

# EXAMINATION REGULATIONS

## 1. Definition of Terms:

- 1.1 These regulations shall be called “Regulation of Examinations of Fakir Mohan (Autonomous) College, Balasore-2018.
- 1.2 These regulations shall supersede all previous regulations in operation for the purpose of all UG & PG examinations of Fakir Mohan (Autonomous) College, Balasore.
- 1.3 These regulations shall come into force from the academic year 2018-19 (Admission batch)
- 1.4 Mid-Semester examination means the examination held between the commencement of the course and the End Semester Examination.
- 1.5 End Semester examination means the examination held at the end of each Semester.

## 2. Admission to the Course:

- 2.1 Admission to the Three Year Degree Course in Arts/ Science/ Commerce is done as per provision laid down in the prospectus of DHE, Odisha published each year online.
- 2.2 Admission to BBA (Hons), Integrated B.Ed. and PG courses is done by the College on the basis of merit with provision for reservation as per Govt. rules.

## 3. Course structure & semester wise distribution of marks:-

### 3.1 Distribution of Marks in UG courses of Arts/Science/Commerce/BBA:-

A student admitted to Three Year Degree Course in Arts / Science / Commerce / BBA class shall be examined for 2400 marks in total as shown in Tables below:

#### (A) ARTS

First Semester					
Subject	Paper	End Semester (Theory)	Mid Semester (Theory)	End Semester (Practical)	Full Marks
AECC-I	MIL Communication (Eng/ Odia/ Hn/ Ur/ Sans)	40	10	-	50
Generic Elect-A (without Lab.)	P-I	80	20	-	100
Generic Elect-A (with Lab.)	P-I	60	15	25	100
Core Course (without Lab.)	P-I	80	20	-	100
Core Course (without Lab.)	P-II	80	20	-	100
Core Course (with Lab.)	P-I	60	15	25	100
Core Course (with Lab.)	P-II	60	15	25	100
<b>Total</b>					<b>350</b>

<b>Second Semester</b>					
Subject	Paper	End Semester (Theory)	Mid Semester (Theory)	End Semester (Practical)	Full Marks
AECC-II	Environmental Science	40	10	-	50
Generic Elect-A (without Lab.)	P-II	80	20	-	100
Generic Elect-A (with Lab.)	P-II	60	15	25	100
Core Course (without Lab.)	P-III	80	20	-	100
Core Course (without Lab.)	P-IV	80	20	-	100
Core Course (with Lab.)	P-III	60	15	25	100
Core Course (with Lab.)	P-IV	60	15	25	100
<b>Total</b>					<b>350</b>

<b>Third Semester</b>					
Subject	Paper	End Semester (Theory)	Mid Semester (Theory)	End Semester (Practical)	Full Marks
SEC-I	Paper-I	40	10	-	50
Generic Elect-B (without Lab.)	P-I	80	20	-	100
Generic Elect-B (with Lab.)	P-I	60	15	25	100
Core Course (without Lab.)	P-V	80	20	-	100
Core Course (without Lab.)	P-VI	80	20	-	100
Core Course (without Lab.)	P-VII	80	20	-	100
Core Course (with Lab.)	P-V	60	15	25	100
Core Course (with Lab.)	P-VI	60	15	25	100
Core Course (with Lab.)	P-VII	60	15	25	100
<b>Total</b>					<b>450</b>

<b>Fourth Semester</b>					
Subject	Paper	End Semester (Theory)	Mid Semester (Theory)	End Semester (Practical)	Full Marks
SEC-II	Paper-II	40	10	-	50
Generic Elect-B (without Lab.)	P-II	80	20	-	100
Generic Elect-B (with Lab.)	P-II	60	15	25	100
Core Course (without Lab.)	P-VIII	80	20	-	100
Core Course (without Lab.)	P-IX	80	20	-	100
Core Course (without Lab.)	P-X	80	20	-	100
Core Course (with Lab.)	P-VIII	60	15	25	100
Core Course (with Lab.)	P-IX	60	15	25	100
Core Course (with Lab.)	P-X	60	15	25	100
<b>Total</b>					<b>450</b>

<b>Fifth Semester</b>					
Subject	Paper	End Semester (Theory)	Mid Semester (Theory)	End Semester (Practical)	Full Marks
Core Course (without Lab.)	P-XI	80	20	-	100
Core Course (without Lab.)	P-XII	80	20	-	100
Core Course (with Lab.)	P-XI	60	15	25	100
Core Course (with Lab.)	P-XII	60	15	25	100
DSE (without Lab.)	P-I	80	20	-	100
DSE (without Lab.)	P-II	80	20	-	100
DSE (with Lab.)	P-I	60	15	25	100
DSE (with Lab.)	P-II	60	15	25	100
<b>Total</b>					<b>400</b>

