classes and there are only five PG departments. The research pertaining to PhD degree is carried out at the Universities, subject Research Committees and the UGC 2009 regulation specifying the course work in PG departments. Most of the teachers of the college act as Research supervisors of various Universities and conduct research successfully.

3.3.2 Does the College have an information resource centre to cater to the needs of researchers? If yes, provide details on the facility. Yes

The facilities to cater the need of researchers are:

- The College Library is developed as a resource centre for e-learning/e-resources with campus-net, SOUL Software and INFLIBNET Link
- Language laboratory for language skill development.
- Computer laboratory with Internet, UGC-NRC Centre to develop IT skills and facilitate open-source learning

3.3.3 Does the College provide residential facilities (with computer and internet facilities) for research scholars and faculty?

The College provides e-resource, language skill, computer internet facilities to researchers inside the campus only under special circumstances

3.3.4 Does the College have a specialized research centre/ workstation to address challenges of research programmes? If yes, give details. Yes

PG department of Odia has a specialized research centre in which scholars are continuing research.

3.3.5 Does the College have research facilities (centre, etc.) of regional, national and international recognition/repute? Give a brief description of how these facilities are made use of by researchers from other laboratories. No.

3.4 Research Publications and Awards:

3.4.1 Highlight the major research achievements of the College through the following:

- * major papers presented in regional, national and international conferences : **121**
- * publication per faculty : **4**
- * faculty serving on the editorial boards of national and international journals : **Nil**
- * faculty members on the organization committees of international conferences, recognized by reputed organizations / societies.: **Nil**

3.4.2 Does the College publish research journal(s)? If yes, indicate the composition of the editorial board, publication policies and whether it is listed in international database? No

3.4.3 Give details of publications by the faculty:

- * number of papers published in peer reviewed journals (national / international) **121**
- * Monographs: **Nil**
- * Chapters in Books : **26**
- * Editing Books: **12**
- * Books with ISBN numbers with details of publishers : **5**
- * Number listed in International Database (For *e.g.* Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) : **Nil**

- * Citation Index – range / average : Nil
 - * SNIP : Nil
 - * SJR : Nil
 - * Impact factor – range / average : Nil
 - * h-index : Nil
- 3.4.4 **Indicate the average number of successful M.Phil and Ph.D scholars guided per faculty. 01**
- 3.4.5 **What is the stated policy of the College to check malpractices and misconduct in research? NA**
- 3.4.6 **Does the College promote interdisciplinary research? If yes, how many inter departmental / inter disciplinary research projects have been undertaken and mention the number of departments involved in such an endeavor. Nil**
- 3.4.7 **Mention the research awards instituted by the College. Nil**
- 3.4.8 **Provide details of**
- * research awards received by the faculty : Nil
 - * recognition received by the faculty from reputed professional bodies and agencies
01
- 3.4.9 **State the incentives given to faculty for receiving state, national and international recognitions for research contributions. Nil**
- 3.5 **Consultancy:**
- 3.5.1 **What is the stated policy of the College for structured consultancy? List a few important consultancy services undertaken by the College. Nil**
- 3.5.2 **Does the College have College-industry cell? If yes, what is its scope and range of activities? Nil**
- 3.5.3 **What is the mode of publicizing the expertise of the College for consultancy services? Mention the departments from whom consultancy was sought. Nil**
- 3.5.4 **How does the College encourage the faculty to utilise the expertise for consultancy services? Nil**
- 3.5.5 **List the broad areas of consultancy services provided by the College and the revenue generated during the last four years. Nil**
- 3.6 **Extension Activities and Institutional Social Responsibility (ISR)**

3.6.1 How does the College sensitize the faculty and students on Institutional Social Responsibilities? List the social outreach programmes which have created an impact on students' campus experience.

The extension activities of the college are Social work, Health and Hygiene awareness, Medical Camp, Adult Education and Literacy in Computer, Blood donation camp, AIDS and Cancer awareness and Disaster Management etc. Members of the faculty are given additional responsibilities to look after extension activities like NSS, Youth Red Cross, NCC and they are designated as NSS Programme Officer(s), Counselor(s) of Youth Red Cross and NCC Officers. The social outreach programmes are implemented by the student volunteers in NSS & YRC and NCC Cadets.

The students and teachers are encouraged to participate in extension activities for which due weightage is given to students at the time of admission and their nomination to electoral College of Students' Council. There is honorarium package for teachers, recognition by the University and the state, outstanding achievements of teachers are entered in their PAR which counts for promotion and career advancement.

3.6.2 How does the College promote College-neighborhood network and student engagement, contributing to holistic development of students and sustained community development?

- The college works and plans for its extension activities along with NGOs and GOs to promote college neighborhood linkage and holistic development and sustainable planning and community development by organizing extension activities in collaboration with Govt. departments like health, horticulture, PWD, R&B, GED, veterinary and health.
- The District Employment Officer provides regular information regarding employment opportunity through Students' Information Bureau for student engagement. The Youth Red Cross unit of the college, in collaboration with the district and state level Red Cross undertakes several welfare programmes.
- The NSS volunteers clean the campus and arrange Health Checkup Camps in collaboration with District Hospital. Literacy mission and village environment Programmes are carried out in rural areas during holidays.

3.6.3 How does the College promote the participation of students and faculty in extension activities including participation in NSS, NCC, YRC and other National/International agencies?

The college promotes participation of student volunteers of NSS, YRC and NCC along with the faculty(s) in-charge in national and international camps by providing their expenses, academic card and attendance relaxation. The NSS unit of the College is the model unit of the University and of the State. Many Programme Officers of the Unit have been awarded the best Officers of the State and also of the University. The NCC cadets of the College represented the State in the Republic Day parade at New Delhi. Youth Red Cross Unit of the College is a Nodal district branch of Youth Red Cross state branch of

Odisha, which is an integral part of Indian Red Cross society. All the students of the college are annual associates of Indian Red Cross society. The Principal acts as the Chairman and the In-charge faculty acts as Convener of YRC.

3.6.4 Give details on social surveys, research or extension work (if any) undertaken by the College to ensure social justice and empower the under-privileged and most vulnerable sections of society?

A) Social Service Activities : Health and Hygiene awareness programme, Medical Camp , Adult Education and Literacy programme, Blood Donation Camp, AIDS Awareness Camp, Cancer awareness, Disaster Management, Vigilance awareness, Environmental awareness, Information on Job opportunity, Computer Literacy Programme, observation of World Health Day, World Red Cross Day, Cleaning of College premises, Hostel cleaning, Helping needy students etc. are some of the features of the extension activities of NSS, NCC and YRC Units of the College.

B) Research and Extension Activities: Volunteers perform survey and collect and compile information on Malaria, Filarial, Blood group, Rh factor and Health hazards and submit report to hospitals as a part of practical research at grass root level and the extension work includes literacy programmes, environmental awareness, Plantations, Wild Life Protection, teaching hygienic methods, and implemented for rural under-privileged and vulnerable human population.

3.6.5 Give details of awards / recognition received by the College for extension activities / community development work

Some students have represented the college in inter-University NSS Programmes

3.6.6 Reflecting on objectives and expected outcomes of the extension activities organized by the College, comment on how they complement students' academic learning experience and specify the values and skills inculcated?

- Recognition by the University & the State for outstanding services rendered.
- Extra weightage is given in Defense and Police services and also by NGOs.
- They get an opportunity to transform acquired knowledge to acquisition of life-skills

3.6.7 How does the College ensure the involvement of the community in its outreach activities and contribute to the community development? Detail the initiatives of the College which have encouraged community participation in its activities.

The Alumni are involved in organizing various outreach programmes in the college

3.6.8 Does the College have a mechanism to track the students' involvement in various social movements / activities which promote citizenship roles?

Yes. The college keeps a record of students' involvement in different activities.

3.6.9 Give details on the constructive relationships (if any) with other institutions in the nearby locality in working on various outreach and extension activities.

The college organizes outreach and extension programmes including sports and NSS programmes etc in collaboration with Fakir Mohan University.

3.6.10 Give details of awards received by the institution for extension activities and/contributions to the social/community development during the last four years.
Nil

3.7 Collaboration:

3.7.1 How has the College's collaboration with other agencies impacted the visibility, identity and diversity of activities on the campus? To what extent has the College benefitted academically and financially because of collaborations? Nil

3.7.2 Mention specific examples of, how these linkages promote

- * Curriculum development
- * Internship, On-the-job training By Companies - No
- * Faculty exchange and development : **No**
- * Research, Publication : **No**
- * Consultancy, Extension : **Nil**
- * Student placement : Yes, Through Student Information Bureau, Student placement Cell of the College
- * Any other, please specify

3.7.3 Does the College have MOUs nationally / internationally and with institutions of national importance/other universities/ industries/corporate houses etc.? If yes, explain how the MOUs have contributed in enhancing the quality and output of teaching-learning, research and development activities of the College? No

3.7.4 Have the College industry interactions resulted in the establishment / creation of highly specialized laboratories / facilities? No

Any additional information regarding Research, Consultancy and Extension, which the institution would like to include. Nil As an Undergraduate college, the thrust is on teaching though ample scope is provided to students and teachers for Research and Consultancy.

CRITERION IV: INFRASTRUCTURE AND LEARNING RESOURCES:

4.1 Physical Facilities

4.1.1 How does the College plan and ensure adequate availability of physical infrastructure and ensure its optimal utilization?

The existing physical built up area of the college is about 86,100 sq ft and the college building is used from 7 am to 5 pm. Junior college uses the infrastructure from 7 am to 11 AM and Autonomous College uses the building from 9.30 am to 5 pm. The class rooms are used by the IGNOU Study Centre, Joint Venture Computer point and Self-financing courses. The Govt. of Odisha, Govt. of India, IIT, OUAT and different Nationalized Banks also use the infrastructure for various Recruitment Tests on Sundays and holidays.

4.1.2 Does the College have a policy for creation and enhancement of infrastructure in order to promote a good teaching-learning environment? If yes, mention a few recent initiatives.

Yes, Funds available from the following are used to augment the infrastructure.

- Grants from State Government & UGC.
- MLA/MP LAD Fund.
- Development fee collected from students.
- Surplus sale proceeds of application form.
- Surplus fund from financing courses.

4.1.3 Does the College provide all departments with facilities like office room, common room, and separate rest rooms for women students and staff?

Science, Commerce and PG Depts have sitting rooms and store facilities. There is no provision for office rooms, separate rest rooms for women students and staffs for departments separately. However there is a Girls' Common Room with toilet facilities for women students.

4.1.4 How does the College ensure that the infrastructure facilities meet the requirements of students/staff with disabilities?

The present infrastructure does not impede the physically handicapped persons

4.1.5 How does the College cater to the residential requirements of students? Mention

The College caters to the residential needs of about 15% of its students by providing hostel accommodation. The College has four hostels, two for boys and two for girls. One Women's Hostel is in the final stage of completion.

Capacity of the hostels and occupancy (to be given separately for men and women)

Hostel and respective area occupancy

Men—1. North Hostel-Area 12000 sqft - occupancy 100

2. New Boys' Hostel- Area 29000 sqft -occupancy 198

Girls-1. New Women Hostel-Area 5000sqft-occupancy 39

2. KKS Women Hostel-Area 4000 sqft -occupancy 40

* **Recreational facilities in hostel/s like gymnasium, yoga center, etc.**

Recreational facilities like Common rooms with Audio visual equipments etc are available in hostel.

Broadband connectivity / Wi-Fi facility in hostel/s **No.**

4.1.6 How does the College cope with the health related support services for its students, faculty and non-teaching staff on the campus and beyond?

The District Head Qrs. Hospital is within 1km, which facilitates immediate shift of ailing staff/students to the hospital. 108 Ambulance attends to emergency calls.

4.1.7 What special facilities are made available on the campus to promote interest in sports and cultural events?

Existing sports facilities, indoor and outdoor, such as Athletes, Basket Ball, Cricket, Foot Ball, Sprint events, Kabadi, Table Tennis, Badminton, Volley Ball, Indoor Badminton Courts, etc are available in the campus. The college has its gymnasium, large playground. The students and staff use the college pandal for Cultural events, staging annual college Drama etc.

4.2 Library as a Learning Resource:

4.2.1 Does the library have an Advisory Committee? Specify the composition of such a committee. What significant initiatives have been implemented by the committee to render the library, student/user friendly? Yes.

The Library advisory committee consists of the Principal as the Chairman, coordinator and three members from the teaching faculty and the senior most Librarians as members. The committee meets at regular intervals to decide the purchase, infrastructural development and improvisation of the Library. Use of multimedia resources in the library renovation and modernization of reading rooms, e-library, Networking facilities with SOUL software, heritage corner named after Padmashree Manoj Das & Padmashree Jayanta Mohapatra etc render the library user/ students friendly.

4.2.2 Provide details of the following:

- * Total area of the library (in Sq. Mts.)
Ground floor/ 1st floor and second floor of 750 sqm each.
- * Total seating capacity-**150**
- * Working hours on working days:**11am to 5pm(without interruption),**
On holidays-**Closed,**
Before examination days: **11am to 5pm (without interruption),**
During examination days: **11am to 5pm (without interruption),**
During vacation: **10am to 1pm**
- * Layout of the library
Individual reading carrels: **10’x10’**
Lounge area for browsing and relaxed reading: **50sqm,**
IT zone for accessing e-resources: **130sqm**
- * Access to the premises through prominent display of clearly laid out floor plan; **Yes,**
Adequate signage; **Yes**

Fire alarm; **Yes**

Access to differently-abled users and mode of access to collection: **No**

4.2.3 Give details on the library holdings	Total No.
a) Print (Books, back volumes and thesis)	Text Books- 40890 Reference Books-38280 Titles of Journal subscribed - 135
b) Non Print (Microfiche, AV)	Nil
c) Electronic (e-books, e-Journals)	
d) Special collection (eg. Text book, Reference books, standards, patents)	

4.2.4 What tools does the library deploy to provide access to the collection?

- * OPAC:- **Yes**
- * Electronic Resource Management package for e-journals: Net browsing, e-mail, CD ROM, Web OPAC, OPAC, CDs, DVDs, Data Bases, Encyclopedia, Micropaedia, Audio-Visual programme, Atlases, INB, CONSUS Data, year book, Thesaurus, Quotation, Directories, Manuals, Manuscripts, Speeches, News letter,, New Arrivals, Question Bank Series, serials & Information about CA, MAT, XAT, Standards and popular series, Project Trade catalogue, General Studies & enquiries, News Paper clipping Hand Book, Statistical Guide Indexes, Biographies access to e-books, e- journals etc
- * Federated searching tools to search articles in multiple databases:- **No**
- * Library Website:-**No**
- * In-house/remote access to e-publications:-**No**

4.2.5 To what extent is the ICT deployed in the library?

* **Library automation**

Partially automated through SOUL software from INFLIBNET (Categories OPSC Services, Acquisition/Accession serial control, stock verification, and florin house operation, bar coding & Scanner, Computerization of Library resources for acquisition, classification catalogues, and reference & OPSC services)

* **Total number of computers for public access:-12**

* **Total numbers of printers for public access:-03**

Internet band width speed:- 2mbps 10 mbps 1 GB

Institutional Repository:-Computerization, Networking, Installation of SOUL Software, E-resources, current awareness service/Information service like ASKA Librarian.

* **Content management system for e-learning:-** Net browsing, e-mail, web OPSC, CDs, DVDs, Reference & OPSC services.

* **Participation in Resource sharing networks/consortia (like INFLIBNET):-** The Library Networking services have been registered with INFLIBNET for e-resources, Ready reference service, OPSC & Web OPSC services.

4.2.6 Provide details

- * **Average number of walk-ins (Including reading room):-** 400/day
- * **Average number of books issued/returned:-**600/day
- * **Ratio of library books to students enrolled:-**6:5
- * **Average number of books added during last three years:-** 1110
- * **Average number of login to OPAC:-** Nil
- * **Average number of login to e-resources:-**05/day
- * **Average number of e-resources downloaded/printed:-**03/day
- * **Number of information literacy trainings organized:-**Nil

4.2.7 Give details of the specialized services provided by the library:-

(A) **E-Library facilities-**(SOUL) Network version for in house operation, high end server, LAN for in-house operation, bar coding & scanner, computerization of library resource for acquisition, classification, catalogues, Reference & OPSC services, computer including UPS and other software have been installed for e-library facility like cataloging OPSC services, stock verification and self checking etc.

(B) **Use of ICT tools:-** The library is equipped with computers, Microsoft application software for online service, printer, scanner, & photo copier, data based Compaq DISK, Floppy disk, CD- ROM, FAX, DVD writer, Educational CDs & Cassettes for improving Governance, prompting quality and creating knowledge by the users and accesses through ICT infrastructure availability.

- * **Manuscripts:- Yes**
- * **References:- Yes**
- * **Reprography:-Yes**
- * **ILL (Inter Library Loan Service):-No**
- * **Information Deployment and Notification:-Yes**
- * **OPAC:-Yes**
- * **Internet Access:-Yes**
- * **Downloads:-Yes**
- * **Printouts:-Yes**
- * **Reading list/ Bibliography compilation:-Yes**
- * **In-house/remote access to e-resources:-Yes**
- * **User Orientation:-Yes**
- * **Assistance in searching Databases:-Yes,**
- * **INFLIBNET/IUC facilities – Yes**

4.2.8 Provide details on the annual library budget and the amount spent for purchasing new books and journals.

There is no separate budget for the library, the Govt grant includes funds for library.

Amount spent on procuring new books, Journals, Periodicals, & e-commerce during XII plan period (2007-2008 to 2011-2012):-

Text books-5, 75, 675

Reference books- 5, 60, 700

Journals-5, 01, 567

Periodicals-5, 01, 567

4.2.9 Does the library get the feedback from its users? If yes, how is it analysed and used for improving the library services:-

Yes. The feedbacks from the readers are received and their suggestions are analysed and assessed by the library committee. Formative suggestions are considered and necessary modifications are undertaken for users' benefit.

4.2.10 List the infrastructural development of the library over the last four years.

- Library Automation including E-Library facilities.
- Use of ICT tools in the library. Library Networking services have been registered with INFLIBNET for e-resources.
- Modernization of library
- Sophistication of the students reading rooms.
- Establishment of heritage corner.

4.2.11 Did the library organize workshop/s for students, teachers, non-teaching staff of the College to facilitate better Library usage? - No

4.3 IT Infrastructure:

4.3.1 Does the College have a comprehensive IT policy addressing standards on IT Service Management, Information Security, Network Security, Risk Management and Software Asset Management? - Yes

4.3.2 Give details of the College's computing facilities (hardware and software).

- Number of systems with configuration: 100 (Dual core- 60, i5-05, i3-05, P4-30)
- Computer-student ratio: 1:30
- Dedicated computing facility: Computer Hub, Language Lab, NRC (Central Library) and Comp. Sc Laboratory
- LAN facility: Yes
- Wi-Fi facility : Yes (campus net)
- Propriety software / Open source software: Yes
- Number of nodes/ computers with internet facility: Computer with internet facility around 60
- Any other:

4.3.3 What are the institutional plans and strategies for deploying and upgrading the IT infrastructure and associated facilities?