<b>Sixth Semester</b>					
Subject	Paper	End Semester (Theory)	Mid Semester (Theory)	End Semester (Practical)	Full Marks
Core Course (without Lab.)	P-XIII	80	20	-	100
Core Course (without Lab.)	P-XIV	80	20	-	100
Core Course (with Lab.)	P-XIII	60	15	25	100
Core Course (with Lab.)	P-XIV	60	15	25	100
DSE (without Lab.)	P-III	80	20	-	100
DSE (without Lab.)	P-IV(Project)	80 *		20(Viva)	100
DSE (with Lab.)	P-III	60	15	25	100
DSE (with Lab.)	P-IV (Project)	80 *		20(Viva)	100
<b>Total</b>					<b>400</b>

\* There will be no End Semester Exam. in DSE-IV.  
80 Marks will be allocated for project writing and 20 Marks for viva-voce.

Note:	1.	AECC (MIL-50, Env.Sc-50)	100
	2.	SEC (50 x 2)	100
	3.	Generic Elective-A (100x2)	200
	4.	Generic Elective-B (100x2)	200
	5.	DSE (100x4)	400
	6.	Core Course (100x14)	1400
		<b>Total</b>	<b>2400</b>

### **(B) SCIENCE**

<b>First Semester</b>					
Subject	Paper	End Semester (Theory)	Mid Semester (Theory)	End Semester (Practical)	Full Marks
AECC-I	Environmental Science	40	10	-	50
Generic Elect-A (without Lab.)	P-I	80	20	-	100
Generic Elect-A (with Lab.)	P-I	60	15	25	100
Core Course (without Lab.)	P-I	80	20	-	100
Core Course (without Lab.)	P-II	80	20	-	100
Core Course (with Lab.)	P-I	60	15	25	100
Core Course (with Lab.)	P-II	60	15	25	100
<b>Total</b>					<b>350</b>

<b>Second Semester</b>					
Subject	Paper	End Semester (Theory)	Mid Semester (Theory)	End Semester (Practical)	Full Marks
AEC-II	MIL Communication (English/ Odia/ Hindi/ Urdu/ Sans)	40	10	-	50
Generic Elect-A (without Lab.)	P-II	80	20	-	100
Generic Elect-A (with Lab.)	P-II	60	15	25	100
Core Course (without Lab.)	P-III	80	20	-	100
Core Course (without Lab.)	P-IV	80	20	-	100
Core Course (with Lab.)	P-III	60	15	25	100
Core Course (with Lab.)	P-IV	60	15	25	100
<b>Total</b>					<b>350</b>

<b>Third Semester</b>					
Subject	Paper	End Semester (Theory)	Mid Semester (Theory)	End Semester (Practical)	Full Marks
SEC-I	P-I	40	10	-	50
Generic Elect-B (without Lab)	P-I	80	20	-	100
Generic Elect-B (with Lab.)	P-I	60	15	25	100
Core Course (without Lab.)	P-V	80	20	-	100
Core Course (without Lab.)	P-VI	80	20	-	100
Core Course (without Lab)	P-VII	80	20	-	100
Core Course (with Lab.)	P-V	60	15	25	100
Core Course (with Lab.)	P-VI	60	15	25	100
Core Course (with Lab.)	P-VII	60	15	25	100
<b>Total</b>					<b>450</b>

<b>Fourth Semester</b>					
Subject	Paper	End Semester (Theory)	Mid Semester (Theory)	End Semester (Practical)	Full Marks
SEC-II	Paper-II	40	10	-	50
Generic Elect-B (without Lab.)	P-II	80	20	-	100
Generic Elect-B (with Lab.)	P-II	60	15	25	100
Core Course (without Lab.)	P-VIII	80	20	-	100
Core Course (without Lab.)	P-IX	80	20	-	100
Core Course (without Lab.)	P-X	80	20	-	100
Core Course (with Lab.)	P-VIII	60	15	25	100
Core Course (with Lab.)	P-IX	60	15	25	100
Core Course (with Lab.)	P-X	60	15	25	100
<b>Total</b>					<b>450</b>

<b>Fifth Semester</b>					
Subject	Paper	End Semester (Theory)	Mid Semester (Theory)	End Semester (Practical)	Full Marks
DSE (without Lab.)	P-I	80	20	-	100
DSE (without Lab.)	P-II	80	20	-	100
DSE (with Lab.)	P-I	60	15	25	100
DSE (with Lab.)	P-II	60	15	25	100
Core Course (without Lab.)	P-XI	80	20	-	100
Core Course (without Lab.)	P-XII	80	20	-	100
Core Course (with Lab.)	P-XI	60	15	25	100
Core Course (with Lab.)	P-XII	60	15	25	100
<b>Total</b>					<b>400</b>