Computer literacy and use of Use of ICT tools will help facilitate faculty and students participate in resource sharing networks/consortia access through INFLIBNET and e-learning.

4.3.4 Give details on access to online teaching and learning resources and other knowledge, and information provided to the staff and students for quality teaching, learning and research.

Access to online teaching and learning e-resources by Net browsing, use of ICT tools for teaching, use of teaching methods by the use of CDs/software/interactive multimedia tools, e-library, Internet & Wi-Fi facility etc by the faculty have improved the quality of teaching - learning.

4.3.5 Give details on the ICT enabled classrooms/learning spaces available within the College and how they are utilized for enhancing the quality of teaching and learning.

The conference hall of the college has been modernized with AC, audio & video systems to hold seminars & meetings. 10 class rooms & laboratories have been modernized with ICT facilities, Audio-Visual aids, and Invertor for uninterrupted power supply for technology integration in the teaching- learning process.

4.3.6 How are the faculty facilitated to prepare computer aided teaching-learning materials? What are the facilities available in the College or affiliating University for such initiatives?

Most of the faculty members use audio-visual aids for e-learning, refer internet and multimedia & impart computer based education.

4.3.7 How are the computers and their accessories maintained? (AMC, etc.) - AMC

4.3.8 Does the College avail of the National Knowledge Network connectivity directly or through the affiliating University? If so, what are the services availed of? No

4.3.9 Provide details on the provision made in the annual budget for update, deployment and maintenance of the computers in the College?

Annual Maintenance Contracts have been signed with a firm for updating and maintaining the computers; there is no specific budgeting provision; however, the expenditure is incurred from Govt. grant & UGC funding.

4.4 Maintenance of Campus Facilities:

4.4.1 Does the College have an Estate Office / designated officer for overseeing maintenance of buildings, class-rooms and laboratories? If yes, mention a few campus specific initiatives undertaken to improve the physical ambience: No

The building infrastructure including classrooms, library, laboratory, office etc is maintained by PWD (R & B) Department of Govt. of Orissa.

4.4.2 Does the College appoint staff for maintenance and repair? If not, how are the infrastructure facilities, services and equipment maintained? Give details. No

The infrastructure facilities, services and equipments are maintained by Govt. agencies. Minor repairs are done at the college level.

Any additional information regarding Infrastructure and Learning Resources, which the institution would like to include.

- The campus has three botanical gardens and the entire campus is maintained by regular staff of the college.
- The State Bank of India operates in the college premises along with its ATM counter to meet various transactions of institution, Staff and Students.
- The college has a sub-post office inside the campus to cater to the needs of the students staff of the college.
- Safe drinking water is made available to students and staff in different departments, office, common room and library.
- The college library function six days a week from 11AM to 5PM. The ratio of library books to number of students enrolled
- The college has received grants from the Govt. for construction of new buildings for classrooms and Women's hostel which are under construction – it will add to present infrastructure facilities.

CRITERION V: STUDENT SUPPORT AND PROGRESSION

5.1 Student Mentoring and Support:

5.1.1 Does the College have an independent system for student support and mentoring? If yes, what are its structural and functional characteristics?

The career counseling and placement cell, Anti-ragging cell, Students' Information Bureau, Grievance Redressal / Counseling Cell, Women harassment cell provide necessary assistance to students. Structurally, each cell consists of faculty members and functionally monitor and act for the welfare and support.

5.1.2 What provisions exist for academic mentoring apart from class room work?

Students are academically mentored and counseled by the faculty in seminars, preparation of their project reports, Personal interactions in proctorial classes.

5.1.3 Does the College provide personal enhancement and development schemes for students? If yes, describe techniques employed e.g., career counseling, soft skills development, etc.

Yes. Soft Skills development is ensured through:

- Career oriented add-on courses in business English; Journalism and Mass Communication. These courses are open to bonafide students of the college.
- Certificate Course on Computer and PGDCA by Joint venture College computer education sponsored by the Dept. Of Higher Education, Govt. of Odisha.
- Language Laboratory and computer laboratory take care in English language skill and computer knowledge respectively.
- Career Counseling Classes
- Govt. Sponsored SIB classes
- UGC-NRC center with internet facility available in the library as e-resource of learning

5.1.4 Does the College publish its updated prospectus and handbook annually? If yes, what are the activities / information included / provided to students through these documents? Is there a provision for online access? - Yes

The College publishes its updated calendar annually.

The information provided in calendar includes: Brief history of the college, Succession list of principals and vice-principals extracurricular activities assigned to different faculty members, college rules, seats available in different streams of UG and PG classes including self-financing and add-on courses, admission procedure, Hostels and hostel rules, NCC, Red Cross, NSS, financial assistance, fee structure, fines, different committees/ cells working in the college, exam pattern and rules and regulations related to it, college election, library and reading room, athletics and sports, common rooms etc. The college also publishes its updated prospectus annually for the admission into all PG and BBA self-financing course as UG admission is governed by the rules framed by the Department of Higher Education, Govt. of Odisha, and the soft copy is available online in

the DHE website WWW.dheorissa.in. The college website WWW.fmcollege.nic.in also informs the students about various rules.

ANNEXURE: IV (College calendar and prospectus)

5.1.5 Specify the type and number of scholarships / free-ships given to students (UG/PG/M.Phil./Ph.D./Diploma/others in tabular form) by the College Management during the last four years. Indicate whether the financial aid was available on time.

SL.NO.	TYPE OF SCHOLARSHIP/ FREESHIP	2009-10	2010-11	2011-12	2012-13
1	Free studentship	43	65	72	69
2	SSG	47	59	62	65
3	SAF	28	34	30	26

Financial assistance from central government:

Type of scholarship	NO of students received
National scholarship	68
National Loan scholarship	102
PMS for SC & ST students	318
Sanskrit/ Hindi Scholarship	64
Bidi Workers' Ward Scholarship	21
Mining Workers' Ward Scholarship	26

Financial assistance from state government:

Type of scholarship	NO of students received
Senior College Merit scholarship	104
PM merit Scholarship	212
Teachers' son Scholarship	68
Missing Employees' son Scholarship	04
PG Merit Scholarship	03
Rajiv Gandhi Fellowship	01

5.1.6 What percentage of students receives financial assistance from state government, central government and other national agencies? (e.g., Kishore Vaigyanik Protsahan Yojana (KVPY), SN Bose Fellow, etc.) - Nil

5.1.7 Does the College have an International Student Cell to cater to the needs of foreign students? If so, what measures have been taken to attract foreign students? - No

5.1.8 What types of support services are available for

- * **overseas students:** Nil
- * **physically challenged / differently abled students:** Given due weightage during the time of admission/ provided financial assistance and hostel accommodation.
- * **SC/ST, OBC and economically weaker sections:** weightage at the time of admission/ financial assistance and hostel accommodation.
- * **students to participate in various competitions/conferences in India and abroad:**
Waive shortage of attendance up to 10%.
- * **Health Centre, health insurance etc.** Immediate health care facility extended
- * **skill development (spoken English, computer literacy, etc.,)**
 - Career oriented add-on courses in business English; Journalism and Mass Communication. These courses are open to bonafide students of the college.
 - Certificate Course on Computer and PGDCA by Joint venture College computer education sponsored by the Dept. Of Higher Education, Govt. of Odisha.
 - Development of language skill through Language Laboratory
- * **Performance enhancement for slow learners / students who are at risk of failure and dropouts:** Engaging extra classes / imparting remedial coaching / Personal interaction/ supply of lesson notes etc
- * **Exposure of students to other institutions of higher learning/ corporates/business houses, etc.** No
- * **Publication of student magazines**
The college magazine, ‘The Fakir’ publishes articles of students. The Magazine also publishes different photographs of the major events held during the session.

5.1.9 Does the College provide guidance / coaching classes for Civil Services, Defense Services, NET/SLET and any other competitive examinations? If yes, what is the outcome? No

5.1.10 Mention the policies of the College for enhancing student participation in sports and extracurricular activities through strategies such as

- * **additional academic support, flexibility in examinations – Nil**
- * **special dietary requirements, sports uniform and materials**
Sports uniform and materials for Games and Sports are provided by the college, dietary supplements are arranged during the University / State / National Level sports & events.
- * **any other - Nil**

5.1.11 Does the College have an institutionalized mechanism for placement of its students? What services are provided to help students identify job opportunities, prepare themselves for interview, and develop entrepreneurship skills?

The college has a placement cell which arranges career-counseling programmes for the students. The Students' Information Bureau under a coordinator conducts career counseling classes and organizes seminar to keep the students informed about various employment opportunities. Faculties from diversified fields such as IT, Industry, Fashion designs, defense services etc. are invited to interact with the students. Latest journals / magazines / News Paper etc. in this context are provided to students in the library reading room. The Director of Employment, Govt. of Odisha through the District Employment Officer, provides the funds for the purpose. The SIB conducts career-counseling classes / seminar at regular interval to keep students informed about career opportunity.

5.1.12 Give the number of students selected during campus interviews by different employers (list the employers and the number of companies who visited the campus annually for the last four years).

Year	Total No. of Students selected in Campus interview	List of employees and companies visited campus
2009-2010	09	
2010-2011	16	
2011-2012	12	
2012-2013	15	Vedanta
2013-2014	09	Vedanta

5.1.13 Does the College have a registered Alumni association? If yes, what are its activities and contributions to the development of the College? - Yes

The Alumni are associated with infrastructural development, Cultural and Academic activities of the college since the inception of Alumni association on 17.07.1994. The association honors the proud products of the institution every year, gives Rs. 30,000/- in awards annually for the students who attain new heights in academic, sports and cultural aspects. It also felicitates old students and old teachers every year with 'Chhatra Gourav', 'Shikhyak Gourav' Awards. The Physics Alumni Association honours the meritorious students in physics with Kalam Award, C.V. Raman Award and generates competitive spirit among the students. The Alumni association has taken steps to increase the physical infrastructure of the college.

5.1.14 Does the College have a student grievance redressal cell? Give details of the nature of grievances reported and how they were redressed. Yes

Students' grievances are heard and practical solutions provided.

5.1.15 Does the College have a cell and mechanism to resolve issues of sexual harassment?

Yes. No such instances have occurred during the last four years.

5.1.16 Is there an anti-ragging committee? How many instances (if any) have been reported during the last four years and what action has been taken on these?

Yes. No such instance has occurred in the last four years

5.1.17 How does the College elicit the cooperation from all stakeholders to ensure overall development of the students considering the curricular and co - curricular activities, research, community orientation, etc. ?

All the stake holders of the college - Students, teachers, parents and management - extend their full support and cooperation for the all-round development of the institution. Their support is enlisted through meetings, interaction etc.

5.1.18 What special schemes/mechanisms are in place to motivate students for participation in extracurricular activities such as sports, cultural events, etc?

The students who excel in the college sports and athletics are encouraged to participate in inter-college and inter university competitions. Games and Sports and other athletic activities provide them opportunities in job sectors. Students participate in cultural activities through NCC and cultural functions of the college.

5.1.19 How does the College ensure participation of women in ‘intra’ and ‘inter’ institutional sports competitions and cultural activities? Provides details of sports and cultural activities in which such efforts were made?

The Women students are encouraged to participate in indoor games and athletics at college, University and Inter-University levels and achieve name and fame for the institution.

5.2 Student Progression:

5.2.1 Provide details of programme-wise success rate of the College for the last four years. How does the College compare itself with the performance of other autonomous Colleges / universities (if available?)

Programme	2009-2010	2010-2011	2011-2012	2012-2013
UG Arts	74	79	78	77
UG Science	92	91.6	92	94
UG Commerce	84	86	83	85
PG Arts	94	96	92	94
PG Science	98	95	93	91
PG Commerce	89	87	90	92
BBA Hons	79	83	79	85

The result of the college is the best in the University in comparison to other affiliated colleges and better than most Autonomous Colleges of the state.

5.2.2 Providing the percentage of students progressing to higher education or employment (for the last four batches) highlight the observed trends.

Student progression	2009-10 %	2010-11 %	2011-12 %	2012-13 %
UG to PG	76	72	68	72
PG to M.Phil.	10	12	10	12
PG to Ph.D.	8	6	6	4
Employed	12	8	6	9
• Campus selection	2	2	1	2
• Other than campus recruitment	10	6	5	7

Most of the students after passing their UG examination opt to continue PG courses. However as per the recent trend, majority of the students prefer to continue B.Ed. course after graduation for immediate job opportunity for trained graduates or TGT in schools. Students after their PG course mostly prefer to enter job sectors.

5.2.3 What is the Programme-wise completion rate/dropout rate within the time span as stipulated by the College/University?

Programme	Completion Rate (%)	Drop Out Rate (%)	Time Span
UG Arts	90	5	3 Yrs
UG Sc	92	7	3 yrs
UG Commerce	91	6	3 yrs
PG Arts	96	4	2 yrs
PG Sc	99	8	2 Yrs
PG Com	90	5	2 yrs
BBA Hons	88	3	3 Yrs

5.2.4 What is the number and percentage of students who appeared/qualified in examinations like UGC-CSIR-NET, UGC-NET, SLET, ATE / CAT / GRE / TOFEL / GMAT / Central / State services, Defense, Civil Services, etc.

Examinations	No. of Students appear/qualified (2012-13)	%
UGC-CSIR-NET	19	< 1
UGC NET	16	<1
SLET	04	<1
ATESAT/TOFEL/GMAT	02	-
Central Services	134	< 3
State Services	646	<9
Defense Services	214	<4
Civil Services/ICS/OCS	186	<3
Private Services	816	< 12

5.2.5 Provide details regarding the number of Ph.D. /D.Sc. /D.Litt. theses submitted, accepted, resubmitted and rejected in the last four years. N/A

5.3 Student Participation and Activities

5.3.1 List the range of sports and games, cultural and extracurricular activities available to students. Provide details of participation and program calendar.

- a. **Range of Sports and Games:** The College has a play ground on the campus. Athletics, Football, Cricket, Volleyball and Basket Ball are played in the field. There is an Indoor Badminton court and multi gym inside the college campus. The college has all the necessary equipments to promote sport and games and a trained PET to guide the students. Some teachers are also in-charge of sports to give due weightage to it. The coaches from different discipline of sports and games from University and district sport organizations visit the college and provide necessary help in training and coaching students to excel in annual athletic meet, intra and inter college/ University sports and athletic activities. Coaching camps are also held in different disciplines of sports and games at regular intervals.
- b. **Cultural Activities:** These include holding of annual college drama, annual day celebration of the college, cultural week, local cultural functions; students also participate in acting in drama played by Fakir Mohan Natya Parishad; and are also awarded for best performance. The college annual functions and cultural week are observed in second week of January.
- c. **Extracurricular activities** include NCC, NSS, and YRC activities. NCC cadets and volunteers of NSS, Red Cross Red Ribbon Club Participate in various societal and rural sectors in a range of developmental activities; and promote awareness among the people on different environmental, health, road safety and ethical issues through camps, rallies, road side drama etc. during holidays and vacations. They also help victims of flood, fire and other natural/ man-made calamities. Some of our committed NCC and YRC volunteers (women/ man) of our college have participated in Republic Day Parade at New Delhi during last four years.

5.3.2 Provide details of the previous four years regarding the achievements of students in co-curricular, extracurricular activities and cultural activities at different levels: University / State / Zonal / National / International, etc.

YEAR

2008-09

EVENT	PARTICIPATION	PARTICIPANTS
Cricket(Men)	Inter University Cricket Tournamant 2008-09 at Calcutta University, Kolkata	i) Deepankar Mohapatra ii) Jagannath Maity iii) Rajesh Parida
Athletics(Men)	Inter University Athletic Meet at Ernakulam, Kerla	i) Sk. Ayub Ali ii) Sri. Sumanta Bose

2009-10

Kabaddi(Women)	North East Zone Inter University Kabadi Tournament 2009 at Solan, Himachal Prades	i) Chandnini Khatun
Athletic(Men)	All India Inter University Athletic Meet at Chennai	i) Sri. Sumanta Bose ii) Sk. Ayub Ali
Cricket (Men)	East Zone Inter University Cricket Tournament, At Burdwan (W.B)	i) Sri Chinkesh Senapati ii) Abhishek Das

2010-11

Cricket (Men)	East Zone Inter University Cricket Tournament 2010 At Cuttack, Odisha Ravenshaw University	i) Avinash Patnaik ii) Avishek Das iii) Chinkesh Senapati (Captain) iv) Ansuman Mohanty v) Chandanewar Singh
BasketBall (Men)	East Zone Inter University Basket Ball Tournament At VBS Purvanchal University Jaunpur, U.P	i) G.Nagesh Rao ii) Debasis Barik iii) Joly C Zose iv) Milan Parida v) Debasis Mishra vi) Pritam K. Das vi) Dinesh Tiwari
Kabadi (Women)	North East Zone Inter University Kabadi Tournament at Noida(UP)	i) Chandini Khatun
Vollyball(Men)	Inter University Vollyball Tournament	i) Rakesh K, Bhoi ii) Chakradhara Sethi

FootBall	East Zone Inter University Football Tournament, Rourkela, Odisha	i) Bhuktu Marandi ii) Gurudev Murmu iii) Dipti Sekhar
Handah		iv) Srimat Soren
Kabaddi (Women)	North East Zone Inter University Kabaddi Tournament Sri Jagannath Saskrit University Puri, Odisha	i) Chandini Khatun
VollyBall (Men)	East Zone Inter University Volly Ball Tournament At Chitrakoot	i) Prabhuram Ghosh
BasketBall(Men)	East Zone Inter University Basketball Tournament Brundaban University (W.B)	i) Nibaran Nayak ii) Pratik Biswal iii) Dhwanjeet Rathod iv) Vikrant Kumar v) Biswajit Roy
Athletics (Women)	State Athletic Meet Inter University Athletic Meet	i) Chandini Khantun ii) Sujata Das
Athletic (Men)	State Athletic Meet	i) Srimat Soren
Cricket (Men)	East Zone Cricket Tournament BHU, Benaras	i) Abinash Pattnaik

2012-13

Athletics (Women)	All India Inter University Athletic Meet , Kalyani	i) Sujata Das
5000m Run	University , Kalyani	+3 II yr BA-11-186
1500m Run		
-do-	and State Athletic Meet, Barbati Stadium, Cuttack, Odisha	
Basket Ball (Men)	East Zone Inter University Basket Ball Tournament Kalyani University , Kalyani (WB)	i) Pratik Biswal ii) Biswajit Ray iii) Vikrant Kumar iv) Sangram Mohanty

Athletics – Inter College Athletic Meet, F.M College Balasore

5000 m Run

1500 m Run 800 m Run	1 st Place	Sujata Das, +3 II yr Arts BA11186
1500 m Run	1 st Place	Kishore Mohapatra, +3 III yr Arts BA1006

5.3.3 How often does the College collect feedback from students for improving the support services? How is the feedback used?

The college collects feedback from the UG 3rd Year students confidentially every year. The feedback covers information on 20 aspects which the students fill up confidentially and submit to the Principal usually in the month of December in every academic year. They are analysed and appropriate action initiated to improve the quality of support services.

5.3.4 Does the College have a mechanism to seek and use data and feedback from its graduates and employers, to improve the growth and development of the College?
No.

5.3.5 How does the College involve and encourage students to publish materials like catalogues, wall magazines, College magazine, and other material? List the major publications/ materials brought out by the students during the previous academic session.

Students contribute popular articles, news clips, photographs, pictures etc. for the wall magazine brought out in different departments and for the college magazine, Fakir.

5.3.6 Does the College have a Student Council or any similar body? Give details on its constitution, major activities and funding. Yes

The college has its students' Union. The Student bodies - Association / Society are constituted through direct election and they function under an advisory body selected by the Principal. The constitution, functions and activities of each association / society are enshrined in the college calendar. The Principal notifies List of extra-curricular Assignments in the beginning of the session. For details see Annexure -

5.3.7 Give details of various academic and administrative bodies that have student representatives on them. Provide details of their activities. See Annexure -

Any additional information regarding Student Support and Progression, which the institution would like to include.

The support services add variety to the drab academic life of students and make them develop into a whole personality. Multi gym, indoor badminton court, health centre, Youth red cross, NSS, NCC, Student Information Center, Cooperative Store, Vibrant Alumni Association, IGNOU Study Center, Computer Point and Website enable students to grow socially and academically.

The college takes utmost care to send students representative to sporting events and cultural competitions conducted by the Universities, district authorities and the local cultural associations to display their hidden talent. Establishment of UGC-NRC center with internet facility in the

library, separate furnished reading rooms for boys and girls, renovation of Basket Ball court and Indoor Badminton court are recent addition for Student Support activities. The recreational and leisure lime facilities available in the College are ‘Indoor games, Outdoor games, MultiGym, Cultural programmes, Audio-Video facilities etc’ which bring academic progress by providing holistic support.

CRITERION VI: GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 Institutional Vision and Leadership

6.1.1 State the vision and mission of the College. Spelt out in college calendar.

See Annexure – IV (A)

6.1.2 Does the mission statement define the College’s distinctive characteristics in terms of addressing the needs of the society, the students it seeks to serve, College’s traditions and value orientations, vision for the future, etc.? Yes

6.1.3 How is the leadership involved in

- * ensuring the organization’s management system development, implementation and continuous improvement – The Principal plays a key role along with the heads of the Departments and some of the senior faculty members in framing various policies and principles for proper academic, administrative and financial management of the institution leading to its systematic development and progress in all spheres of the institution.
- * interaction with stakeholders –Executive Committee discusses various issues, challenges and progresses with regard to achievements of goals and implementation. Besides the principal and the staff also provide counseling to the students about various issues, policies facilities and skills etc. available in the institution. The parents and local elites of different sectors also interact with the staff and the Principal. During such meetings the principal presents the objectives, policies and various implementations etc. These interactions help in ensuing the stake holders’ participation to achieve the objectives and goals.
- * reinforcing culture of excellence.- The institution strives for excellence in teaching and extracurricular activities. The best teachers and students are awarded by the alumni on their annual day, students who excel in academic support and cultural activities are provided with certificates and prizes on the annual day function of the college. The students representing the University and state in different sports/NCC/NSS/YRC activities are also awarded.
- * identifying needs and championing organizational development (OD)? – Further development of infrastructural facilities relating to class rooms, laboratories and separate hostels for boys and girls have been identified as the institution’s prime needs. Steps are taken to improve those facilities with grants from UGC and Govt.

- 6.1.4 **Were any of the senior leadership positions of the College vacant for more than a year? If so, indicate the reasons.** Vice-Principal. Govt. has not posted anybody
- 6.1.5 **Does the College ensure that all positions in its various statutory bodies are filled and conduct of meetings at the stipulated intervals?** Some of the posts are beyond the power of the college administration, so they remain vacant.
- 6.1.6 **Does the College promote a culture of participative management? If yes, indicate the levels of participative management.** No
- 6.1.7 **Give details of the academic and administrative leadership provided by the University to the College?** Nil
- 6.1.8 How does the College groom the leadership at various levels?**
Most of the Committees of the college have students as representatives. The students get adequate scope to organize meetings, seminars and symposium, lead various events as a grooming ground for future leadership.
- 6.1.9 **Has the College evolved any strategy for knowledge management? If yes, give details.** – NO
- 6.1.10 How are the following values reflected in various functions of the College?**
- * Contributing to national development – Through various outreach programmes like NCC/NSS/Red Cross etc.
 - * Fostering global competencies among students – NIL
 - * Inculcating a value system among students – Through Yoga education
 - * Promoting use of technology – Use of ICT in teaching-learning
 - * Quest for excellence – Through various competitions, Cultural Programmes etc.
- 6.1.11 **Give details of the UGC autonomous review committee's recommendations and its compliance.** See Annexure - V
- 6.2 Strategy Development and Deployment**
- 6.2.1 **Does the College have a Perspective Plan for development? If so, give the aspects considered in development of policy and strategy.** Yes
- * Teaching and learning – Yes
 - * Research and development – Yes
 - * Community engagement – Yes
 - * Human resource planning and development – Yes
 - * Industry interaction – Yes
 - * Internationalisation – Yes
- 6.2.2 **Enunciate the internal organizational structure of the College for decision making processes and their effectiveness.**
Top-down method with the executive committee and the Principal as the head.

6.2.3 Specify how many planned proposals were initiated / implemented, during the last four years. Give details.

Projects of Government of Odisha and UGC.

6.2.4 Does the College have a formally stated quality policy? How is it designed, driven, deployed and reviewed? – Yes, Designed and supervised by the IQAC.

6.2.5 How does the College ensure that grievances / complaints are promptly attended to and resolved effectively? Is there a mechanism to analyze the nature of grievances for promoting better stakeholder-relationship? – Various Committees for redressal of grievances of women, physically challenged and weaker sections.

6.2.6 Does the College have a mechanism for analyzing student feedback on institutional performance? If yes, what was the institutional response? Yes.

Final year students submit their confidential feedback on the performance of teachers, methodology of teaching, syllabi, availability of teaching-learning sources, coverage of courses as per syllabus, practical courses, activity of teachers, teacher student relationship issue etc. library resources, support facilities and campus life. They are analyzed and appropriate action initiated.

6.2.7 In what way the affiliating University helped the College to identify the developmental needs of the College?

The college is affiliated to Fakir Mohan University which nominates Vice Chancellor's nominees to Executive Committee, Academic Council, representatives to Board of Studies etc. The University issues Registration numbers to all bonafide students admitted to UG & PG classes and awards degrees. All academic related developments of the college are undertaken with the knowledge and approval of the affiliating University.

6.2.8 Does the affiliating university have a functional College Development Council (CDC) or Board of College and University Development (BCUD)? If yes, in what Way College is benefitted. Yes.

The affiliating University has a CDC. It looks after the academic activities including curriculum design; it recommends action for funding to UGC or other funding agencies for financial aid. Since the college comes under 2(f) and 12(b) of UGC, it gets funds from UGC for various purposes. The college was declared as a college with potential for excellence (CPE) by UGC for which CDC played a positive role.

6.2.9 How does the College get feedback from non-teaching, teaching, parents and alumni on its functioning and how it is utilized.

Feedback received from the stakeholders – students, parents, employees, alumni and others – in different forums are discussed in various statutory and non-statutory committees of the college including the Executive Committee and the suggestions are addressed by the Principal for better functioning and academic enrichment of the institution.

6.2.10 Does the College encourage autonomy to its academic departments and how does it ensure accountability? - No

Departments function as a unit of the college and are given limited autonomy, particularly in academic matters.

6.2.11 Does the College conduct performance auditing of its various departments? - Yes

The Principal regularly visits classes along with few senior faculty members, suggests measures for improvement; records his views in Progress Registers and also in the PAR.

6.3 Faculty Empowerment Strategies

6.3.1 What efforts are made by the College to enhance the professional development of teaching and non teaching staff?

The college conducts Faculty Enrichment programmes, Computer Literacy Programmes for teaching and non-teaching staff at regular intervals. They are encouraged to attend seminar and workshops, orientation programmes and also to undertake research projects for professional development and acquisition of skills.

6.3.2 What is the outcome of the review of the Performance Appraisal Reports? List the major decisions.

PAR submitted by the teachers are forwarded with comments by the Principal to the higher authorities for necessary action. Adverse remarks, if any are communicated to the teachers concerned by the Govt. for improvement.

6.3.3 What are the welfare schemes available for teaching and non teaching staff? What percentage of staff have availed the benefit of such schemes in the last four years?

Loan facilities, Group Insurance Scheme (GIS), Motorcycle / Car loan advance, festival advance, health insurance, House Building loan, reimbursement of medical expenses, Short term loans from Employees Credit Cooperative Society, Teachers' Welfare Fund, Travel and research grants from UGC etc. are provided to the teachers. About 75% of staff availed the benefits.

6.3.4 What are the measures taken by the College for attracting and retaining eminent faculty?

As a Govt. College, transfer / Posting is undertaken by the Govt.

6.3.5 Has the College conducted a gender audit during the last four years? If yes, mention a few salient findings. - No

6.3.6 Does the College conduct any gender sensitization programs for its staff?

A 15 day programme on Self - defense strategies for Women students has been conducted for enhancing Women's Self-defense,

6.3.7 What is the impact of the University's UGC-Academic Staff College Programmes in enhancing competencies of the College faculty?

There is a UGC Academic Staff College of the affiliating University which conducts refresher / Orientation courses. Teachers attend the programmes for updating knowledge and skills.

6.4 Financial Management and Resource Mobilization

6.4.1 What is the institutional mechanism to monitor effective and efficient use of financial resources?

All financial transactions, purchases and expenditure are done as per Govt. norms duly approved by the purchase committee, finance committee and the executive committee.

6.4.2 Does the College have a mechanism for internal and external audit? Give details.

Yes. The principal assigns a group of officers to audit the stock and store of all departments, sections and library every year. The External Audit is undertaken by AG and Govt. of Odisha auditors. Sometimes Chartered Accountants are also engaged to audit the accounts of the college.

6.4.3 Provide audited income and expenditure statement of academic and administrative activities of the previous four years. See Annexure - VI

6.4.4 Have the accounts been audited regularly? What are the major audit objections and how are they complied with? Yes, Annexure – VI

6.4.5 Narrate the efforts taken by the College for resource mobilization.

- Hiring charges from IGNOU
- Building Rent from SBI
- Surplus funds from SF Courses
- MPLAD & MLALAD Funds

6.4.6 Is there any provision for the College to maintain the ‘corpus fund’? If yes, give details.

No

6.5 Internal Quality Assurance System

6.5.1 Does the College conduct an academic audit of its departments? If yes, give details.

Academic activities of the departments are regularly monitored by the heads concerned, Principal and the IQAC of the college.

6.5.2 Based on the recommendations of academic audit what specific measures have been taken by the College to improve teaching, learning and evaluation?

Based on the recommendation and report of the academic audit the college formulates steps for improvisation in teaching and learning process and necessary reformation in examination system and evaluation process after due approval in the Executive Committee.

6.5.3 Is there a central body within the College to continuously review the teaching learning process? Give details of its structure, methodologies of operations and outcome?

IQAC continuously review and monitor the teaching-learning process of the college.

6.5.4 How has IQAC contributed to institutionalizing quality assurance strategies and processes?

IQAC monitors the academic quality through a feedback mechanism and proposes suggestive measures for administrative and academic participation, formulating the ways and methodologies to assure the strategic management for academics, research and financial enhancement of the institution by formulating appropriate parameters.

6.5.5 Does the IQAC have external members on its committees? If so, mention any significant contribution made by such members.

Yes, the diversified group of members in IQAC suggests appropriate parameters improvisation of Library functioning, enhancement in prevailing academic atmosphere, ethical, psychological and moral growth of students.

6.5.6 Has the IQAC conducted any study on the incremental academic growth of students from disadvantaged sections of society? No

6.5.7 What policies are in place for the periodic review of administrative and academic departments, subject areas, research centres, etc.?

- Introductory Informative/ Summative assessment methodologies
- Infrastructural development
- Modernization of library, ICT applications in teaching-learning methods
- Modernization of class rooms with audio-visual facilities/class rooms
- Innovative curriculum
- Examination reformation, Continuous evaluation process
- Stake holder, feedback activities : Alumni association, parent-Teacher association, Industry –Academic , NGO-Student interaction
- Extension & Entrepreneur
- Facilities for Staff members

Any additional information regarding Governance, Leadership and Management, which the institution would like to include.

The Administration is participatory in nature. Utmost care is taken with regard to the implementing of the decision of the Executive Committee and the Finance Committee for effective organization and management.

- The faculty members are involved in decision making with regard to academic and administrative matters.
- Discipline in the campus and the hostel is ensured through constant interaction with students' active involvement.
- The efforts to inculcate general/transferable skills among the students are: Capacity to learn, Communication or skill/ numerical skills, use of information Technology and working as a part of a team.
- Working as a part of a team and independently
- The Students' Union, Proctorial System, /Induction meeting, The Fakir Mohan Natya parishad, Professors' Club, personal resume of teachers, Academic Calendar, Alumni Association contribute to institutional growth.

CRITERIA VII: INNOVATION AND BEST PRACTICES

7.1 Environment Consciousness

7.1.1 Does the College conduct a Green Audit of its campus?

Yes. Botany Department conducts tree census in the campus annually and keeps the statistics. At present 34 species of plants, 86 no of trees and 134 species of flowering and ornamental plants are noticed inside the campus. The plantation programme is undertaken by the NSS and YRC jointly on different occasions.

To minimize the CO₂ level, the campus is declared vehicle free and no smoking zone. LPG gas is used in the laboratories as smokeless fuel; prohibition of use of cell phone inside examination hall; and plantation is encouraged.

7.1.2 What are the initiatives taken by the College to make the campus eco-friendly?

- * Energy conservation
 - Use of LPG gas in Laboratories replacing kerosene gas.
 - Limited use of Air Conditioner
 - Light and fan switches are made off in class rooms immediately after the class;
 - Use of ISI mark electrical appliances and electronic instruments / apparatus with high efficiency and less energy consumption.
- * Use of renewable energy **No**
- * Water harvesting Rain water available in campus during monsoon brings in recharging the ground water level.
- * Check dam construction: **No**
- * Efforts for Carbon neutrality:
The carbon neutrality brought up inside the campus by declaring it 'No Smoke Zone', envisaging eco-plantation methodology and proper management of garbage in bringing up carbon dioxide neutrality. The campus is made eco-friendly.
- * Plantation: Regular plantation in the campus by NSS and YRC volunteers under active supervision of officers concerned to bring up the campus environment-friendly and the pollution free zone.
- * Hazardous waste management: Yes. Wastes produced from different Science Laboratories are disposed under proper plan and procedure in specified areas in campus.
- * e-waste management: **Yes**. The defunct computers and their accessories are disposed of as per the guidelines furnished by the SPCB, Odisha.
- * Any other: - Regular Yoga classes are held to develop the social environment
 - Women empowerment and women self-defense training for women students.
 - Imparting teaching in environmental education in course curriculum in undergraduate classes to generate environmental consciousness among students.
 - Mass involvement of students in campus cleaning programmes during different auspices.

7.2 Innovations:

7.2.1 Provide details of innovations introduced during the last four years which have created a positive impact on the functioning of the College.

The following features are adopted to enhance the academic ambience of the institution:

- Internal quality check for enrichment of academic curriculum:
 - Visiting Squad
 - Regular holding of classes
 - Internal Discipline
 - Activating Support Services
- Strict adherence to Academic Calendar for curricula.
- Dress Code for boys and girls, induction meeting for new entrants to make them familiar with the academic environment.
- Induction meeting held to familiarize the freshers with the new academic atmosphere and make them aware of the services available.
- An effective Proctorial System
- Strategic planning, team work and emphasis on e-Learning and e-administration.
- Formation of various committees for effective academic and financial audits, and monitoring of quality of teaching.
- Formulation of various Committees i.e. Executive Committee, Finance Committee, Academic Council & Board of Studies as Statutory Committees, & Examination Committee, Building Committee, Development Committee etc for administrative style and quality management to maintain efficiency and transparency.
- Interdisciplinary Courses
- To make the teaching learner centric, seminars/ group discussions/projects/viva-voice test have been introduced in the UG & PG curriculum.
- Provision to conduct Weekly Seminars by all Departments
- Implementation of continuous evaluation systems, unitary pattern in syllabus and its advancement
- Efforts are regularly made towards all round personality development of learners by holding competitions like debate, quiz, essay writing, personality test, creative writing, songs, mono action, dance competitions and annual function to excel in the future.
- Efforts to inculcate general/ transferable skill among the students such as capacity to learn Communication skill, numerical and analytical skill, and use of IT.
- Regular Yoga Class and Cultural weeks
- All the co-curricular/extra -curricular activities are assigned to different committees, each committee is headed by a senior faculty member as the coordinator. Students have been taken as the representatives of some of the committees
- Strengthening of regular academic programmes through other complementary systems like Self- Financing courses, non formal and distance education through

IGNOU and running add-on courses for benefit of students.

- Campus is free from unethical practices
- Prohibition of smoking in the college
- Every effort is made by all employees and sensible students to make the campus ragging-free and every girl student feel safe in the campus.
- Community orientation efforts through NCC, NSS & Red Cross activities.
- Proper functioning of the Grievance Redressal Cell, Career Counseling Cell, Women Harassment Cell and anti-ragging cell.
- Facilities like Students' Council/ Union, Fakir Mohan Natya Parisad and a vibrant Alumni Association.
- Teachers evaluation by passing out students
- Alumni function, Felicitation of old Teachers and Students by Alumni Association
- The Fakir Mohan Natya Parishad holding drama annually in the premises
 - Community Development through Red Cross & NSS
 - In the last four years the college has added multi-media resources to the departments, most of the departments are equipped with computers, internet connectivity and connection with NRC.
- The central library of the college is equipped with an excellent reading room for students and teachers use. There is a Networking Resource Center (NRC) of UGC in the Central library.
- The library is also provided with a Heritage corner named after Padmashree Manoj Das and Padmashree Jayant Mohapatra, a student and a teacher of the institution respectively.
- Enhancement of the number of working days and teaching days.
- Conduct of bridge/Remedial courses for the weaker section students.
- Civic responsibility among the students is inculcated by organizing several on campus and off campus welfare activities like Blood donation camp, AIDS awareness and Literacy programmes by NCC /NSS/Red Cross volunteers.
- A number of loans and advances like housing loan, educational loan, vehicle loan and various other types of loans are available to the permanent teaching and non teaching staff to enhance their work efficiency.
 - The college staff and the principal have good working relation.
 - The college adopts a well organized mechanism/process for quality enhancement through various activities involving students and teachers.
 - Value based education through celebration of Teachers Day, Gandhi Jayati, Republic Day, Independence Day etc, to express their patriotic and nationalistic value.
 - Holding of Prayer classes in hostels, extramural lectures and Seminars on ethical teaching and Women Empowerment training.