<b>Sixth Semester</b>					
Subject	Paper	End Semester (Theory)	Mid Semester (Theory)	End Semester (Practical)	Full Marks
DSE (without Lab.)	P-III	80	20	-	100
DSE (without Lab.)	P-IV (Project)	80 *		20 (Viva)	100
DSE (with Lab.)	P-III	60	15	25	100
DSE (with Lab.)	P-IV (Project)	80 *		20 (Viva)	100
Core Course (without Lab.)	P-XIII	80	20	-	100
Core Course (without Lab.)	P-XIV	80	20	-	100
Core Course (with Lab.)	P-XIII	60	15	25	100
Core Course (with Lab.)	P-XIV	60	15	25	100
<b>Total</b>					<b>400</b>

\* There will be no End-Semester examination in DSE-IV. 80 marks will be allocated for project writing and 20 marks for viva-voce.

Note:	1.	AECC (MIL-50, Env.Sc-50)	100
	2.	SEC (50 x 2)	100
	3.	Generic Elective-A (100x2)	200
	4.	Generic Elective-B (100x2)	200
	5.	DSE (100x4)	400
	6.	Core Course (100x14)	1400
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		Total	2400

### (C) COMMERCE

<b>First Semester</b>				
Subject	Paper	End Semester (Theory)	Mid Semester	Full Marks
AECC-I	Environmental Science	40	10	50
Generic Elective	Micro Economics (Paper-I)	80	20	100
Core Course	Financial Accounting (Paper-I)	80	20	100
Core Course	Business Law (Paper-II)	80	20	100
<b>Total</b>				<b>350</b>

<b>Second Semester</b>				
Subject	Paper	End Semester (Theory)	Mid Semester	Full Marks
AECC-II	MIL Communication (Eng/ Odia/ Hindi/ Ur/ Sans)	40	10	50
Generic Elective	Business Statistics (Paper-II)	80	20	100
Core Course	Business Organization and Management (Paper-III)	80	20	100
Core Course	Corporate Law (Paper-IV)	80	20	100
<b>Total</b>				<b>350</b>

<b>Third Semester</b>				
Subject	Paper	End Semester (Theory)	Mid Semester	Full Marks
SEC-I	Banking & Insurance (Paper-I)	40	10	50
Generic Elective	Macro Economics (Paper-III)	80	20	100
Core Course	Business Mathematics (Paper-V)	80	20	100
Core Course	Income Tax with Practice (Paper-VI)	80	20	100
Core Course	Human Resource Management (Paper-VII)	80	20	100
<b>Total</b>				<b>450</b>

<b>Fourth Semester</b>				
Subject	Paper	End Semester (Theory)	Mid Semester	Full Marks
SEC-II	Project (Paper-II)	40 *	10 (viva)	50
Generic Elective	Indian Economy- Performance and Policies (Paper-IV)	80	20	100
Core Course	Business Tax Procedure & Management (Paper-VIII)	80	20	100
Core Course	Cost & Management Accounting (Paper-IX)	80	20	100
Core Course	Computer Application in Business (Paper-X)	80	20	100
<b>Total</b>				<b>450</b>

\* In Project paper (SEC-II), there shall be no End-Sem/Mid-Sem theory examination. 40 marks will be allocated to project work and 10 marks for viva-voce.



<b>Fifth Semester</b>				
Subject	Paper	End Semester (Theory)	Mid Semester	Full Marks
Core Course	Corporate Accounting (Paper-XI)	80	20	100
Core Course	Principles of Marketing (Paper-XII)	80	20	100
DSE	Financial Markets- Institution and Services/ Indian Banking and Insurance System/ Indian Financial System (Paper-I)	80	20	100
DSE	Financial Statement Analysis and Reporting/ Merchant Banking and Financial/ Financial Institutions and Services (Paper-II)	80	20	100
<b>Total</b>				<b>400</b>

<b>Sixth Semester</b>				
Subject	Paper	End Semester (Theory)	Mid Semester	Full Marks
Core Course	Auditing and Corporate Governance (Paper-XIII)	80	20	100
Core Course	Fundamentals of Financial Management (Paper-XIV)	80	20	100
DSE	Corporate Tax Planning/ Fundamentals of Investment/ Financial Market Operations (Paper-III)	80	20	100
DSE	Business Research Methods and Project Work (Paper-IV)	80 *	20 (viva)	100
<b>Total</b>				<b>400</b>

\* There will be no End-Semester exam in DSE-IV. 80 marks will be allocated for project work and 20 marks viva-voce.