7.3 Best Practices:

Following innovative practices are introduced during last five years in all areas of academics and governance:

- Introduction of personality and Intelligence Testing techniques to ascertain qualitative and quantitative parameters.
- Stake-holder feedback mechanism
- Training of teaching faculty and ministerial staff on computer skill, job skill enrichment, and faculty development programmes.
- Extension programmes for Making NSS, Red cross and Yoga activities more practicable in societal sectors; Industry- Academic linkage, Awareness Programmes and Placement Cell.
- Employability skill development programmes for students through organization of language and computer trainings; opening job oriented and need based short term courses.
- Uniform Dress-code for boys and girls
- Induction meeting for freshers
- Weekly departmental seminar
- Fakir Mohan Natyaparishad, a registered organization having teaching and non-teaching staff as members

7.3.1 Give details of any two best practices which have contributed to better academic and administrative functioning of the College.

I. “Participatory Learning: advancement over traditional lecture pattern.”

Objective:

Alternate teaching technique supplementing the traditional lecture method has been devised /formulated to make students fully involved in teaching –learning process. Hence, the shift from traditional to innovative method has made the teaching exciting and interactive exercise. The practice aims at all categories of students (slow and advanced learners), who are to be benefited from the change and motivated to self- learn at least part of the topics discussed in the classes earlier.

Context: The Course structure in Honours, Pass & Elective subjects for UG classes and the PG classes are designed in unitary patterns as per the UGC curriculum; revised and advanced every year by the Board of Studies. Towards this effort, teaching modules and lesson plans are prepared for the semester pattern examination in order to fulfill the continuous evaluation process.

In addition to the feedback from students that the “The chalk and the talk method” and to sustain the interest of the students there is sweeping change in the curriculum. Innovative, application oriented, skill-based and job prospective topics have been introduced in all disciplines. The UG students in all streams have been provided ample scope to opt their Honours, Pass and elective subjects; also they can change their option within a specified period to come over to another subject in the same stream. All those papers can’t be taught

by the conventional lecture method alone; hence, radical changes have been made in pedagogy.

Practice: Students are involved in departmental seminars, case study analysis, puzzle solving, debates, competitions, field trips, yoga classes and outdoor & indoor games, sports, athletic meets, which are regular features of the campus life. These aspects enhance the academic ambience. Since the student-centered learning strategies have been initiated, exercises are undertaken to enable students to acquire hand on learning and first hand information from real life situation by implementing methodologies like on site learning and field visits, study tour for experimental learning, projects, pilot studies and surveys along with presentation of their finding reports for proper evaluation and award. These exercises are applicable to all UG & PG departments as they help the students to develop composite skills like data collection, organization, presentation and interpretation of data, usage of IT for preparation of projects and Power Point Presentation. A language laboratory has been established for acquiring communication skills through interactive learning. Internet Browsing Centre with the provision of INFLIBNET facility in the Central Library has been set up to promote self learning.

Preparation of lesson modules and seminar topics for power point presentation has been greatly facilitated through the net connectivity and computerization in the campus. About 50% of staff prepares their own power point presentation, while the rest are undergoing the necessary training to facilitate e-learning process in the institution.

Evidence of Success: Regular & sustained efforts have been taken by the staff to adopt alternate teaching methods, and percentage of lecture is at present only 30-50% depending on the course.

Problems encountered & Resources required: National - State- and Institutional level regular workshops and seminars need to be organized to bring about attitudinal changes in teachers, and impress them the effectiveness of methodology as teaching tool. Other than the lecture method, teachers are trained in using of ICT for preparing teaching aid. The available grants from the Govt. or UGC under CPE scheme would be made to invest in procuring LCDs, OHPs, Educational CDs, Hardware & Software etc.. In addition to the existing browsing centre, an additional 10 systems are to be established to meet the rising demand. MoUs are to be undertaken with local industries, NGOs, ITR Chandipur and other establishments to accommodate intensive, on-sight planning and project modulation. Advanced evaluation techniques also need to be formulated to bring the learning process more effective one.

II. “Innovative Tutor-ward relationship: A strong bondage for institutional academic atmosphere”

Objective:

- To provide necessary platform for students for their grievances redressal.
- To provide guidance to students in the areas of academic habits and to help them to be more focused by assisting them to set academic targets.
- To strengthen further the bonds of appreciation and affection that exists between teaching staff and students.

The context: Remarkable decline in enthusiasm to attend theory & practical classes and other teaching-learning processes was observed by the teachers, which they thought could be attributed to general indiscipline among students. A pilot survey conducted to ascertain the reasons for this phenomenon, which revealed that almost 10% - 15% of our students community lacked the requisite motivation to pursue their UG courses with the extent of seriousness they really deserved. Some of the major issues surfaced were that:

- i) It appears to be a general belief among students that attending lectures would not significantly improve their chances of availing an assured future.
- ii) Students, especially who were coming into the city from the far remote areas, had problem of adjustment into their new environment.
- iii) Students were under pressure to acquire additional qualification, which is a common delinquency at adolescence.

The practice: Having ascertained the reasons, the staff members decided to introduce the “Innovative Tutor -ward relationship” to help motivate students in their right direction. The practice yielded immediate results; these students began to attend their classes and participated more actively in curricular and extra-curricular events; all in the college felt the positive effects of deeper bonding.

Every member of the teaching faculty is entrusted with the task of a mentoring 40 students. The faculty members of various departments collectively decide on the particular group of students which each teacher of the department will be entrusted.

The whole process is divided into two sessions of six weeks each. During the first session, questionnaire is used with emphasis to some personal information from students with regard to their study habits, problems faced in the campus, goal setting etc. Each student meets his/her mentor in one-to-one session. Faculty members of each department meet again and information procured from the responses & from the mentoring session is recorded, and the issues which arise are looked into with an adequate level of seriousness. Six weeks later another tutor-ward session is held to monitor progress in implementation of goals set in the earlier session. At the end of the second session the faculty members of each department meet once again for synthesis of the responses procured from the students. Based on this, a report is prepared by each department and presented to the Principal for necessary action.

Evidence of success: Reports from various departments have suggested significantly

positive feedback on the interactive session. More than 80% of those who have been involved have portrayed a remarkable change in their attitude to academic pursuits & appreciate the closeness they now enjoy with their teachers.

The systems of mentoring are found to be successful for monitoring all round development of a particular student. It has tremendously helped in the improvement of the student's performance. It has improved one-to-one interaction between the students and the teachers which has helped to many of their academic & other problems. The net result of this exercise is the overall improvement of the students and solving of their problems. This makes teaching more effective. A strong affinity between the faculty members & ward has been established as the innovative relationship inside the campus to maintain its academic status and institutional heritage.

Evaluative Report of the Department

1. Name of the Department & its year of establishment: **Botany**; 1949
2. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) : UG
3. Interdisciplinary courses and departments involved: Environmental Studies
4. Annual/ semester/choice based credit system: Semester
5. Participation of the department in the courses offered by other departments: Environmental Studies
6. Number of teaching posts sanctioned and filled (Professors/Associate Professors/Asst. Professors)

	Sanctioned	Filled
Professor		
Associate Professors	04	02
Asst. Professors		

7. Faculty profile with name, qualification, designation, specialisation (D.Sc./D.Litt./Ph.D./M.Phil., etc.)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. students guided in the last 4 years
Shantipriya Mishra	M.Sc.	Reader	Plant Biochemistry	31	
Bijayalaxmi Dash	M.Sc. Ph.D.	Reader	Cytogenetics Taxonomy	31	01 – Ph.D. 02 – D.Sc.

8. Percentage of classes taken by temporary faculty – programme-wise information:
Hons: 12%, Elective:-08%
9. Programme-wise Student Teacher Ratio : 01 : 40 (Hons.); 01 : 40 (Elective)
10. Number of academic support staff (technical) and administrative staff: sanctioned and filled:
Filled: Demonstrator:-01;Store Keeper:-Nil; Lab attendant:-02, Specimen Collector:-Nil; Gardener:-01.
11. Number of faculty with ongoing projects from a) national b) international funding agencies and c) Total grants received. Mention names of funding agencies and grants received project-wise.:- Nil
12. Departmental projects funded by DST-FIST; DBT, ICSSR, etc.; total grants received: Nil
13. Research facility / centre with
 - state recognition

✓

 - national recognition

✓

 - international recognition

14. Publications:

- * number of papers published in peer reviewed journals (national / international):
Dr. B. Dash – National – 04, International – 02
- * Monographs: Nil
- * Chapter(s) in Books: Nil
- * Editing Books: Nil
- * Books with ISBN numbers with details of publishers: Nil
- * Number listed in International Database (For e.g. Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) Nil
- * Citation Index – range / average :
- * SNIP
- * SJR
- * Impact factor – range / average
- * h-index

15. Details of patents and income generated : Nil

16. Areas of consultancy and income generated : Nil

17. Faculty recharging strategies: Faculty Improvement Programme Seminar & Workshop.

18. Student projects

- percentage of students who have done in-house projects including inter-departmental: 33%
- percentage of students doing projects in collaboration with industries / institutes: Nil

19. Awards / recognitions received at the national and international level by : Nil

- Faculty
- Doctoral / post doctoral fellows
- Students

20. Seminars/ Conferences/Workshops organized and the source of funding (national / international) with details of outstanding participants, if any: Nil

21. Student profile course-wise:

Name of the Course (refer question no. 2)	Applications received	Selected		Pass percentage	
		Male	Female	Male	Female
Hons: I Year	115	12	30		
II Yr					
III Yr				100	

22. Diversity of students

Name of the Course (refer question no. 2)	% of students from the College	% of students from the State	% of students from other States	% of students from other countries
Hons:		100		

23. How many students have cleared Civil Services, Defense Services, NET, SLET, GATE and any other competitive examinations?: No information available with the Deptt.

24. Student progression:

Student progression	Percentage against enrolled
UG to PG	90%
PG to M.Phil.	
PG to Ph.D.	
Ph.D. to Post-Doctoral	
Employed	
• Campus selection	Nil
• Other than campus recruitment	60%
Entrepreneurs	

25. Diversity of staff

Percentage of faculty who are graduates	
of the same parent university	Nil
from other universities within the State	100%
from other universities from other States	

26. Number of faculty who were awarded Ph.D., D.Sc. and D.Litt. during the assessment period. : Nil

27. Present details about infrastructural facilities :

- a) Library : Seminar library and Central library
- b) Internet facilities for staff and students: Yes
- c) Total number of class rooms:– 01
- d) Class rooms with ICT facility: 01
- e) Students' laboratories: 02
- f) Research laboratories: 01

28. Number of students of the department getting financial assistance from College: Nil

29. Was any need assessment exercise undertaken before the development of new program(s)? If so, give the methodology. : No

- 30.** Does the department obtain feedback from
- faculty on curriculum as well as teaching-learning-evaluation? If yes, how does the department utilize it? : Yes, Utilised for upgradation of curriculum
 - students on staff, curriculum as well as teaching-learning-evaluation and what is the response of the department to the same?: Yes; the Dept. tries to upgrade facilities for students by adopting modern techniques.
 - alumni and employers on the programmes and what is the response of the department to the same?: Not taken
- 31.** List the distinguished alumni of the department (maximum 10):
- Prof. Bansidhar Sahu, Retd. Head of the Department of Botany, F. M. Autonomous College, Balasore
 - Dr. Susmita Sahu, M.Sc., Ph.D., Asst. Prof. in Microbiology, Chicago University, U.S.A
 - Devi Archana De, M.Sc. OES, now citizen of U.S.A.
 - Dr. A. K. Dalai, M.Sc., Ph.D., Retd. Reader in Botany, Revenshaw (Auto.) College, Cuttack.
 - Dr. Susama Barik, M.Sc., Ph.D., Retd. H.O.D., Botany, F. M. Autonomous College, Balasore
 - Dr. Ajit Kumar Das, M.Sc. , Ph.D., Retd. Reader in Botany, Bhadrak (Auto.) College, Bhadrak
 - Dr. Bishnu Charan Sahoo, M.Sc., Ph.D., Retd. Principal, N.C. (Auto.) College, Jajpur.
 - Dr. Satyanarayan Satapathy, M.Sc., Ph.D., Reader in Botany, Bhadrak (Auto.) College, Bhadrak
 - Sri Nabin Kumar Dey, M.Sc., Reader in Botany, N.C. (Auto.) College, Jajpur
 - Dr. Surjendu Kumar Dey, Reader in Environmental Science, F. M. University, Balasore.
- 32.** Give details of student enrichment programmes (special lectures / workshops / seminar) with external experts.: Dr. j. Mishra, Dr. S. Das, Dr. J. K. Dey, Dr. A. K. Panigrahi, Dr. J. Behera, Dr. B. P. Das, Dr. A. K. Sanigrahi, Dr. B. Panda
- 33.** List the teaching methods adopted by the faculty for different programmes.: Interactive
- 34.** How does the department ensure that programme objectives are constantly met and learning outcomes monitored?: Through student feedback and Proctorial classes & assignments
- 35.** Highlight the participation of students and faculty in extension activities. Study tours & Seminars, N.S.S., Reading different science magazines.
- 36.** Give details of “beyond syllabus scholarly activities” of the department. Topics of different science magazines discussion, Moral Sc., value based lectures.
- 37.** State whether the programme/ department is accredited/ graded by other agencies. Give details. : Yes (NAAC)
- 38.** Detail any five Strengths, Weaknesses, Opportunities and Challenges (SWOC) of the department:
- | | |
|-----------------|--|
| Strengths – | Teaching and learning, Seminar discussion, Continuous evaluation of Semester pattern of Examination, publication of results in time. |
| Weakness – | Inadequate staff (Both teaching & non-teaching); constraint of class-rooms. |
| Opportunities – | Job Market, Research Collaboration Studies with Environmental Specialists, Scholarship. |
| Challenges – | Formulation of new courses exploring new dimension of applied aspects of Biology. |
- 39.** Future plans of the department.: Opening P.G. Classes

Evaluative Report of the Department

1. Name of the Department & its year of establishment: **Chemistry**, 1948
2. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) : UG (Chemistry)
3. Interdisciplinary courses and departments involved: Nil
4. Annual/ semester/choice based credit system: Semester
5. Participation of the department in the courses offered by other departments:
Env. Studies, General Studies
6. Number of teaching posts sanctioned and filled (Professors/Associate Professors/Asst. Professors)

	Sanctioned	Filled
Professor	NIL	
Reader	08	03
Asst. Professors		

7. Faculty profile with name, qualification, designation, specialisation (D.Sc./D.Litt./Ph.D./M.Phil., etc.)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. students guided in the last 4 years
Madhu Sudan Sahu	M.Sc.	Reader	Organic Chemistry	29	Nil
Dr. Seetanshu Samal	M.Sc. Ph.D.	Reader	Physical & Analytical Chemistry	26	Nil
Dr. Karunakar Sahoo	M.Sc. Ph.D.	Reader	Physical & Nuclear Chemistry	32	Nil

8. Percentage of classes taken by temporary faculty – programme-wise information: 25%
9. Programme-wise Student Teacher Ratio : 01 : 132
10. Number of academic support staff (technical) and administrative staff: sanctioned and filled:
Filled: Demonstrator:-01, Lab attendant:-03, Glass Blower – 01, Gasman – 01.
11. Number of faculty with ongoing projects from a) national b) international funding agencies and c) Total grants received. Mention names of funding agencies and grants received project-wise.:- Nil
12. Departmental projects funded by DST-FIST; DBT, ICSSR, etc.; total grants received: Nil
13. Research facility / centre with
 - state recognition
 - national recognition
 - international recognition

14. Publications: : Nil

- * number of papers published in peer reviewed journals (national / international):
- * Monographs
- * Chapter(s) in Books
- * Editing Books
- * Books with ISBN numbers with details of publishers
- * number listed in International Database (For *e.g.* Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)
- * Citation Index – range / average
- * SNIP
- * SJR
- * Impact factor – range / average
- * h-index

15. Details of patents and income generated : Nil

16. Areas of consultancy and income generated : Nil

17. Faculty recharging strategies: Nil

18. Student projects: UG students (Projects for sixth semester)

- percentage of students who have done in-house projects including inter-departmental:Nil
- percentage of students doing projects in collaboration with industries / institutes :Nil

19. Awards / recognitions received at the national and international level by : Nil

- Faculty
- Doctoral / post doctoral fellows
- Students

20. Seminars/ Conferences/Workshops organized and the source of funding (national / international) with details of outstanding participants, if any. 2 National Level seminar in 2011, Resource person from University of Delhi & IIT Kharagpur.

21. Student profile course-wise:

Name of the Course (refer question no. 2)	Applications received	Selected		Pass percentage	
		Male	Female	Male	Female
Hons: I Year	135	15	19		
II Yr					
III Yr				100	

22. Diversity of students: Nil

Name of the Course (refer question no. 2)	% of students from the College	% of students from the State	% of students from other States	% of students from other countries
		100		

23. How many students have cleared Civil Services, Defense Services, NET, SLET, GATE and any other competitive examinations?: One cleared CDS Examination conducted by UPSC.

24. Student progression:

Student progression	Percentage against enrolled
UG to PG	90%
PG to M.Phil.	
PG to Ph.D.	
Ph.D. to Post-Doctoral	
Employed	
<ul style="list-style-type: none"> • Campus selection • Other than campus recruitment 	
Entrepreneurs	

25. Diversity of staff

Percentage of faculty who are graduates	
of the same parent university	NIL
from other universities within the State	66%
from other universities from other States	33%

26. Number of faculty who were awarded Ph.D., D.Sc. and D.Litt. during the assessment period. : Nil

27. Present details about infrastructural facilities

- a) Library: Seminar
- b) Internet facilities for staff and students: Yes
- c) Total number of class rooms: 03
- d) Class rooms with ICT facility:
- e) Students' laboratories: 02
- f) Research laboratories: 01

28. Number of students of the department getting financial assistance from College: Nil

29. Was any need assessment exercise undertaken before the development of new program(s)? If so, give the methodology : No

30. Does the department obtain feedback from

- a. faculty on curriculum as well as teaching-learning-evaluation? If yes, how does the department utilize it? : Yes
 - b. students on staff, curriculum as well as teaching-learning-evaluation and what is the response of the department to the same?: Yes
 - c. alumni and employers on the programmes and what is the response of the department to the same?No
31. List the distinguished alumni of the department (maximum 10):
 32. Give details of student enrichment programmes (special lectures / workshops / seminar) with external experts.Nil
 33. List the teaching methods adopted by the faculty for different programmes: Interactive
 34. How does the department ensure that programme objectives are constantly met and learning outcomes monitored?
 35. Highlight the participation of students and faculty in extension activities. In NSS, NCC & Red Cross
 36. Give details of “beyond syllabus scholarly activities” of the department: Holding Seminars, arranging study tours, Bringing out wall magazines, Group discussion etc.
 37. State whether the programme / department is accredited/ graded by other agencies. Give details: Yes(NAAC)
 38. Detail any five Strengths, Weaknesses, Opportunities and Challenges (SWOC) of the department:
 Strengths – Interactive teaching and learning methods, Seminar discussion, Continuous evaluation
 Weakness -Inadequate staff (Both teaching & non-teaching); constraint of classrooms.
 Opportunities – Job Market, Research Collaboration
 Challenges – Implementation of new courses exploring new dimension of applied aspects of Biology.
 39. Future plans of the department.: Opening P.G. Classes

Evaluative Report of the Department

1. Name of the Department & its year of establishment **Economics**, July 1944
2. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) : UG
3. Interdisciplinary courses and departments involved: Business & General Studies
4. Annual/ semester/choice based credit system: Semester
5. Participation of the department in the courses offered by other departments: Nil
6. Number of teaching posts sanctioned and filled (Professors/Associate Professors/Asst. Professors)

	Sanctioned	Filled
Professor		
Associate Professors	04	01
Asst. Professors		

7. Faculty profile with name, qualification, designation, specialisation (D.Sc./D.Litt./Ph.D./M.Phil., etc.)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. students guided in the last 4 years
Soudamini Rout	M.A.	Reader	Demography	30	Nil

8. Percentage of classes taken by temporary faculty – programme-wise information:
9. Programme-wise Student Teacher Ratio :
01 : 72 (Hons.), 01 : 25 (Elective), 1 : 256 (Comp), 1 : 256 (Business Economics)
10. Number of academic support staff (technical) and administrative staff: sanctioned and filled:
Nil
11. Number of faculty with ongoing projects from a) national b) international funding agencies and c) Total grants received. Mention names of funding agencies and grants received project-wise.:- Nil
12. Departmental projects funded by DST-FIST; DBT, ICSSR, etc.; total grants received
13. Research facility / centre with
 - state recognition

✓

 - national recognition

✓

 - international recognition
14. Publications: Nil
 - * number of papers published in peer reviewed journals (national / international):
 - * Monographs
 - * Chapter(s) in Books

- * Editing Books
- * Books with ISBN numbers with details of publishers
- * number listed in International Database (For *e.g.* Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)
- * Citation Index – range / average
- * SNIP
- * SJR
- * Impact factor – range / average
- * h-index

15. Details of patents and income generated : Nil

16. Areas of consultancy and income generated : Nil

17. Faculty recharging strategies: Faculty Improvement Programme Seminar

18. Student projects

- percentage of students who have done in-house projects including inter-departmental: 33%
- percentage of students doing projects in collaboration with industries / institutes : 10%

19. Awards / recognitions received at the national and international level by : Nil

- Faculty
- Doctoral / post doctoral fellows
- Students

20. Seminars/ Conferences/Workshops organized and the source of funding (national / international) with details of outstanding participants, if any. Seminar (UGC)

21. Student profile course-wise:

Name of the Course (refer question no. 2)	Applications received	Selected		Pass percentage	
		Male	Female	Male	Female
Hons: I Year	112	25	39		
II Yr					
III Yr				78	86

22. Diversity of students

Name of the Course (refer question no. 2)	% of students from the College	% of students from the State	% of students from other States	% of students from other countries
		100		

23. How many students have cleared Civil Services, Defense Services, NET, SLET, GATE and any other competitive examinations?

24. Student progression

Student progression	Percentage against enrolled
UG to PG	90%
PG to M.Phil.	
PG to Ph.D.	
Ph.D. to Post-Doctoral	
Employed	Nil
• Campus selection	60%
• Other than campus recruitment	
Entrepreneurs	

25. Diversity of staff

Percentage of faculty who are graduates	
of the same parent university	
from other universities within the State	100%
from other universities from other States	

26. Number of faculty who were awarded Ph.D., D.Sc. and D.Litt. during the assessment period. : Nil

27. Present details about infrastructural facilities

- Library : Reading room, Reference room.
- Internet facilities for staff and students : Yes
- Total number of class rooms: Hons. – 01, Elective – 02, Business Economics – 02
- Class rooms with ICT facility: No
- Students' laboratories: Nil
- Research laboratories: Nil

28. Number of students of the department getting financial assistance from College.

29. Was any need assessment exercise undertaken before the development of new program(s)? If so, give the methodology. : No

30. Does the department obtain feedback from
- a. faculty on curriculum as well as teaching-learning-evaluation? If yes, how does the department utilize it? : Yes, Utilised for upgradation of curriculum
 - b. students on staff, curriculum as well as teaching-learning-evaluation and what is the response of the department to the same?: Yes Feedback positively addressed
 - c. alumni and employers on the programmes and what is the response of the department to the same?: Not taken
31. List the distinguished alumni of the department (maximum 10):
01. Mrutyunjaya Behera – M.A., M. Phil, From JNU, Indian Economic Service, Govt. of India
 02. Mrutyunjaya Behera – Board of Director, Stock Exchange, SEBI, Kolkata.
 03. Dr. Bhagirath Behera – Ph.D. from Berlin University, Prof., IIT, Kharagpur.
 04. Dr. Rudra Prasad Pradhan – Ph.D. IIT, Kharagpur
 05. Dr. Tophan Patra – Ph.D. Central Univeraity, Hyderabad, Asst. Prof. Derrhadoo.
 06. Dr. Pratap Chandra Mohanty – MA, M.Phil , Asst. Prof. Deemed University, Delhi. Foreign Trader Institute.
 07. Dr. Narayan Ch. Sethi – Central University Hyderabad, Asst. Prof. NIT, Rourkela.
32. Give details of student enrichment programmes (special lectures / workshops / seminar) with external experts.: Dr. Prof. J. N. Lenka from NOU, Baripada, Dr. B. Mishra,
33. List the teaching methods adopted by the faculty for different programmes.
34. How does the department ensure that programme objectives are constantly met and learning outcomes monitored?: Through student feedback and Proctorial classes & assignments
35. Highlight the participation of students and faculty in extension activities.: Participating in inter college seminars state level.
36. Give details of “beyond syllabus scholarly activities” of the department.: Interaction of the students in weekly departmental seminars, value based lecturers.
37. State whether the programme/ department is accredited/ graded by other agencies. Give details. : Yes
38. Detail any five Strengths, Weaknesses, Opportunities and Challenges (SWOC) of the department:
39. Future plans of the department.: Opening Post Graduate Course

Evaluative Report of the Department

1. Name of the Department & its year of establishment **Education, 1972**
2. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) : UG Honours & Elective
3. Interdisciplinary courses and departments involved: Business & General Studies
4. Annual/ semester/choice based credit system: Semester
5. Participation of the department in the courses offered by other departments: Nil
6. Number of teaching posts sanctioned and filled (Professors/Associate Professors/Asst. Professors) One

	Sanctioned	Filled
Professor		
Associate Professors	01	01
Asst. Professors		

7. Faculty profile with name, qualification, designation, specialisation (D.Sc./D.Litt./Ph.D./M.Phil., etc.)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. students guided in the last 4 years
Dr. Surekha Sundari Swain	M.A., M.Phil, Ph.D., LLB	Reader in Education	Educational Psychology & Guidance	27	Two Submitted

8. Percentage of classes taken by temporary faculty – programme-wise information: 40%
9. Programme-wise Student Teacher Ratio :1 : 32
10. Number of academic support staff (technical) and administrative staff: sanctioned and filled: Laboratory Attendant – 01.
11. Number of faculty with ongoing projects from a) national b) international funding agencies and c) Total grants received. Mention names of funding agencies and grants received project-wise.:- Nil
12. Departmental projects funded by DST-FIST; DBT, ICSSR, etc.; total grants received: Nil
13. Research facility / centre with
 - state recognition
 - national recognition
 - international recognition

14. Publications: Nil

- * number of papers published in peer reviewed journals (national / international): 05
- * Monographs
- * Chapter(s) in Books : 04
- * Editing Books : 02
- * Books with ISBN numbers with details of publishers
- * number listed in International Database (For *e.g.* Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)
- * Citation Index – range / average
- * SNIP
- * SJR
- * Impact factor – range / average
- * h-index

15. Details of patents and income generated : Nil

16. Areas of consultancy and income generated : Nil

17. Faculty recharging strategies: Seminars, Workshops, Projects etc.

18. Student projects

- percentage of students who have done in-house projects including inter-departmental: 33%
- percentage of students doing projects in collaboration with industries / institutes : 10%

19. Awards / recognitions received at the national and international level by : Nil

- Faculty
- Doctoral / post doctoral fellows
- Students

20. Seminars/ Conferences/Workshops organized and the source of funding (national / international) with details of outstanding participants, if any. Two state level seminars organized by department funded by UGC.

21. Student profile course-wise:

Name of the Course (refer question no. 2)	Applications received	Selected		Pass percentage	
		Male	Female	Male	Female
Hons: I Year	86	5	20		
II Yr					
III Yr				88	97

22. Diversity of students

Name of the Course (refer question no. 2)	% of students from the College	% of students from the State	% of students from other States	% of students from other countries
		100		

23. How many students have cleared Civil Services, Defense Services, NET, SLET, GATE and any other competitive examinations?

24. Student progression

Student progression	Percentage against enrolled
UG to PG	90%
PG to M.Phil.	
PG to Ph.D.	
Ph.D. to Post-Doctoral	
Employed	
<ul style="list-style-type: none"> • Campus selection • Other than campus recruitment 	<p style="text-align: center;">Nil 10%</p>
Entrepreneurs	

25. Diversity of staff

Percentage of faculty who are graduates	
of the same parent university	
from other universities within the State	
from other universities from other States	

26. Number of faculty who were awarded Ph.D., D.Sc. and D.Litt. during the assessment period. : Nil

27. Present details about infrastructural facilities

- a) Library :Yes
- b) Internet facilities for staff and students : No
- c) Total number of class rooms: 01
- d) Class rooms with ICT facility: 01
- e) Students' laboratories: 01
- f) Research laboratories: Nil

28. Number of students of the department getting financial assistance from College. : 10
29. Was any need assessment exercise undertaken before the development of new program(s)? If so, give the methodology. : No
30. Does the department obtain feedback from
 - a. faculty on curriculum as well as teaching-learning-evaluation? If yes, how does the department utilize it? : Yes, By student
 - b. students on staff, curriculum as well as teaching-learning-evaluation and what is the response of the department to the same?: Very Good
 - c. alumni and employers on the programmes and what is the response of the department to the same?: Very Good
31. List the distinguished alumni of the department (maximum 10):
 01. Dr. Bhagabat Panigrahi
 02. Dipti Kamila
 03. Puspita Ashe
32. Give details of student enrichment programmes (special lectures / workshops / seminar) with external experts.: Seminars funded by UGC special lectures by visiting faculty.
33. List the teaching methods adopted by the faculty for different programmes.
34. How does the department ensure that programme objectives are constantly met and learning outcomes monitored?: Through student evaluation
35. Highlight the participation of students and faculty in extension activities.:
36. Give details of “beyond syllabus scholarly activities” of the department.: Interaction of the students in weekly departmental seminars, value based lecturers.
37. State whether the programme/ department is accredited/ graded by other agencies. Give details. : No
38. Detail any five Strengths, Weaknesses, Opportunities and Challenges (SWOC) of the department.
39. Future plans of the department.: Opening Post Graduate Course

Evaluative Report of the Department

1. Name of the Department & its year of establishment **English**, July 1944
2. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) : UG
3. Interdisciplinary courses and departments involved: Business and JMC as Add-on Course
4. Annual/ semester/choice based credit system: Semester
5. Participation of the department in the courses offered by other departments: Nil
6. Number of teaching posts sanctioned and filled (Professors/Associate Professors/Asst. Professors) One

	Sanctioned	Filled
Professor		
Associate Professors/Reader	08	04
Asst. Professors		

7. Faculty profile with name, qualification, designation, specialisation (D.Sc./D.Litt./Ph.D./M.Phil., etc.)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. students guided in the last 4 years
Dr. Subash Ch. Patra	MA. Ph.D.	Reader	Linguistics and Methods of Teaching Material production	34 Years	5 in progress
Dr. Gananath Dash	MA. Ph.D.	Reader	American Literature Theory, Communication studies & General Semantics	35 years	10 in progress
Mr. Laxmi Narayan Dash	MA. Ph.D.	Reader	Translation	33 Years	
Smt. Geetashree Roy	MA.	Reader	American Literature	26 Years	

8. Percentage of classes taken by temporary faculty – programme-wise information:
9. Programme-wise Student Teacher Ratio: Hons. 1 : 24; Compulsory – Arts – 1 : 200, Science – 1 : 52, Commerce – 1 : 64
10. Number of academic support staff (technical) and administrative staff: sanctioned and filled: Nil

11. Number of faculty with ongoing projects from a) national b) international funding agencies and c) Total grants received. Mention names of funding agencies and grants received project-wise.:- Dr. G. N. Dash – UGC funded Major Research Project on General Semantics.
12. Departmental projects funded by DST-FIST; DBT, ICSSR, etc.; total grants received
13. Research facility / centre with
- state recognition

√

 - national recognition

√

 - international recognition
14. Publications:
- * number of papers published in peer reviewed journals (national / international):
Dr. G. N. Dash – 10; Dr. S. C. Patra – 02, G. Roy – 02.
 - * Monographs
 - * Chapter(s) in Books :
 - * Editing Books : Dr. G. N. Dash – 4, Dr. S. C. Patra – 3, G. Roy – 1.
 - * Books with ISBN numbers with details of publishers
 - * number listed in International Database (For *e.g.* Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)
 - * Citation Index – range / average
 - * SNIP
 - * SJR
 - * Impact factor – range / average
 - * h-index
15. Details of patents and income generated : Nil
16. Areas of consultancy and income generated : Nil
17. Faculty recharging strategies: Faculty improvement programme seminar & workshop.
18. Student projects
- percentage of students who have done in-house projects including inter-departmental: 33%
 - percentage of students doing projects in collaboration with industries / institutes
19. Awards / recognitions received at the national and international level by : Nil
- Faculty
 - Doctoral / post doctoral fellows
 - Students
20. Seminars/ Conferences/Workshops organized and the source of funding (national / international) with details of outstanding participants, if any.: 8 with UGC and other funding

21. Student profile course-wise:

Name of the Course (refer question no. 2)	Applications received	Selected		Pass percentage	
		Male	Female	Male	Female
Hons: I Year	78	8	20		
II Yr					
III Yr				78	82

22. Diversity of students

Name of the Course (refer question no. 2)	% of students from the College	% of students from the State	% of students from other States	% of students from other countries
		98	2	

23. How many students have cleared Civil Services, Defense Services, NET, SLET, GATE and any other competitive examinations?: 10

24. Student progression

Student progression	Percentage against enrolled
UG to PG	90%
PG to M.Phil.	
PG to Ph.D.	
Ph.D. to Post-Doctoral	
Employed	
<ul style="list-style-type: none"> • Campus selection • Other than campus recruitment 	
Entrepreneurs	

25. Diversity of staff

Percentage of faculty who are graduates	
of the same parent university	
from other universities within the State	100%
from other universities from other States	

26. Number of faculty who were awarded Ph.D., D.Sc. and D.Litt. during the assessment period. :

2 Nos. previously awarded

27. Present details about infrastructural facilities

a) Library :Reading Room, reference room, Reprography, borrowing

b) Internet facilities for staff and students : Available

c) Total number of class rooms: Hons – 2 Nos., Compulsory (Arts, Science & Commerce) – 10 Nos.

- d) Class rooms with ICT facility: 02
- e) Students' laboratories: Language laboratory – 01
- f) Research laboratories: Nil
28. Number of students of the department getting financial assistance from College. : 10
29. Was any need assessment exercise undertaken before the development of new program(s)? If so, give the methodology. : No
30. Does the department obtain feedback from
- faculty on curriculum as well as teaching-learning-evaluation? If yes, how does the department utilize it? : Yes, utilized for upgradation of curriculum.
 - students on staff, curriculum as well as teaching-learning-evaluation and what is the response of the department to the same?: Yes, Feedback positively addressed.
 - alumni and employers on the programmes and what is the response of the department to the same?: Not taken
31. List the distinguished alumni of the department (maximum 10):
1. Padmashre Manoj Das, Internationally acclaimed writer
 2. Sri Gobinda Chandra Senapati, IPS, D.G. of Police, Odisha (Retd.)
 3. Prof. Bikram Jena, Principal, F. M. College (Retd.)
 4. Sri Gagan Dhal, IAS, Principal Secretary to Govt. of Odisha
 5. Prof. Rabinarayan Dash, Principal, Govt. Women's College, (Retd.)
 6. Subhashree Chakraborty, (U.S.A.)
 7. Ganga Narayan Ratha (R.B.I. Officer)
 8. Satya Siddhartha Ratha, Journalist, TOI
 9. Umashankar Patra, JRF Scholar, Delhi University.
32. Give details of student enrichment programmes (special lectures / workshops / seminar) with external experts.: Ext. Exp – Dr. M. N. Kundu, Dr. Gour Kishore Das, Dr. P.C. Kar, Dr. S. Satapthy, Dr. K. C. Boral, Dr. Amit Kumar.
33. List the teaching methods adopted by the faculty for different programmes: Approved teaching method – interactive; student centered with ICT facility.
34. How does the department ensure that programme objectives are constantly met and learning outcomes monitored?: Through student-feedback and proctorial classes and assignments.
35. Highlight the participation of students and faculty in extension activities. Study tours, attending inter-college seminars, State level /National level workshop.
36. Give details of “beyond syllabus scholarly activities” of the department. News paper summarizing, ex-tempore speeches, recitation, Moral Sc., value based lectures.
1. Dr. G. N. Dash – International Seminar – 01
National Seminar – 10
National Workshop – 04
Organising National Seminar/Workshop – 03
Resource person – 04
 2. G. Roy – National (UGC Sponsored) SAM Workshop – 01
Seminar – 07

National Workshop – 01 (Semantics)

3. Dr. S. C. Patra – National Seminar – 11
Resource person – 01
Organized – 05
4. Sri L. N. Dash – National Seminar – 08

37. State whether the programme/ department is accredited/ graded by other agencies. Give details. : Yes (By NAAC)

38. Detail any five Strengths, Weaknesses, Opportunities and Challenges (SWOC) of the department.

Strength: (1) Qualified Faculty (2) Good Classroom ambience (3) Well-stocked seminal Library (4) Responsive student (5) Congenial Study atmosphere.