Note:	1.	AECC (Env. Sc-50, MIL-50)	100
	2.	SEC (50 x 2)	100
	3.	Generic Elective (100x4)	400
	4.	Discipline Specific Elective (100x4)	400
	3.	Core Course (100x14)	1400
		<b>Total</b>	<b>2400</b>

**(D) BBA**

<b>First Semester</b>				
<b>Subject</b>	<b>Paper</b>	<b>End Semester (Theory)</b>	<b>Mid Semester</b>	<b>Full Marks</b>
Core Course - I	Financial Accounting	80	20	100
Core Course - II	Business Law	80	20	100
GE-I	Business Economics	80	20	100
AECC-I	Communication English	40	10	50
<b>Total</b>				<b>350</b>

<b>Second Semester</b>				
<b>Subject</b>	<b>Paper</b>	<b>End Semester (Theory)</b>	<b>Mid Semester</b>	<b>Full Marks</b>
Core Course - III	Business Mathematics	80	20	100
Core Course - IV	Cost Accounting	80	20	100
GE-II	Business Environment	80	20	100
AECC-II	Environmental Science	40	10	50
<b>Total</b>				<b>350</b>

<b>Third Semester</b>				
<b>Subject</b>	<b>Paper</b>	<b>End Semester (Theory)</b>	<b>Mid Semester</b>	<b>Full Marks</b>
Core Course - V	BOM	80	20	100
Core Course - VI	Business Statistics	80	20	100
Core Course - VII	Management A/c	80	20	100
GE-III	Business Ethics	80	20	100
SEC-I	Computer Fundamental	40	10	50
<b>Total</b>				<b>450</b>

<b>Fourth Semester</b>				
<b>Subject</b>	<b>Paper</b>	<b>End Semester (Theory)</b>	<b>Mid Semester</b>	<b>Full Marks</b>
Core Course - VIII	Prod. & Oper. Mgt.	80	20	100
Core Course - IX	Business Taxation	80	20	100
Core Course - X	Mgt. Infor. System	80	20	100
GE-IV	Auditing	80	20	100
SEC-II	Computer Fund.	40	10	50
<b>Total</b>				<b>450</b>

<b>Fifth Semester</b>				
<b>Subject</b>	<b>Paper</b>	<b>End Semester (Theory)</b>	<b>Mid Semester</b>	<b>Full Marks</b>
Core Course - XI	Corporate Acct.	80	20	100
Core Course - XII	Q. T.	80	20	100
DSE-I	HRM	80	20	100
DSE-II	POM/FM	80	20	100
<b>Total</b>				<b>400</b>

<b>Sixth Semester</b>				
<b>Subject</b>	<b>Paper</b>	<b>End Semester (Theory)</b>	<b>Mid Semester</b>	<b>Full Marks</b>
Core Course - XIII	Strategic Management	80	20	100
Core Course – XIV	FSAR	80	20	100
DSE-III	CB/FMS	80	20	100
DSE-IV	Project	80*	20 (viva)	100
<b>Total</b>				<b>400</b>

\* There will be no End-Semester exam in DSE-IV. 80 marks will be allocated for project work and 20 marks viva-voce.

Note:	1.	AECC (Env. Sc-50, Communication English-50)	100
	2.	SEC (50 x 2)	100
	3.	Generic Elective (100x4)	400
	4.	Discipline Specific Elective (100x4)	400
	3.	Core Course (100x14)	1400
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		Total	2400

NB: AECC: Ability Enhancement Compulsory Course  
 GE: Generic Elective Course  
 DSE: Discipline Specific Elective Course  
 SEC: Skill Enhancement Course  
 CC: Core Course

### 3.2: Distribution of Marks in Integrated B.Ed. Course:-

In addition to the 3 year BA(Hons.) / B.Sc. (Hons.) courses of studies and examination pattern, a student admitted to the 4 year Integrated B.Ed. course shall be examined for 1600 marks in pure B.Ed. Syllabus as detailed below:

Subject	Paper	End Term Theory	Mid Sem Theory	Sessional Work/ Project Practical	Full Marks
<b>First Semester</b>					
Basics in Education	B.Ed.-I	60	15	25	100
Health & Physical Education	B.Ed.-II	Non-Credit			
<b>Second Semester</b>					
Education School & Society	B.Ed.-III	60	15	25	100
Art & Aesthetics	B.Ed.-IV	Non-Credit			
<b>Third Semester</b>					
Curriculum & School	B.Ed.-V	60	15	25	100
Pedagogical Skills, Process & Practices	B.Ed.-VI	40		10	50
<b>Fourth Semester</b>					
Learner & Learning	B.Ed.-VII	60	15	25	100
Addressing Special Needs in Classrooms	B.Ed.-VIII	40		10	50
<b>Fifth Semester</b>					
Learning Assessment	B.Ed.-IX	60	15	25	100
Statistics in Education	B.Ed.-X	40		10	50
<b>Sixth Semester</b>					
Pedagogy of School Subjects	B.Ed.-XI	50	15	10	75
English/Odia/Hist./Geog./Math/Phy. Sc. Bio. Sc. (Each Student to take up two subjects)	B.Ed.-XII	50	15	10	75
<b>Seventh Semester</b>					
Educational Tech. & Innovations	B.Ed.-XIII	60	15	25	100
ICT in Education	B.Ed.-XIV	60	15	25	100
School Based Action Research & Guidance Service in School	B.Ed.-XV	40		10	50
Internship in School (Each student to deliver lessons in each of the method subjects chosen in paper XI & XII)	B.Ed.-XVI			75	75
	B.Ed.-XVII			75	75
<b>Eighth Semester</b>					
History of Education India	B.Ed.-XVIII	60	15	25	100
Contemporary Issues, Concerns & Visions of education in India	B.Ed.-XIX	60	15	25	100
Teacher & Teacher Education in India	B.Ed.-XX	60	15	25	100
Educational Management & Management of School Recourses	B.Ed.-XXI	60	15	25	100
	<b>Total</b>				<b>1600</b>

In Non-credit Paper(s), the students performance shall be internally assessed by the subject teacher and reflected in the mark sheet as satisfactory/unsatisfactory instead of Letter grade or marks.

1. Core Course	-	1400
2. DSE	-	400
3. GE	-	400
4. AECC	-	100
5. SEC	-	100
6. Pure B.Ed.	-	1600
<b>Total Marks</b>	-	<b>4000</b>

### **3.3 Distribution of Marks in P.G. Course:-**

- (a) There shall be 20 papers (P-I to P-XX) in each subject spreading over 4 semesters. Each semester shall have 5 papers. Each paper shall carry 100 marks and thus the PG degree shall carry a total of 2000 marks.
- (b) Out of 100 marks in each theory paper, the Mid-Sem examination shall be of 20 marks and the End-Sem examination shall be of 80 marks.
- (c) The examination for practical paper carrying 100 marks shall be held at the end of the semester concerned.
- (d) In the Project/Dissertation paper carrying 100 marks, the project work shall carry 50 marks and the viva-voce shall carry 50 marks.

### **4. Registration:**

A student admitted to the College after passing from CHSE, Odisha or from any other Board equivalent thereto or migrated from any other equivalent examining bodies or University other than F. M. University shall have to register himself/ herself as a student of F. M. University within 30 days from the date of admission to a course by submitting the migration certificate from which he/she has migrated along with requisite fees.

### **5. Examination**

- 5.1** A student admitted to the college in 1<sup>st</sup> year undergraduate / postgraduate course becomes eligible for appearing at 1<sup>st</sup> and 2<sup>nd</sup> semester examination in that year by paying examination fees for 1<sup>st</sup> and 2<sup>nd</sup> Semester Examination subject to having requisite attendance. There shall be separate form fill-up for appearing at all back paper examinations.
- 5.2** Three Year Degree Course leading to the B.A, B.Sc. and B. Com, BBA (under Self Financing Scheme) Degree shall spread over a period of Six Semesters in Three Academic Years. Four year integrated B.Ed. Course (Under Self financing scheme) shall spread over eight semesters in four academic years. Two year PG course shall spread over four semesters in two academic years.
- 5.3** Each semester shall have one Mid Semester and one End Semester Examination.
- 5.4** All odd semester examinations i.e. 1<sup>st</sup>, 3<sup>rd</sup>, 5<sup>th</sup> and 7<sup>th</sup> shall be held during the months of November/ December and all even semester examinations i.e. 2<sup>nd</sup>, 4<sup>th</sup>, 6<sup>th</sup> and 8<sup>th</sup> shall be held during the months of April/ May in each academic year in normal circumstances but the schedule may vary in case of exigencies.

## **6. Conduct of Examination:**

**6.1** The Semester Examinations shall be conducted in different streams through written papers and there shall be practical examination in subjects having practical components.

**6.2** The project work shall be evaluated through viva-voce test to be conducted by the departments concerned, by both Internal and External Examiners.