Weakness: (1) Shortage of Faculty (2) Insufficient antinomy in the preparation of syllabus (3) little scope for experimentation in framing of questions (4) Inadequate funds to subscribe to International journals (5) Little funds for study-tour and faculty exchange programme.

Opportunities: (1) Huge employment potential (2) English Language proficiency (3) Orientation for creative writing (4) Generation of human values (5) Multi cultural literary exposure.

Challenges: (1) Hybrid Language (2) Prouncialism (3) Supposed better prospects in science and technological streams (4) Grooming vernacular medium students (5) Spoken English proficiency.

39. Future plans of the department.: Opening Post Graduate Course in English; introducing comparative literature at Honours level; Introducing ESP at Under Graduate level.

Evaluative Report of the Department

1. Name of the Department & its year of establishment: **Hindi**
2. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.): U.G.
3. Interdisciplinary courses and departments involved: NIL
4. Annual/ semester/choice based credit system: Semester
5. Participation of the department in the courses offered by other departments
6. Number of teaching posts sanctioned and filled (Professors/Associate Professors/Asst. Professors)

	Sanctioned	Filled
Professor		
Associate Professors	01	01
Asst. Professors		

7. Faculty profile with name, qualification, designation, specialisation (D.Sc./D.Litt./Ph.D./M.Phil., etc.)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. students guided in the last 4 years
Dharitri Das	M.A. Ph.D.	Reader		34 Yrs.	

8. Percentage of classes taken by temporary faculty – programme-wise information
9. Programme-wise Student Teacher Ratio: Honours – 48 : 01, Elective – 96 : 01
10. Number of academic support staff (technical) and administrative staff: sanctioned and filled : N. A.
11. Number of faculty with ongoing projects from a) national b) international funding agencies and c) Total grants received. Mention names of funding agencies and grants received project-wise. NIL
12. Departmental projects funded by DST-FIST; DBT, ICSSR, etc.; total grants received : NIL
13. Research facility / centre with
 - state recognition : NIL
 - national recognition
 - international recognition
14. Publications: NIL
 - * number of papers published in peer reviewed journals (national / international)
 - * Monographs
 - * Chapter(s) in Books
 - * Editing Books

- * Books with ISBN numbers with details of publishers
- * Number listed in International Database (For *e.g.* Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)
- * Citation Index – range / average
- * SNIP
- * SJR
- * Impact factor – range / average
- * h-index

15. Details of patents and income generated : NIL

16. Areas of consultancy and income generated

17. Faculty recharging strategies

18. Student projects

- percentage of students who have done in-house projects including inter-departmental
- percentage of students doing projects in collaboration with industries / institutes

19. Awards / recognitions received at the national and international level by

- Faculty : NIL
- Doctoral / post doctoral fellows : NIL
- Students : NIL

20. Seminars/ Conferences/Workshops organized and the source of funding (national / international) with details of outstanding participants, if any.

21. Student profile course-wise:

Name of the Course (refer question no. 2)	Applications received	Selected		Pass percentage	
		Male	Female	Male	Female
Hons: I Year	56	6	10		
II Yr					
III Yr				88	92

22. Diversity of students

Name of the Course (refer question no. 2)	% of students from the College	% of students from the State	% of students from other States	% of students from other countries
		95	5	
		100		

23. How many students have cleared Civil Services, Defense Services, NET, SLET, GATE and any other competitive examinations? NET Qualified – 01 (2012-13)

24. Student progression

Student progression	Percentage against enrolled
UG to PG	95%
PG to M.Phil.	
PG to Ph.D.	
Ph.D. to Post-Doctoral	
Employed <ul style="list-style-type: none"> • Campus selection • Other than campus recruitment 	60%
Entrepreneurs	

25. Diversity of staff

Percentage of faculty who are graduates	
of the same parent university	NA
from other universities within the State	
from other universities from other States	

26. Number of faculty who were awarded Ph.D., D.Sc. and D.Litt. during the assessment period. :
NIL

27. Present details about infrastructural facilities

- a) Library : Yes
- b) Internet facilities for staff and students : Yes
- c) Total number of class rooms : 01
- d) Class rooms with ICT facility : NIL
- e) Students' laboratories : NIL
- f) Research laboratories : NIL

28. Number of students of the department getting financial assistance from College. : 08 Minority (Hons.) students are getting financial assistance in the year 2012-13

29. Was any need assessment exercise undertaken before the development of new program(s)? If so, give the methodology. : NIL

30. Does the department obtain feedback from

- a. faculty on curriculum as well as teaching-learning-evaluation? If yes, how does the department utilize it?
- b. students on staff, curriculum as well as teaching-learning-evaluation and what is the response of the department to the same? : Satisfactory
- c. alumni and employers on the programmes and what is the response of the department to

the same?

31. List the distinguished alumni of the department (maximum 10) : NIL
32. Give details of student enrichment programmes (special lectures / workshops / seminar) with external experts.: Organised Departmental seminars regularly.
33. List the teaching methods adopted by the faculty for different programmes. : NIL
34. How does the department ensure that programme objectives are constantly met and learning outcomes monitored?
35. Highlight the participation of students and faculty in extension activities.: Students are participants Youth Red cross, Drama and Sand art competition, Translation work from Odia, English to Hindi.
36. Give details of “beyond syllabus scholarly activities” of the department.
37. State whether the programme/ department is accredited/ graded by other agencies. Give details.
38. Detail any five Strengths, Weaknesses, Opportunities and Challenges (SWOC) of the department: Being a single teaching facility in the Department. I try my best level best to provide quality teaching in Hindi.
39. Future plans of the department: Opening Diploma Course in Translation and official Hindi.

Evaluative Report of the Department

1. Name of the Department & its year of establishment : **History**, July 1944
2. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) – UG
3. Interdisciplinary courses and departments involved
4. Annual/ semester/choice based credit system : Semester System
5. Participation of the department in the courses offered by other departments
6. Number of teaching posts sanctioned and filled (Professors/Associate Professors/Asst. Professors)

	Sanctioned	Filled
Professor		
Associate Professors (Reader)	5	02
Asst. Professors		

7. Faculty profile with name, qualification, designation, specialisation (D.Sc./D.Litt./ Ph.D./M.Phil., etc.)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. students guided in the last 4 years
Aparajita Mohapatra	M.A. M.Phil	Reader		29 Years	
Keshab Chandra Mallick	MA	Reader		27	

8. Percentage of classes taken by temporary faculty – programme-wise information
9. Programme-wise Student Teacher Ratio : Honours – 144 : 1, Elective – 140 : 1
10. Number of academic support staff (technical) and administrative staff: sanctioned and filled : NIL
11. Number of faculty with ongoing projects from a) national b) international funding agencies and c) Total grants received. Mention names of funding agencies and grants received project-wise. : NIL
12. Departmental projects funded by DST-FIST; DBT, ICSSR, etc.; total grants received
13. Research facility / centre with
 - state recognition : √
 - national recognition : √
 - international recognition :
14. Publications: NIL
 - * number of papers published in peer reviewed journals (national / international)

- * Monographs
- * Chapter(s) in Books
- * Editing Books
- * Books with ISBN numbers with details of publishers
- * number listed in International Database (For *e.g.* Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)
- * Citation Index – range / average
- * SNIP
- * SJR
- * Impact factor – range / average
- * h-index

15. Details of patents and income generated : NIL

16. Areas of consultancy and income generated : NIL

17. Faculty recharging strategies : NIL

18. Student projects

- percentage of students who have done in-house projects including inter-departmental
- percentage of students doing projects in collaboration with industries / institutes : NIL

19. Awards / recognitions received at the national and international level by

- Faculty : NIL
- Doctoral / post doctoral fellows : NIL
- Students : NIL

20. Seminars/ Conferences/Workshops organized and the source of funding (national / international) with details of outstanding participants, if any. : Seminar organized by the Department.

21. Student profile course-wise:

Name of the Course (refer question no. 2)	Applications received	Selected		Pass percentage	
		Male	Female	Male	Female
Hons: I Year	188	23	32		
II Yr					
III Yr				83	85

22. Diversity of students

Name of the Course (refer question no. 2)	% of students from the College	% of students from the State	% of students from other States	% of students from other countries
		95	5	

23. How many students have cleared Civil Services, Defense Services, NET, SLET, GATE and any other competitive examinations?

24. Student progression

Student progression	Percentage against enrolled
UG	95%
PG to M.Phil.	
PG to Ph.D.	
Ph.D. to Post-Doctoral	
Employed	
<ul style="list-style-type: none"> • Campus selection • Other than campus recruitment 	NIL 10%
Entrepreneurs	

25. Diversity of staff : NIL

Percentage of faculty who are graduates	
of the same parent university	
from other universities within the State	
from other universities from other States	

26. Number of faculty who were awarded Ph.D., D.Sc. and D.Litt. during the assessment period. : NIL

27. Present details about infrastructural facilities

- a) Library : ✓
- b) Internet facilities for staff and students
- c) Total number of class rooms : 1
- d) Class rooms with ICT facility : NIL
- e) Students' laboratories : NIL
- f) Research laboratories : NIL

28. Number of students of the department getting financial assistance from College. : 10

29. Was any need assessment exercise undertaken before the development of new program(s)? If so, give the methodology. : NIL

30. Does the department obtain feedback from
 - a. faculty on curriculum as well as teaching-learning-evaluation? If yes, how does the department utilize it?
 - b. students on staff, curriculum as well as teaching-learning-evaluation and what is the response of the department to the same? : Satisfactory
 - c. alumni and employers on the programmes and what is the response of the department to the same?
31. List the distinguished alumni of the department (maximum 10) : NIL
32. Give details of student enrichment programmes (special lectures / workshops / seminar) with external experts.
33. List the teaching methods adopted by the faculty for different programmes.
34. How does the department ensure that programme objectives are constantly met and learning outcomes monitored?
35. Highlight the participation of students and faculty in extension activities.: NIL
36. Give details of “beyond syllabus scholarly activities” of the department. : Participation of students in Red-Cross programme, NSS, SSG programmes of college.
37. State whether the programme/ department is accredited/ graded by other agencies. Give details. : NIL
38. Detail any five Strengths, Weaknesses, Opportunities and Challenges (SWOC) of the department : Single Handedly maintain all the activities of the department since four years.
39. Future plans of the department. : PG Course in History.

Evaluative Report of the Department

1. Name of the Department & its year of establishment: **Odia**, 1944
2. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) : UG & PG
3. Interdisciplinary courses and departments involved : NIL
4. Annual/ semester/choice based credit system : Semester
5. Participation of the department in the courses offered by other departments
6. Number of teaching posts sanctioned and filled (Professors/Associate Professors/Asst. Professors)

	Sanctioned	Filled
Professor	NIL	
Associate Professors	05	02
Asst. Professors		

7. Faculty profile with name, qualification, designation, specialisation (D.Sc./D.Litt./Ph.D./M.Phil., etc.)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. students guided in the last 4 years
1. Dr. Natabar Panigrahi	M.A. Ph.D. M.A. Ph.D.	Reader Reader		36 32	2 NIL
2. Harihar Kanungo					

8. Percentage of classes taken by temporary faculty – programme-wise information
9. Programme-wise Student Teacher Ratio : UG – 1 : 400, PG – 1 : 32, Hons – 1 : 96
10. Number of academic support staff (technical) and administrative staff: sanctioned and filled : NIL
11. Number of faculty with ongoing projects from a) national b) international funding agencies and c) Total grants received. Mention names of funding agencies and grants received project-wise.
12. Departmental projects funded by DST-FIST; DBT, ICSSR, etc.; total grants received
13. Research facility / centre with
 - state recognition ✓
 - national recognition ✓
 - international recognition
14. Publications:
 - * number of papers published in peer reviewed journals (national / international) : 40
 - * Monographs : 01
 - * Chapter(s) in Books

- * Editing Books : 02
- * Books with ISBN numbers with details of publishers
- * number listed in International Database (For *e.g.* Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)
- * Citation Index – range / average
- * SNIP
- * SJR
- * Impact factor – range / average
- * h-index

15. Details of patents and income generated : NIL

16. Areas of consultancy and income generated : NIL

17. Faculty recharging strategies : NIL

18. Student projects

- percentage of students who have done in-house projects including inter-departmental
- percentage of students doing projects in collaboration with industries / institutes

19. Awards / recognitions received at the national and international level by

- Faculty : State Level awards received by Dr. H. Kanungo - 07
- Doctoral / post doctoral fellows
- Students

20. Seminars/ Conferences/Workshops organized and the source of funding (national / international) with details of outstanding participants, if any.

21. Student profile course-wise:

Name of the Course (refer question no. 2)	Applications received	Selected		Pass percentage	
		Male	Female	Male	Female
Hons: I Year	189	10	32		
II Yr					
III Yr				88	90

22. Diversity of students : NIL

Name of the Course (refer question no. 2)	% of students from the College	% of students from the State	% of students from other States	% of students from other countries
		100		

Name of the Course (refer question no. 2)	% of students from the College	% of students from the State	% of students from other States	% of students from other countries

23. How many students have cleared Civil Services, Defense Services, NET, SLET, GATE and any other competitive examinations? NET : 02 Nos. till date

24. Student progression

Student progression	Percentage against enrolled
UG to PG	90
PG to M.Phil.	
PG to Ph.D.	10
Ph.D. to Post-Doctoral	
Employed	
<ul style="list-style-type: none"> • Campus selection • Other than campus recruitment 	
Entrepreneurs	

25. Diversity of staff

Percentage of faculty who are graduates	
of the same parent university	
from other universities within the State	100
from other universities from other States	

26. Number of faculty who were awarded Ph.D., D.Sc. and D.Litt. during the assessment period. :
NIL

27. Present details about infrastructural facilities

- a) Library : Yes
- b) Internet facilities for staff and students
- c) Total number of class rooms : UG – 07, PG – 02
- d) Class rooms with ICT facility
- e) Students' laboratories
- f) Research laboratories

28. Number of students of the department getting financial assistance from College.

29. Was any need assessment exercise undertaken before the development of new program(s)? If so, give the methodology.

30. Does the department obtain feedback from

- a. faculty on curriculum as well as teaching-learning-evaluation? If yes, how does the

department utilize it?

- b. students on staff, curriculum as well as teaching-learning-evaluation and what is the response of the department to the same? : Yes
 - c. alumni and employers on the programmes and what is the response of the department to the same?
31. List the distinguished alumni of the department (maximum 10)
1. Brajanath Rath – Poet
 2. Bikram Jena – Retd. Principal
 3. Dr. Prahallad Chandra Mohanty – Retd. Reader
 4. Dr. Ramakanta Nayak – Retd. St. Lecturer
 5. Dr. Giribala Mohanty – Professor
 6. Dr. Kailash Pattanaik – Professor
 7. Dr. Rakhil Chandra Gharai – Retd. Reader
 8. Dr. Sirish Chandra Jena – Retd. Reader
 9. Dr. (Smt.) Indira Dutta – Retd. Reader
 10. Dr. Harish Chandra Behera – Reader
32. Give details of student enrichment programmes (special lectures / workshops / seminar) with external experts.
- Departmental Seminars were conducted
- Frequently and the following experts had given their talks and read out their papers as detailed below:
- 2009-10 – Dr. D. Panda – Retd. Reader, F. M. Auto. College, Balasore
 - 2010-11 – Dr. M. N. Hota – Reader Bhadrak Auto. College, Bhadrak
 - 2011-12 – Dr. Bauribandhu Kar, Retd. Professor, Berhampur University
 - 2012-13 – Dr. R. C. Gharai, Retd. Reader, F. M. Auto. College, Balasore
33. List the teaching methods adopted by the faculty for different programmes.
34. How does the department ensure that programme objectives are constantly met and learning outcomes monitored?
35. Highlight the participation of students and faculty in extension activities.
36. Give details of “beyond syllabus scholarly activities” of the department.
37. State whether the programme/ department is accredited/ graded by other agencies. Give details.
38. Detail any five Strengths, Weaknesses, Opportunities and Challenges (SWOC) of the department : Shortage of core staff
39. Future plans of the department.

Evaluative Report of the Department

1. Name of the Department & its year of establishment: **Philosophy**, 1944
2. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) : UG
3. Interdisciplinary courses and departments involved: NIL
4. Annual/ semester/choice based credit system : Semester
5. Participation of the department in the courses offered by other departments : NIL
6. Number of teaching posts sanctioned and filled (Professors/Associate Professors/Asst. Professors)

	Sanctioned	Filled
Professor		
Associate Professors / Reader	03	01
Asst. Professors		

7. Faculty profile with name, qualification, designation, specialisation (D.Sc./D.Litt./Ph.D./M.Phil., etc.)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. students guided in the last 4 years
Benudhar Mallik	M.A.	Reader	Linguistic Analysis	32	NIL

8. Percentage of classes taken by temporary faculty – programme-wise information
9. Programme-wise Student Teacher Ratio : Honours – 144 : 1, Elective – 140 : 1
10. Number of academic support staff (technical) and administrative staff: sanctioned and filled : NIL
11. Number of faculty with ongoing projects from a) national b) international funding agencies and c) Total grants received. Mention names of funding agencies and grants received project-wise. : NIL
12. Departmental projects funded by DST-FIST; DBT, ICSSR, etc.; total grants received : NIL
13. Research facility / centre with :
 - state recognition : √
 - national recognition : √
 - international recognition
14. Publications: NIL
 - * number of papers published in peer reviewed journals (national / international)
 - * Monographs
 - * Chapter(s) in Books

- * Editing Books
- * Books with ISBN numbers with details of publishers
- * number listed in International Database (For *e.g.* Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)
- * Citation Index – range / average
- * SNIP
- * SJR
- * Impact factor – range / average
- * h-index

15. Details of patents and income generated : NIL

16. Areas of consultancy and income generated : NIL

17. Faculty recharging strategies : NIL

18. Student projects

- percentage of students who have done in-house projects including inter-departmental
- percentage of students doing projects in collaboration with industries / institutes : NIL

19. Awards / recognitions received at the national and international level by

- Faculty : NIL
- Doctoral / post doctoral fellows : NIL
- Students : NIL

20. Seminars/ Conferences/Workshops organized and the source of funding (national / international) with details of outstanding participants, if any. : Organised Seminar by the Department.