**6.3** The question papers for Mid-Semester and practical examination shall be set internally by teachers of the subjects concerned of the college. The question papers (theory) for End-Semester examinations shall be set and moderated externally by the teachers of other colleges/ universities/ other educational institutes, either in service or retired as per recommendation of the Board of Studies in different subjects or as authorized to the Controller of Examinations to do so suitably.

### **6.4 Malpractice/ Misconduct/ Indiscipline Cases:**

Cases of Malpractice / Misconduct / Indiscipline at the examination shall be placed before the respective Boards of Conducting Examiners. Their report shall be placed before the Examination Committee for recommendation. The following penalties may be imposed on the candidate by the committee based on the gravity of the unfair means reported.

- |      |   |   |
|------|---|---|
| i)   | For writing the Roll Number or leaving any identification mark anywhere in the answer script except the place provided for the purpose.                       | A written warning to be issued  |
| ii)  | For possession but not use of unauthorized or incriminating material  | Cancellation of paper(s) concerned. The candidate would be declared failed and he/she has to appear at the said paper(s) again. |
| iii) | The use of unauthorized or incriminating material   | cancellation of result of that examination.   |
| iv)  | For misbehaviour with centre Superintendent/ invigilators/ Supervisors/ other Officers associated with examination.   | Cancellation of result of that examination.   |
| v)   | For use of unauthorized or incriminating material and misbehaviour with centre Supt./ Invigilators/ Supervisors/ other officers associated with examinations. | Cancellation of result of that examination and debarring the candidate from appearing at the next examination.                  |

## 6.5 Coding:

All the answer scripts (theory only) of the End-Semester Examination shall be coded prior to evaluation.

## 6.6 Evaluation:

- i) The scripts of Mid Semester Examinations shall be valued internally by the teachers of the college. In case of non-availability of teachers in a subject, the teachers deployed to Junior college or contractual teachers/ guest faculty from the approved panel may be engaged to evaluate the scripts.
- ii) Not less than 50% of the answer scripts of all theory papers of the End-Semester examinations shall be valued externally by the teachers of Govt. college/ universities/ other educational institutions, either in service or retired.
- iii) For practical examinations and viva-voce tests (for project examination), the co-examiners (External Examiner) shall be appointed from other colleges/ universities and other educational institutions, in service or retired.
- iv) The evaluation of project paper carrying 50 marks shall be internally done by the teachers of the department concerned.

## 6.7 Duration of Examination:

Examination	Marks	Time
Mid-Semester	20/15/10	1 hour
End-Semester Examination in theory	upto 50	2 hours
End Semester Examination in theory	above 50	3 hours
Practical Examination	25	6 hours

## 7. Submission of Project:

Students having Project as part of their course are required to submit the same to the respective Heads of the Departments on dates to be notified by the Controller of Examinations

## 8. Language of Examination & Question papers:

- 8.1 The question papers, both in mid-semester as well as End- Semester Examinations shall be set only in English except for language subjects like Odia, Hindi, Sanskrit and Urdu from the current syllabus.
- 8.2 Candidates are permitted to answer all papers in either Odia or English other than language subjects like English, Hindi, Urdu and Odia. However, candidates offering Sanskrit as a subject may write the examination either in Sanskrit or in Odia.
- 8.3 Papers in language subjects shall be set in respective languages.

## **9. Examination Pattern**

- 9.1** Questions shall cover all the units. Long and short type questions and distribution of marks shall be as per the provision contained in the syllabus.
- 9.2** There shall not be more than 40% repetition of the questions from the questions set in previous year of the corresponding semester.

## **10. Pass Marks in a Semester:**

- 10.1** Each Semester shall be treated as a separate unit and a candidate shall have to obtain Letter grade atleast D (30% marks) in each paper of the semester (Mid-sem and End-Sem taken together) in non-practical papers.
- 10.2** In papers with practical component in UG course, the pass marks shall be 30% in theory (both mid-sem and end-sem examination taken together) and 40% in practical examination.
- 10.3** In practical paper(s) of PG course and project paper of PG/UG course the pass marks shall be 40% in each paper.
- 10.4** At the end of each semester a candidate shall be provided with a statement of marks-cum-grade showing SGPA (Semester Grade Point Average) and at the end of the final semester he/she shall be provided with a statement showing SGPA of all semester and CGPA (Cumulative Grade Point Average). In addition to SGPA/CGPA, the total marks secured in Core course in UG and total marks in PG shall be mentioned.