21. Student profile course-wise:

Name of the Course (refer question no. 2)	Applications received	Selected		Pass percentage	
		Male	Female	Male	Female
Hons: I Year	78	7	28		
II Yr					
III Yr				82	88

22. Diversity of students

Name of the Course (refer question no. 2)	% of students from the College	% of students from the State	% of students from other States	% of students from other countries
		100		

23. How many students have cleared Civil Services, Defense Services, NET, SLET, GATE and any other competitive examinations? : NIL

24. Student progression

Student progression	Percentage against enrolled
UG	95%
PG to M.Phil.	
PG to Ph.D.	
Ph.D. to Post-Doctoral	
Employed	
<ul style="list-style-type: none"> • Campus selection • Other than campus recruitment 	NIL 10%
Entrepreneurs	

25. Diversity of staff : NIL

Percentage of faculty who are graduates	
of the same parent university	
from other universities within the State	
from other universities from other States	

26. Number of faculty who were awarded Ph.D., D.Sc. and D.Litt. during the assessment period. : NIL

27. Present details about infrastructural facilities

- a) Library : √
- b) Internet facilities for staff and students : √
- c) Total number of class rooms
- d) Class rooms with ICT facility
- e) Students' laboratories
- f) Research laboratories

28. Number of students of the department getting financial assistance from College. : 10
29. Was any need assessment exercise undertaken before the development of new program(s)? If so, give the methodology. : NIL
30. Does the department obtain feedback from
 - a. faculty on curriculum as well as teaching-learning-evaluation? If yes, how does the department utilize it? YES
 - b. students on staff, curriculum as well as teaching-learning-evaluation and what is the response of the department to the same?
 - c. alumni and employers on the programmes and what is the response of the department to the same?
31. List the distinguished alumni of the department (maximum 10) : NIL
32. Give details of student enrichment programmes (special lectures / workshops / seminar) with external experts.: Seminar
33. List the teaching methods adopted by the faculty for different programmes. : NIL
34. How does the department ensure that programme objectives are constantly met and learning outcomes monitored? : NIL
35. Highlight the participation of students and faculty in extension activities.
36. Give details of “beyond syllabus scholarly activities” of the department.
37. State whether the programme/ department is accredited/ graded by other agencies. Give details.
38. Detail any five Strengths, Weaknesses, Opportunities and Challenges (SWOC) of the department: Single handedly maintained the departmental activities.
39. Future plans of the department. : Open P.G. Course in Philosophy.

Evaluative Report of the Department

1. Name of the Department & its year of establishment : **Physics**, 1948
2. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) : UG & PG
3. Interdisciplinary courses and departments involved
4. Annual/ semester/choice based credit system
5. Participation of the department in the courses offered by other departments : NIL
6. Number of teaching posts sanctioned and filled (Professors/Associate Professors/Asst. Professors)

	Sanctioned	Filled
Professor		
Associate Professors / Reader	07	03
Asst. Professors		

7. Faculty profile with name, qualification, designation, specialisation (D.Sc./D.Litt./Ph.D./M.Phil., etc.)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. students guided in the last 4 years
Manjubala Biswal	M.Sc., M. Phil	Reader	Nuclear Physics	34	
Debabrata Ash	M.Sc., M. Phil	Reader	Solid state Physics	30	
Suresh Ch. Nayak	M. Sc.	Reader	Solid state Physics	30	

8. Percentage of classes taken by temporary faculty – programme-wise information : PG – 15%
9. Programme-wise Student Teacher Ratio : PG – 1 : 10, UG – 1 : 32, Elective – 1 : 64
10. Number of academic support staff (technical) and administrative staff: sanctioned and filled : Support staff (technical) sanctioned – 03 filled – 01
11. Number of faculty with ongoing projects from a) national b) international funding agencies and c) Total grants received. Mention names of funding agencies and grants received project-wise.
12. Departmental projects funded by DST-FIST; DBT, ICSSR, etc.; total grants received
13. Research facility / centre with
 - state recognition : \checkmark
 - national recognition : \checkmark
 - international recognition

14. Publications:

- * number of papers published in peer reviewed journals (national / international) :
S. C. Nayak – 01 (National)
- * Monographs
- * Chapter(s) in Books
- * Editing Books
- * Books with ISBN numbers with details of publishers
- * number listed in International Database (For *e.g.* Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)
- * Citation Index – range / average
- * SNIP
- * SJR
- * Impact factor – range / average
- * h-index

15. Details of patents and income generated : NIL

16. Areas of consultancy and income generated : NIL

17. Faculty recharging strategies : Faculty improvement programme, Seminar, Workshop

18. Student projects

- percentage of students who have done in-house projects including inter-departmental : UG – 33%, PG – 50%
- percentage of students doing projects in collaboration with industries / institutes

19. Awards / recognitions received at the national and international level by : NIL

- Faculty
- Doctoral / post doctoral fellows
- Students

20. Seminars/ Conferences/Workshops organized and the source of funding (national / international) with details of outstanding participants, if any. : 04 with UGC funding

21. Student profile course-wise:

Name of the Course (refer question no. 2)	Applications received	Selected		Pass percentage	
		Male	Female	Male	Female
Hons: I Year	172	14	20		
II Yr					
III Yr				92	90

22. Diversity of students

Name of the Course (refer question no. 2)	% of students from the College	% of students from the State	% of students from other States	% of students from other countries
		95	5	

23. How many students have cleared Civil Services, Defense Services, NET, SLET, GATE and any other competitive examinations? : 06

24. Student progression

Student progression	Percentage against enrolled
UG to PG	20%
PG to M.Phil.	
PG to Ph.D.	
Ph.D. to Post-Doctoral	
Employed	
<ul style="list-style-type: none"> • Campus selection • Other than campus recruitment 	50%
Entrepreneurs	

25. Diversity of staff

Percentage of faculty who are graduates	
of the same parent university	
from other universities within the State	100
from other universities from other States	

26. Number of faculty who were awarded Ph.D., D.Sc. and D.Litt. during the assessment period. : NIL

27. Present details about infrastructural facilities

- a) Library : Reading Room, Reference Room, Reprography,
- b) Internet facilities for staff and students : NIL
- c) Total number of class rooms : Hons. – 02, PG – 01, Elective - 02
- d) Class rooms with ICT facility : NIL
- e) Students' laboratories : PG – 02, UG – 02
- f) Research laboratories

28. Number of students of the department getting financial assistance from College.

29. Was any need assessment exercise undertaken before the development of new program(s)? If

so, give the methodology. : NIL

30. Does the department obtain feedback from
- faculty on curriculum as well as teaching-learning-evaluation? If yes, how does the department utilize it? : Yes, utilized for upgradation of curriculum
 - students on staff, curriculum as well as teaching-learning-evaluation and what is the response of the department to the same?: Yes, Feedback positively addressed
 - alumni and employers on the programmes and what is the response of the department to the same? : Not Taken
31. List the distinguished alumni of the department (maximum 10) :
- Prof. Dr. Purusottam Jena, Internationally acclaimed scientist at USA
 - Dr. Shantilata Mohapatra, Medical Physicist at USA
 - Dr. Rupak Kumar Mohapatra, Prof. at Texas University, USA
 - Rita Behera, Scientific Officer, BARC
 - Dr. Bibhudatta Das, Scientist, USA
 - Dr. Pradip Kumar Moharana, Scientist, BARC
 - Malayashri Dash, Scientific Asst. VEEC, Kolkata
32. Give details of student enrichment programmes (special lectures / workshops / seminar) with external experts.
- (1) Dr. Prahallad Naik, (2) Dr. B. K. Das, Director, ITR (3) Dr. J. C. Mohanty,
(4) Dr. S. N. Sahu, (5) Dr. K. Moharana, (6) Dr. Tapan Ku. Nayak
33. List the teaching methods adopted by the faculty for different programmes. : Approved teaching method.
34. How does the department ensure that programme objectives are constantly met and learning outcomes monitored? : Through student feedback and proctorial classes and assignments.
35. Highlight the participation of students and faculty in extension activities.: Study tour, attending inter college seminars, Workshops
- Smt. M. Biswal - National Seminar – 07
National Workshop – 02
Organising state level national seminar – 04
- Sri D. Ash - National Seminar – 06
National Workshop – 02
- Sri S. C. Nayak - National Seminar – 05
National Workshop – 02
36. Give details of “beyond syllabus scholarly activities” of the department.: Value based lecture, Discussion on current affairs, G. K.
37. State whether the programme/ department is accredited/ graded by other agencies. Give details. : Yea (by NAAC)
38. Detail any five Strengths, Weaknesses, Opportunities and Challenges (SWOC) of the department:

Strength: Qualified faculty, Good Classroom, Well stocked seminar library, Responsive students, and Proper study atmosphere.

Weakness: Shortage of faculty & demonstrators, insufficient funds for maintenance of well equipped laboratories & equipments, inadequate power supply for operation head, little funds for study tour and faculty exchange programme.

Opportunities: Huge potential, development of software skill, Generation of human value, motivating the students to seek research as carrier.

Challenge: To motivate the students at the national level through NPTEL programme.

39. Future plans of the department. : Introducing Astrophysics in P. G. Level, to generate interest in the minds of students in the field of basic science education.

Evaluative Report of the Department

1. Name of the Department & its year of establishment : **Political Science**, UG – 1944, PG – 1992
2. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) : UG and PG
3. Interdisciplinary courses and departments involved : NIL
4. Annual/ semester/choice based credit system : Semester
5. Participation of the department in the courses offered by other departments :
6. Number of teaching posts sanctioned and filled (Professors/Associate Professors/Asst. Professors)

	Sanctioned	Filled
Professor	NIL	NIL
Associate Professors	06	01
Asst. Professors		

7. Faculty profile with name, qualification, designation, specialisation (D.Sc./D.Litt./ Ph.D./M.Phil., etc.)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. students guided in the last 4 years
B. S. Rath	M. A. Ph.D.	Reader	International Relations Peace & conflict studies	25	NIL

8. Percentage of classes taken by temporary faculty – programme-wise information
9. Programme-wise Student Teacher Ratio : UG – 200 : 1, PG – 59 : 1
10. Number of academic support staff (technical) and administrative staff: sanctioned and filled : NIL
11. Number of faculty with ongoing projects from a) national b) international funding agencies and c) Total grants received. Mention names of funding agencies and grants received project-wise. : NIL
12. Departmental projects funded by DST-FIST; DBT, ICSSR, etc.; total grants received
13. Research facility / centre with
 - state recognition : NIL
 - national recognition : NIL
 - international recognition : NIL
14. Publications:
 - * number of papers published in peer reviewed journals (national / international)
 - * Monographs : 5 papers published during the last four years and 12 in total by B. S. Rath
 - * Chapter(s) in Books

- * Editing Books
- * Books with ISBN numbers with details of publishers
- * number listed in International Database (For *e.g.* Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)
- * Citation Index – range / average
- * SNIP
- * SJR
- * Impact factor – range / average
- * h-index

15. Details of patents and income generated : NIL

16. Areas of consultancy and income generated : NIL

17. Faculty recharging strategies

18. Student projects

- percentage of students who have done in-house projects including inter-departmental
- percentage of students doing projects in collaboration with industries / institutes

19. Awards / recognitions received at the national and international level by

- Faculty : Dr. B. S. Rath was a member of Group _____
- Doctoral / post doctoral fellows
- Students

20. Seminars/ Conferences/Workshops organized and the source of funding (national / international) with details of outstanding participants, if any. : 1 National level seminar in 2007, 2 state level seminars in 2011 & 2012, Monthly departmental seminars.

21. Student profile course-wise:

Name of the Course (refer question no. 2)	Applications received	Selected		Pass percentage	
		Male	Female	Male	Female
Hons: I Year	152	27	31		
II Yr					
III Yr				91	89

22. Diversity of students

Name of the Course (refer question no. 2)	% of students from the College	% of students from the State	% of students from other States	% of students from other countries
		98	2	

23. How many students have cleared Civil Services, Defense Services, NET, SLET, GATE and any other competitive examinations?

24. Student progression

Student progression	Percentage against enrolled
UG to PG	25
PG to M.Phil.	
PG to Ph.D.	10
Ph.D. to Post-Doctoral	
Employed	
<ul style="list-style-type: none"> • Campus selection • Other than campus recruitment 	
Entrepreneurs	

25. Diversity of staff

Percentage of faculty who are graduates	
of the same parent university	
from other universities within the State	100
from other universities from other States	

26. Number of faculty who were awarded Ph.D., D.Sc. and D.Litt. during the assessment period. :
One

27. Present details about infrastructural facilities

- a) Library : Yes, About 275 titles in the Department Library.
- b) Internet facilities for staff and students - NO
- c) Total number of class rooms : 02 (Exclusive)
- d) Class rooms with ICT facility : NIL
- e) Students' laboratories : NIL
- f) Research laboratories : NIL

28. Number of students of the department getting financial assistance from College.

29. Was any need assessment exercise undertaken before the development of new program(s)? If so, give the methodology. : PG programme was introduced after encouraging feedback from students, CSOs and experts.
30. Does the department obtain feedback from
 - a. faculty on curriculum as well as teaching-learning-evaluation? If yes, how does the department utilize it? : faculty actively involved in designing
 - b. students on staff, curriculum as well as teaching-learning-evaluation and what is the response of the department to the same?:
 - c. alumni and employers on the programmes and what is the response of the department to the same?
31. List the distinguished alumni of the department (maximum 10)
32. Give details of student enrichment programmes (special lectures / workshops / seminar) with external experts.
33. List the teaching methods adopted by the faculty for different programmes.
34. How does the department ensure that programme objectives are constantly met and learning outcomes monitored?
35. Highlight the participation of students and faculty in extension activities.
36. Give details of “beyond syllabus scholarly activities” of the department.
37. State whether the programme/ department is accredited/ graded by other agencies. Give details.
38. Detail any five Strengths, Weaknesses, Opportunities and Challenges (SWOC) of the department
39. Future plans of the department.

Evaluative Report of the Department

1. Name of the Department & its year of establishment : **Sanskrit**, Hons.: -1974, Elective: -1958
2. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) : UG
3. Interdisciplinary courses and departments involved : NIL
4. Annual/ semester/choice based credit system : Semester
5. Participation of the department in the courses offered by other departments : NIL
6. Number of teaching posts sanctioned and filled (Professors/Associate Professors/Asst. Professors)

	Sanctioned	Filled
Professor		
Associate Professors	02	01
Asst. Professors		

7. Faculty profile with name, qualification, designation, specialisation (D.Sc./D.Litt./Ph.D./M.Phil., etc.)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. students guided in the last 4 years
Dr. Binodini Panda	M. A. Ph.D.	Reader	Grammar	31	NIL

8. Percentage of classes taken by temporary faculty – programme-wise information
9. Programme-wise Student Teacher Ratio : Hons – 96 : 1, Elective – 160 : 1
10. Number of academic support staff (technical) and administrative staff: sanctioned and filled : NIL
11. Number of faculty with ongoing projects from a) national b) international funding agencies and c) Total grants received. Mention names of funding agencies and grants received project-wise. : NIL
12. Departmental projects funded by DST-FIST; DBT, ICSSR, etc.; total grants received
13. Research facility / centre with
 - state recognition : Yes
 - national recognition : Yes
 - international recognition :
14. Publications:
 - * number of papers published in peer reviewed journals (national / international)
 - * Monographs :
 - * Chapter(s) in Books

- * Editing Books
- * Books with ISBN numbers with details of publishers
- * number listed in International Database (For *e.g.* Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)
- * Citation Index – range / average
- * SNIP
- * SJR
- * Impact factor – range / average
- * h-index

15. Details of patents and income generated : NIL

16. Areas of consultancy and income generated : NIL

17. Faculty recharging strategies : NIL

18. Student projects

- percentage of students who have done in-house projects including inter-departmental: NIL
- percentage of students doing projects in collaboration with industries / institutes NIL

19. Awards / recognitions received at the national and international level by

- Faculty : NIL
- Doctoral / post doctoral fellows : NIL
- Students : NIL

20. Seminars/ Conferences/Workshops organized and the source of funding (national / international) with details of outstanding participants, if any. : Organised UGC aided Seminars by the department on 20.03.10.

21. Student profile course-wise:

Name of the Course (refer question no. 2)	Applications received	Selected		Pass percentage	
		Male	Female	Male	Female
Hons: I Year	68	5	19		
II Yr					
III Yr				90	96

22. Diversity of students

Name of the Course (refer question no. 2)	% of students from the College	% of students from the State	% of students from other States	% of students from other countries
		100		

23. How many students have cleared Civil Services, Defense Services, NET, SLET, GATE and any other competitive examinations? : NIL

24. Student progression

Student progression	Percentage against enrolled
UG to PG	95%
PG to M.Phil.	
PG to Ph.D.	
Ph.D. to Post-Doctoral	
Employed	20%
• Campus selection	
• Other than campus recruitment	
Entrepreneurs	

25. Diversity of staff : NA

Percentage of faculty who are graduates	
of the same parent university	
from other universities within the State	100
from other universities from other States	

26. Number of faculty who were awarded Ph.D., D.Sc. and D.Litt. during the assessment period. : 01 awarded Ph.D – 2010, August 3rd

27. Present details about infrastructural facilities

- a) Library : Yes
- b) Internet facilities for staff and students - Yes
- c) Total number of class rooms : 01
- d) Class rooms with ICT facility : NIL
- e) Students' laboratories : NIL
- f) Research laboratories : NIL

28. Number of students of the department getting financial assistance from College. : 10

29. Was any need assessment exercise undertaken before the development of new program(s)? If so, give the methodology. : NIL

30. Does the department obtain feedback from
 - a. faculty on curriculum as well as teaching-learning-evaluation? If yes, how does the department utilize it?
 - b. students on staff, curriculum as well as teaching-learning-evaluation and what is the response of the department to the same?: Satisfactory
 - c. alumni and employers on the programmes and what is the response of the department to the same?
31. List the distinguished alumni of the department (maximum 10)
 1. Dr. Radha Madhab Dash
 2. P. C. Sahoo, Sub Editor, in the world famous sans dictionary at Deccan College, Pune.
32. Give details of student enrichment programmes (special lectures / workshops / seminar) with external experts.
33. List the teaching methods adopted by the faculty for different programmes. : NIL
34. How does the department ensure that programme objectives are constantly met and learning outcomes monitored? : NIL
35. Highlight the participation of students and faculty in extension activities. : NIL
36. Give details of “beyond syllabus scholarly activities” of the department. : Teaching Moral science, Current national and International affairs to students.
37. State whether the programme/ department is accredited/ graded by other agencies. Give details.
38. Detail any five Strengths, Weaknesses, Opportunities and Challenges (SWOC) of the department: The department is maintained single handedly since April 2008.
39. Future plans of the department. : To open P. G. Courses in future.