## **11 Provision of Back Papers :**

- 11.1** Ordinarily there shall be no back paper appearance in Mid- Semester Examinations. However, in case of students sponsored by the college to participate in any state level / national level meet or in case of medical emergency of self (on production of medical certificate signed by medical authority not below the rank of CDMO), they shall be allowed a single chance to appear the Mid-sem examination in that semester.
- 11.2** A student can appear back paper examinations in the subject/ paper in which he/ she fails to secure pass marks as mentioned in clause 10 or remains absent in any paper.
- 11.3** A student is allowed to appear in back paper (s) only in two consecutive chances immediately following the examination for which he/she was first registered along with the next batch of students.
- 11.4** Students coming on transfer from other colleges after the Semester examination is over, shall be allowed to appear in the said semester examination along with the next batch of students. This shall not be treated as back paper appearance.
- 11.5** Students coming on transfer from other colleges are to submit the mark sheet of the examination appeared/ passed in the previous college. His/her result of the previous college and the results of F. M. Autonomous College shall be taken together for computation of his/her final result. However, a candidate having back paper, if any, in the examination appeared in the previous college shall not be allowed to appear at the same at F. M. Autonomous College. In such case he/she has to appear in all the papers of the semester concerned in which he/she has back paper (failed to secure pass mark).



**11.6** If a candidate fails to secure pass mark after availing two back examinations (chances) he/she shall be given only one special chance to appear at Special Examination immediately following the 2<sup>nd</sup> Back chance (examination), in the paper (s) concerned as per the syllabus in vogue. Thus, a candidate has to complete the 3 year degree course within 6 years of 1<sup>st</sup> registration to +3 First Semester (Regular) Examination. A candidate has to complete the 4 year Integrated B.Ed. course within 7 years. A candidate has to complete the 2 year PG course within 5 years.

**11.7** If a candidate fails to appear a semester examination, he can appear the said examination as back paper examination(s) in the next year after depositing the stipulated fee for examination.

## 12 Computation of Results:

The following illustrations could be taken as an example for computing SGPA and CGPA from marks secured for all UG courses of Science, Commerce, Arts, BBA, Integrated B.Ed. and PG Courses.

### (A) B. Sc/ B. Com/ B.A./ BBA Honours Course Semester-I

Course / Paper	Credit	Full Marks	Marks Secured				Grade Letter	Grade Point	Credit Point (Credit X grade point)	SGPA (Total credit point / total credit)
			ET	MT	PR	TOT				
C-1	06	100	56	13	22	91	O	10	60	
C-2	06	100	45	12	21	78	A	8	48	
AECC-1	04	50	38	8	-	46	O	10	40	
GE-1	06	100	46	11	20	77	A	8	48	
<b>Total</b>	<b>22</b>								<b>196</b>	

### (B) Integrated B.Ed.- Semester - I

Course / Paper	Credit	Full Marks	Marks Secured				Grade Letter	Grade Point	Credit Point (Credit X grade point)	SGPA (Total credit point / total credit)
			ET	MT	PR	TOT				
C-1	06	100	75	16	-	91	O	10	60	
C-2	06	100	60	15	-	75	A	8	48	
AECC-1	04	50	38	8	-	46	O	10	40	
GE-1	06	100	62	16	-	78	A	8	48	
B.Ed-I	06	100	50	12	20	82	A+	9	54	
B.Ed-II	Non-credit		Satisfactory							
<b>Total</b>	<b>28</b>								<b>250</b>	<b>250/28 = 8.92</b>

**(C) P.G. Course:-**

**First Semester**

Course / Paper	Credit	Full Marks	Marks Secured				Grade Letter	Grade Point	Credit Point (Credit X grade point)	SGPA (Total credit point / total credit)
			ET	MT	PR	TOT				
P-I	06	100	75	16	-	91	O	10	60	
P-II	06	100	60	15	-	75	A	8	48	
P-III	06	100	76	16	-	92	O	10	60	
P-IV	06	100	62	16	-	78	A	8	48	
P-V	06	100	65	15	-	80	A+	9	54	
<b>Total</b>	<b>30</b>	<b>500</b>	<b>417</b>						<b>270</b>	<b>270/30 = 9</b>

$$\text{Cumulative Grade Point Average (CGPA)} = \frac{\text{Sum total of credit points in all semesters}}{\text{Sum total of credits in all semesters}}$$

**13. Conversion of Marks secured into Letter Grades and Grade points:-**

<b>Letter Grade</b>	<b>Grade Point</b>	<b>Range of Marks (Marks Secured)</b>
<b>O (Outstanding)</b>	10	<b>90% and above</b>
<b>A+ (Excellent)</b>	09	<b>80-89%</b>
<b>A (Very good)</b>	08	<b>70-79%</b>
<b>B+ (Good)</b>	07	<b>60-69%</b>
<b>B (Above average)</b>	06	<b>45-59%</b>
<b>C (Average)</b>	05	<b>36-44%</b>
<b>D (Pass)</b>	04	<b>30-35%</b>
<b>F (Fail)</b>	00	<b>Less than 30%</b>
<b>AB (Absent)</b>	<b>00</b>	

**14. Credit system:**

Paper-wise credit system shall be:-

<u>Paper</u>	<u>Credit</u>
Full marks 100	6
Full marks 75	5
Full marks 50	4

**15. Hard case rule:**

Hard case rule will apply to both 5<sup>th</sup> and 6<sup>th</sup> Semester results of the 3 year degree course, 7<sup>th</sup> and 8<sup>th</sup> semester results of Integrated B.Ed. course and 3<sup>rd</sup> and 4<sup>th</sup> semester results of PG course where a student has failed to secure pass marks with narrow margin in one or more papers.

In such cases, a candidate shall be entitled to a maximum of 2% of the total marks of that semester as grace marks. This mark shall be added in one or more papers in which he/she has failed so as to arrive at the final result.

For example, if the total marks in a semester is 400, a candidate shall be allowed a maximum of 8 marks as grace, to be added in one paper or distributed in part and added in more than one papers in which he/she has failed to arrive at the final result.

## **16 Publication of Result :**

The results of different Semester Examination shall be ordinarily published within 45 days from the date of completion of each semester.

The results of each Semester Examination shall be published after the same is passed in respective Board of Conducting Examiners and approved by the Examination Committee of the college.

Students will be issued a statement of marks-cum-grade sheet showing SGPA for their reference.

At the end of 6<sup>th</sup> Semester Examination of UG course, 4<sup>th</sup> Sem Exam of PG course and 8<sup>th</sup> Sem Exam of Int. B.Ed. course, the Controller of Examinations of the college shall publish the final results, after the same is passed by the respective Board of Conducting Examiners and Examination Committee and be finally approved by the Vice-Chancellor, Fakir Mohan University, Balasore.

A consolidated marks-cum-Grade sheet of all the semester examinations showing SGPA and CGPA shall be issued to all students and provisional pass certificate shall be issued to all successful candidates.

The names of toppers with Roll Nos passing in first chance in each semester in each honours / PG course and the Roll Nos of all other successful candidates of the subject(s) shall be published.

## **17. Improvement in P.G. Courses:**

A student who has passed P.G. Examination securing less than 55% marks in any one or more Papers is allowed to appear in examination immediately following the final semester examination, to improve his/her result in the paper/papers concerned. However, he/she must not have taken CLC before the improvement examination.

## **18. Re-Addition or Re-Checking of Marks :**

A candidate, if so desires, may apply for re-checking of posting and casting of marks in any theory paper in prescribed form, on payment of requisite fee within fifteen days from the publication of result.

The tabulators shall check wrong posting/ wrong totaling of the above cited cases.

In case there is any answer left unvalued, the same shall be placed before Board of Conducting Examiners for valuation.

The Tabulation Register shall be corrected by Controller of Examinations and the marks/ results shall be published accordingly after being passed in the Examination Committee, and approved by the Vice-Chancellor of the University within one month from the date of publication of the original result.

**There shall be no provision for revaluation of papers.**

**19. Supply of Copy of Valued Answer Scripts :**

**19.1.** A candidate can apply for xerox copy of the valued answer book (theory only) after the publication of results by depositing Rs.1000/- per paper within 60 days of publication of the results.

**19.2.** Candidates seeking to get copy of the answer scripts under RTI Act shall have to follow the procedure as laid down in 19.1.

**20. Award of Degree :**

The affiliating University shall award degrees to the students successfully passed from the college.

**21. Preservation of Answer Scripts :**

The answer scripts shall be preserved for a period of six (6) months from the date of publication of results of the semester concerned, if there is no controversy. In case of controversy, such as rechecking or addition of marks, malpractice cases or any other case referred to court of law, the same shall be preserved for six months from the date of disposal of the case.

**22. Issue of Duplicate Certificate/ Mark-cum Grade Sheet:**

If the Provisional Certificate/ Mark-cum-Grade sheet of a candidate is torn/ mutilated / lost, he/she will have to submit an application along with an affidavit for the same with requisite fees for issue of a duplicate. (Copy of the FIR is also to be submitted, if lost).

**23.** The regulations shall hold good for all examination related works of Fakir Mohan (Autonomous) College, Balasore and cannot be changed without the approval of the Academic Council.

**24.** In case of any controversy/ discrepancy the same can only be challenged/ interpreted in the Court (s) of Law located within the jurisdiction of Odisha State.