Evaluative Report of the Department

1. Name of the Department & its year of establishment : **Sociology**, 1984, Hons. - 2001
2. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) : UG
3. Interdisciplinary courses and departments involved : NIL
4. Annual/ semester/choice based credit system : Semester
5. Participation of the department in the courses offered by other departments : NIL
6. Number of teaching posts sanctioned and filled (Professors/Associate Professors/Asst. Professors)

	Sanctioned	Filled
Professor		
Associate Professors / Reader	01	01
Asst. Professors		

7. Faculty profile with name, qualification, designation, specialisation (D.Sc./D.Litt./Ph.D./M.Phil., etc.)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. students guided in the last 4 years
Dr. Anita Panda	M. A. Ph.D.	Reader	Research method Social Change	26	NIL

8. Percentage of classes taken by temporary faculty – programme-wise information
9. Programme-wise Student Teacher Ratio : Hons – 1 : 144
10. Number of academic support staff (technical) and administrative staff: sanctioned and filled : NIL
11. Number of faculty with ongoing projects from a) national b) international funding agencies and c) Total grants received. Mention names of funding agencies and grants received project-wise. : NIL
12. Departmental projects funded by DST-FIST; DBT, ICSSR, etc.; total grants received : NIL
13. Research facility / centre with
 - state recognition :
 - national recognition :
 - international recognition:
14. Publications: NIL
 - * number of papers published in peer reviewed journals (national / international)
 - * Monographs :
 - * Chapter(s) in Books

- * Editing Books
- * Books with ISBN numbers with details of publishers
- * number listed in International Database (For *e.g.* Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)
- * Citation Index – range / average
- * SNIP
- * SJR
- * Impact factor – range / average
- * h-index

15. Details of patents and income generated : NIL

16. Areas of consultancy and income generated : NIL

17. Faculty recharging strategies : NIL

18. Student projects

- percentage of students who have done in-house projects including inter-departmental:
Dissertation work for +3, 3rd students
- percentage of students doing projects in collaboration with industries / institutes

19. Awards / recognitions received at the national and international level by

- Faculty : NIL
- Doctoral / post doctoral fellows : NIL
- Students : NIL

20. Seminars/ Conferences/Workshops organized and the source of funding (national / international) with details of outstanding participants, if any. : Seminar organized by the department.

21. Student profile course-wise:

Name of the Course (refer question no. 2)	Applications received	Selected		Pass percentage	
		Male	Female	Male	Female
Hons: I Year	43	4	10		
II Yr					
III Yr				94	92

22. Diversity of students

Name of the Course (refer question no. 2)	% of students from the College	% of students from the State	% of students from other States	% of students from other countries
		100		

23. How many students have cleared Civil Services, Defense Services, NET, SLET, GATE and any other competitive examinations? : NIL

24. Student progression

Student progression	Percentage against enrolled
UG to PG	98%
PG to M.Phil.	
PG to Ph.D.	
Ph.D. to Post-Doctoral	
Employed	
<ul style="list-style-type: none"> • Campus selection • Other than campus recruitment 	10%
Entrepreneurs	

25. Diversity of staff : NA

Percentage of faculty who are graduates	
of the same parent university	
from other universities within the State	100%
from other universities from other States	

26. Number of faculty who were awarded Ph.D., D.Sc. and D.Litt. during the assessment period. : 01 awarded Ph.D – NIL

27. Present details about infrastructural facilities

- a) Library : No separate library
- b) Internet facilities for staff and students - No
- c) Total number of class rooms : 01
- d) Class rooms with ICT facility : NIL
- e) Students' laboratories : NIL
- f) Research laboratories : NIL

28. Number of students of the department getting financial assistance from College. : 06

29. Was any need assessment exercise undertaken before the development of new program(s)? If so, give the methodology. :

30. Does the department obtain feedback from
 - a. faculty on curriculum as well as teaching-learning-evaluation? If yes, how does the department utilize it?
 - b. students on staff, curriculum as well as teaching-learning-evaluation and what is the response of the department to the same?: Satisfactory
 - c. alumni and employers on the programmes and what is the response of the department to the same?
31. List the distinguished alumni of the department (maximum 10)
32. Give details of student enrichment programmes (special lectures / workshops / seminar) with external experts. : Guide for dissertation work for final year student
33. List the teaching methods adopted by the faculty for different programmes.: Interactive and innovative group discussion are organized to develop the ability of the students.
34. How does the department ensure that programme objectives are constantly met and learning outcomes monitored? : NIL
35. Highlight the participation of students and faculty in extension activities. : Like NSS, Red Cross, Social work, Computer courses, Sports.
36. Give details of “beyond syllabus scholarly activities” of the department. : NIL
37. State whether the programme/ department is accredited/ graded by other agencies. Give details. : NA
38. Detail any five Strengths, Weaknesses, Opportunities and Challenges (SWOC) of the department:
39. Future plans of the department. : To open P. G. Courses in future.

Evaluative Report of the Department

1. Name of the Department & its year of establishment : **Urdu**
2. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) : UG
3. Interdisciplinary courses and departments involved : NIL
4. Annual/ semester/choice based credit system : Semester
5. Participation of the department in the courses offered by other departments : NIL
6. Number of teaching posts sanctioned and filled (Professors/Associate Professors/Asst. Professors)

	Sanctioned	Filled
Professor		
Associate Professors / Reader	01	01
Asst. Professors		

7. Faculty profile with name, qualification, designation, specialisation (D.Sc./D.Litt./ Ph.D./M.Phil., etc.)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. students guided in the last 4 years
Abdul Khaliq Khan	M. A., M.Phil	Reader	Stylistic in Prose	30	NIL

8. Percentage of classes taken by temporary faculty – programme-wise information: NIL
9. Programme-wise Student Teacher Ratio : Hons – 21 : 1
10. Number of academic support staff (technical) and administrative staff: sanctioned and filled : NIL
11. Number of faculty with ongoing projects from a) national b) international funding agencies and c) Total grants received. Mention names of funding agencies and grants received project-wise. : NIL
12. Departmental projects funded by DST-FIST; DBT, ICSSR, etc.; total grants received : NIL
13. Research facility / centre with
 - state recognition : NIL
 - national recognition : NIL
 - international recognition: NIL
14. Publications: NIL
 - * number of papers published in peer reviewed journals (national / international)
 - * Monographs :
 - * Chapter(s) in Books

- * Editing Books
- * Books with ISBN numbers with details of publishers
- * number listed in International Database (For *e.g.* Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)
- * Citation Index – range / average
- * SNIP
- * SJR
- * Impact factor – range / average
- * h-index

15. Details of patents and income generated : NIL

16. Areas of consultancy and income generated : NIL

17. Faculty recharging strategies : NIL

18. Student projects : Yes

- percentage of students who have done in-house projects including inter-departmental: 65%
- percentage of students doing projects in collaboration with industries / institutes : NIL

19. Awards / recognitions received at the national and international level by

- Faculty : NIL
- Doctoral / post doctoral fellows : NIL
- Students : NIL

20. Seminars/ Conferences/Workshops organized and the source of funding (national / international) with details of outstanding participants, if any. : Seminar organized by the department. : NIL

21. Student profile course-wise:

Name of the Course (refer question no. 2)	Applications received	Selected		Pass percentage	
		Male	Female	Male	Female
Hons: I Year	9	1	4		
II Yr					
III Yr				100	98

22. Diversity of students

Name of the Course (refer question no. 2)	% of students from the College	% of students from the State	% of students from other States	% of students from other countries
		100		

23. How many students have cleared Civil Services, Defense Services, NET, SLET, GATE and any other competitive examinations? : NIL

24. Student progression

Student progression	Percentage against enrolled
UG to PG	100%
PG to M.Phil.	
PG to Ph.D.	
Ph.D. to Post-Doctoral	
Employed	
• Campus selection	NIL
• Other than campus recruitment	90%
Entrepreneurs	5%

25. Diversity of staff :

Percentage of faculty who are graduates	
of the same parent university	NIL
from other universities within the State	NIL
from other universities from other States	01

26. Number of faculty who were awarded Ph.D., D.Sc. and D.Litt. during the assessment period. : 01 awarded Ph.D – NIL

27. Present details about infrastructural facilities

- Library : No separate library
- Internet facilities for staff and students - No
- Total number of class rooms : 01
- Class rooms with ICT facility : NIL
- Students' laboratories : NIL
- Research laboratories : NIL

28. Number of students of the department getting financial assistance from College. : 06

29. Was any need assessment exercise undertaken before the development of new program(s)? If so, give the methodology. : No

30. Does the department obtain feedback from
- faculty on curriculum as well as teaching-learning-evaluation? If yes, how does the department utilize it? : No
 - students on staff, curriculum as well as teaching-learning-evaluation and what is the response of the department to the same?: Yes
 - alumni and employers on the programmes and what is the response of the department to the same? : Feed from the alumni appreciative
31. List the distinguished alumni of the department (maximum 10)
1. Dr. Iqbaluddin Ahmed, 2. Dr. Sk. Irshad Ali, 3. Advocate Ummerddin, Advocate Kamal Zafar
32. Give details of student enrichment programmes (special lectures / workshops / seminar) with external experts. : Special lecturer and seminars (departmental)
33. List the teaching methods adopted by the faculty for different programmes.: Classroom teaching with innovative methods.
34. How does the department ensure that programme objectives are constantly met and learning outcomes monitored? : From Students feedback.
35. Highlight the participation of students and faculty in extension activities. : organized study tour and participated in activities organized by other agencies viz. Odisha Urdu academy.
36. Give details of “beyond syllabus scholarly activities” of the department. : Participated in National workshop in Urdu, seminar organized by Odisha Urdu academy and others.
37. State whether the programme/ department is accredited/ graded by other agencies. Give details. : NA
38. Detail any five Strengths, Weaknesses, Opportunities and Challenges (SWOC) of the department: Despite the single teaching faculty in the dept, I have successfully provided quality teaching to the students which is challenging for a language like Urdu.
39. Future plans of the department. : To open P. G. Courses in future.

Evaluative Report of the Department

1. Name of the Department & its year of establishment : **Zoology -1948**
2. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) : UG
3. Interdisciplinary courses and departments involved : Environmental Science
4. Annual/ semester/choice based credit system : Semester
5. Participation of the department in the courses offered by other departments : Arts, Science, Commerce & BBA
6. Number of teaching posts sanctioned and filled (Professors/Associate Professors/Asst. Professors)

	Sanctioned	Filled
Professor		
Associate Professors	04	02
Asst. Professors		01

7. Faculty profile with name, qualification, designation, specialisation (D.Sc./D.Litt./Ph.D./M.Phil., etc.)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. students guided in the last 4 years
Dr. L. D. Nayak	M.Sc. Ph.D	Reader	Env. Biology Developmental Biology	Research – 30 Yr.	01 (total-2) awarded Ph.D
Dr. U. K. Samal	M.Sc. Ph.D	Reader	Cytogenetics	24	Nil
Dr. A. K. Nayak	M.Sc. M. Phil	Lecturer	Endocrinology & Reproductive Physiology	20	Nil

8. Percentage of classes taken by temporary faculty – programme-wise information : NA
9. Programme-wise Student Teacher Ratio: 3 : 120, in Pass & Elective; Hons. – 3 : 120
10. Number of academic support staff (technical) and administrative staff: sanctioned and filled : NA
11. Number of faculty with ongoing projects from a) national b) international funding agencies and c) Total grants received. Mention names of funding agencies and grants received project-wise. : NIL
12. Departmental projects funded by DST-FIST; DBT, ICSSR, etc.; total grants received : NIL
13. Research facility / centre with : NIL
 - state recognition
 - national recognition
 - international recognition

14. Publications:

- * number of papers published in peer reviewed journals (national / international)
: 26 (Dr. L. D. Nayak)
- * Monographs
- * Chapter(s) in Books : 04 (Dr. L. D. Nayak)
- * Editing Books
- * Books with ISBN numbers with details of publishers
- * number listed in International Database (For *e.g.* Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)
- * Citation Index – range / average
- * SNIP
- * SJR
- * Impact factor – range / average
- * h-index

15. Details of patents and income generated : NA

16. Areas of consultancy and income generated : NA

17. Faculty recharging strategies: All teachers have attended UGC sponsored refresher courses & National seminars from time to time.

18. Student projects

- percentage of students who have done in-house projects including inter-departmental: 100%
- percentage of students doing projects in collaboration with industries / institutes : NIL

19. Awards / recognitions received at the national and international level by : NIL

- Faculty
- Doctoral / post doctoral fellows
- Students

20. Seminars/ Conferences/Workshops organized and the source of funding (national / international) with details of outstanding participants, if any. : 02 UGC aided seminar during the session 2011-12 and 12-13 (one each)

21. Student profile course-wise:

Name of the Course (refer question no. 2)	Applications received	Selected		Pass percentage	
		Male	Female	Male	Female
Hons: I Year	178	16	26		
II Yr					
III Yr				98	98

22. Diversity of students

Name of the Course (refer question no. 2)	% of students from the College	% of students from the State	% of students from other States	% of students from other countries
		100		

23. How many students have cleared Civil Services, Defense Services, NET, SLET, GATE and any other competitive examinations?

24. Student progression

Student progression	Percentage against enrolled
UG to PG	90
PG to M.Phil.	
PG to Ph.D.	
Ph.D. to Post-Doctoral	
Employed	
• Campus selection	20
• Other than campus recruitment	60
Entrepreneurs	

25. Diversity of staff

Percentage of faculty who are graduates	
of the same parent university	NIL
from other universities within the State	100
from other universities from other States	NIL

26. Number of faculty who were awarded Ph.D., D.Sc. and D.Litt. during the assessment period.: NIL

27. Present details about infrastructural facilities

- a) Library: students refer the central library of the college and seminar library of the department
- b) Internet facilities for staff and students : Available
- c) Total number of class rooms : 01
- d) Class rooms with ICT facility : 01
- e) Students' laboratories : 02
- f) Research laboratories : 01

28. Number of students of the department getting financial assistance from College. : 20
29. Was any need assessment exercise undertaken before the development of new program(s)? If so, give the methodology.: The course is modulated and restructured in each academic year looking into the recent advances in the subject by the Board of study.
30. Does the department obtain feedback from
- faculty on curriculum as well as teaching-learning-evaluation? If yes, how does the department utilize it? Yes, through interaction and seminar discussion.
 - students on staff, curriculum as well as teaching-learning-evaluation and what is the response of the department to the same? : Done annually.
 - alumni and employers on the programmes and what is the response of the department to the same? : one seminar was jointly organized by alumni and department , during the session 2012-13.
31. List the distinguished alumni of the department (maximum 10)
32. Give details of student enrichment programmes (special lectures / workshops / seminar) with external experts.
33. List the teaching methods adopted by the faculty for different programmes. : Class room teaching with audio visual aids.
34. How does the department ensure that programme objectives are constantly met and learning outcomes monitored? : qualitative teaching along with continuous evaluation, seminar discussion and conduct internal assessment.
35. Highlight the participation of students and faculty in extension activities.: students participate in NSS, NCC and Youth Red Cross.
36. Give details of “beyond syllabus scholarly activities” of the department.: Seminars are held on recent development in different fields of biological Science
37. State whether the programme/ department is accredited/ graded by other agencies. Give details. Accredited by NAAC / UGC team / University.
38. Detail any five Strengths, Weaknesses, Opportunities and Challenges (SWOC) of the department:
- Strength: Teaching and learning, Seminar discussion, Continuous evaluation, semester pattern of exam, timely publication of results.
- Weakness: Inadequate staff, Constraint in classrooms, Internet provision, Library books, Laboratory research facilities.
- Opportunities: Job market, researcher, collaborative studies with foreign universities, scholarship and incentives, hostel accommodation to brilliant students.

Challenges: Formulation of new courses. new dimension in research applied aspects in
Biology / Marine and estuarine research.

39. Future plans of the department. : Department has the vision to open P.G. Courses in Zoology, and Biotechnology Hons. At UG level. Also it aim to open aqua centre as elective course.

Post-accreditation Initiatives

If the college has already undergone the accreditation process by NAAC, please highlight the significant quality sustenance and enhancement measures undertaken during the last four years. The narrative may not exceed five pages.

1. The peer team suggested improvement in laboratories, library, classroom and other infrastructural facilities. We have added more building infrastructure with funds from UGC and govt. grants.
2. The Peer team commented about insufficient core faculty. Since as a govt. college transfer and posting is done by the govt., we have taken steps to engage guest faculty and visiting faculty to meet the requirement.
3. It was suggested to revise the fees structure. As a Govt. college the fee structure is decided by the Govt. However, we have taken steps to generate resources by various means such as giving accommodation to SBI on rent basis, hiring IGNOU for its classes and opening self financing courses. This helps the college to meet the requirements of funds for judicious developmental works for the interest of the students.
4. The Peer team ventilated their views regarding shortage of classrooms, audio video facilities, teaching aids, recreation rooms, hostel facilities and canteen etc. With UGC aid we have been able to develop smart class rooms with modern teaching aids, a well furnished conference hall, UGC Network centre, Campus-net for technology integration in higher education. Teachers and the taught now freely use technology in classrooms, seminars and projects. We have developed a computer centre with Internet facilities, a language laboratory and other facilities on campus to provide our learners latest information in their easy reach. Teaching has become more learner-centered and participatory.
5. The Peer team suggested acquiring more computer and internet facilities for the students, which have been adequately provided in the last four years. The Computer Centre, Language Laboratory and the UGC-NRC Centre prove ample scope to the learners to develop their skills required for the job market.

6. The team suggested introduction of semester systems with internal assessment. In the last four years we have introduced semester system and internal assessment both for the UG and PG courses. The UGC guideline is strictly adhered to in framing the syllabus and examination rules. The syllabi is also updated at regular intervals to make it need-based.
7. The team suggested introduction of endowment lecture programme. As a Government college we have our limitation in instituting any programme or policy without approval of Government. However, we invite learned speakers from various fields for extra mural lecture for the benefit of students. Seminars and projects have been made part of the curriculum.
8. The team suggested to raise the working hours of the library from 9AM to 6 PM in all working days and holydays. However, shortage of staff stands as impediment for implementing the suggestions. Steps are taken to provide library facilities to the students as far as practicable. The modernized library reading room and heritage corner attract the students and teachers. Regarding the raising of teaching days is concerned; it has been raised to 180 days with introduction of semester system in recent years.
9. Regarding the suggestion of the members of peer team, a placement cell works in the college with a faculty acting as a placement officer. The Govt. of Odisha also provides career counseling to the students through Students' Information Bureau.
10. The Members suggested extending the hostel facilities for Boys and Girls. One Girls' Hostel under assistance of the UGC is nearing completion.

In spite of the shortage of staff and lack of adequate freedom to raise funds or institute programmes, the college is marching forward to fulfill its mission and vision. The dropout rate has decreased; modern facilities and student friendly ambience in the campus have increased over the years for which the aspirants for admission to the college are increasing day by day. Given the opportunity we won't fail to achieve our goals with the whole hearted support and co-operation of all the stake holders of education - students, teachers, employee, Parents and management.

Declaration by the Head of the Institution

I certify that that the data included in this Self-Study Report (SSR) are true to the best of my knowledge.

This SSR is prepared by the institution after internal discussions, and no part thereof has been outsourced.

I am aware that the Peer team will validate the information provided in this SSR during the peer team visit.



(Prof. (Dr.) Tarani Ch. Kara)
Signature of the Head of the institution
with seal:

Place: Balasore

Date: 31 August 2013

FAKIR MOHAN AUTONOMOUS COLLEGE, BALASORE

(Affiliated to Fakir Mohan University, Balasore, Odisha)

CERTIFICATE

This is to certify that to the best of our knowledge the details given in this Self Study Report are correct as per documents available in the college.



(Prof. Dr. T. C. Kara)
Principal,
F. M. Autonomous College,
Balasore